

An Overview of UIS Student Services & Resources

Students First!

Athletics

The mission of the Athletics Department is to shape our student-athletes into productive, service-minded leaders and to center the athletics experience on academic achievement, pursuits of championships, and community outreach.

The University of Illinois Springfield sponsors 17 intercollegiate varsity sports, as well as Cheerleading, and is a proud member of NCAA Division II and the Great Lakes Valley Conference.

<u>Men's Sports</u>	<u>Women's Sports</u>
Baseball	Basketball
Basketball	Cross Country
Cross Country	Golf
Golf	Soccer
Soccer	Softball
Tennis	Tennis
Indoor Track & Field	Indoor Track & Field
Outdoor Track & Field	Outdoor Track & Field
	Volleyball

Contact: UIS Athletics
The Recreation and Athletics Center (TRAC)
Phone: (217) 206-6674
<http://www.uisprairiestars.com>.

Bookstore

The UIS Bookstore is your source for team apparel, gifts and accessories for women, men and kids. Buy online, free in-store pickup. Services offered by the bookstore include:

- Textbook Sales
- Textbook Rentals
- Digital Textbooks
- UIS Apparel
- School and Office Supplies
- Gift and School Spirit Items
- Current and Popular Best Selling Books
- Computer and Technology Items
- Sundries

During summer 2020, please call the bookstore for updated hours.

Hours of Operation (when classes are in session):
Monday–Thursday: 9 a.m. to 6 p.m.
Friday: 9 a.m. to 3 p.m.

Contact: Bookstore
Public Affairs Center, 1st Floor
Phone: (217) 206-6766
<http://www.bkstr.com/illinoispringfieldstore/home>
Efollett.com for 24/7 shopping and ordering on-line.

Campus Recreation

Campus Recreation provides programs, services, facilities and employment opportunities designed to promote the awareness and benefits of lifetime health and recreation. Our staff encourage life-long learning and leadership development and support making responsible choices to enhance each individual's well-being.

Campus Recreation offers:

- The Recreation and Athletic Center (TRAC) which has basketball, volleyball, pickleball/badminton, racquetball, and squash courts, an elevated running track, and cardio/weight training areas
- Outdoor Adventure trips
- Intramural sports, which are offered at no cost to all students
- Outdoor fields and courts, 9-hole miniature golf course, and sand volleyball at Rec Park
- 18-hole disc golf course
- Fitness Classes, personal training, cooking demo's, and annual Wellness Fair
- Team building on the challenge course

Hours of operation when classes are in session fall/spring semester:

Monday–Thursday: 6 a.m. to 11 p.m.

Friday: 6 a.m. to 9 p.m.

Saturday: 10 a.m. to 9 p.m.

Sunday: 1 p.m. to 11 p.m.

Contact: TRAC

Main Office: (217) 206-7103

Front Desk: (217) 206-6658

Email: campusrec@uis.edu

<http://www.uis.edu/campusrec/>

Career Development Center

The Career Development Center provides comprehensive career planning services to undergraduate, graduate, and online students. The Career Center works in partnership with students throughout their time at UIS to develop career strategies and teach students how to create meaningful real-world opportunities and experiences that will enhance their opportunities after graduation.

Personalized services are provided through:

- Career Counseling and Career Advising
- Resume and Cover Letter Critiques
- Online Career Planning Systems and extensive resources
- Support through our Career Suite Open Hours
- Job shadowing and informational interviewing with professionals and alumni
- Workshops, career fairs and career “field trips” to potential employers
- Access to UIS CareerConnect, our online internship and job board
- Interactions with recruiters on-campus
- Customized opportunities related to your career goals created in partnership with your Career Counselor

Hours of Operation:

Monday-Friday: 8:30 a.m. to 5 p.m.

Contact: Student Affairs Building, Room 50

Phone: (217) 206-6508

Email: careerservices@uis.edu

www.uis.edu/career/

Center for Academic Success & Advising (CASA)

CASA serves entering first year students (except for students in the Capital Scholars Honors Program), pre-nursing Students, and undecided students. Professional academic advisors help students determine courses each semester to complete general education requirements and prepare for a major course of study. They also monitor student progress and connect students with other services on campus.

In addition, CASA provides:

- Four-year **advising guides** for all undergraduate majors and minors
- Two-year planning for **pre-nursing** students
- **STARS** Academic Success coach
- Depending on ACT/SAT scores, some students may be required to complete a placement exam. Scores from the placement exams give a more precise indicator of skill level, thereby allowing placement in courses for which they are best prepared.
- **Peer Advisor/Peer Mentor Program** provides additional support to help new students transition into college life through individual and small group interactions with a peer leader. Students who are decided about a major are assigned a Peer Mentor who helps guide appropriate decision-making about courses and career paths related to that major.

Hours of Operation:

Monday–Thursday: 8:30 a.m. to 5 p.m.

Friday: 8:30 a.m. to 4:30 p.m.

Contact: Brookens Library Building, Room 461 (academic side)

Phone: (217) 206-7471

Email: uisuaac@uis.edu

www.uis.edu/advising

Counseling Center

The Counseling Center provides confidential counseling to address the personal concerns of students in a safe and private environment. Counseling sessions are available remotely by phone or telehealth. The Center facilitates the academic progress of students by providing counseling and outreach programming that address issues of concern to students including stress and time management, depression, anxiety, alcohol and substance abuse, conflict resolution, communication skills and relationship concerns. The Counseling Center staff helps students build confidence, gain insight, and make changes to assist them in being successful as students and in their personal lives.

Counseling services are free of charge to UIS students that have paid the Health and Counseling Fee.

Services include:

- Individual Counseling for UIS students
- Couples and Group Counseling
- Personal Development Workshops
- Psychological Assessment
- Crisis Intervention

Hours of Operation: Monday–Friday: 8:30 a.m. to 5 p.m.

For after-hours crisis intervention, call (217) 206-7122 to talk with the counselor on duty.

Contact: Human Resources Building, Room 64

Phone: (217) 206-7122

Email: counseling@uis.edu

Web: uis.edu/counselingcenter/

Facebook: [@UISCounselingCenter](https://www.facebook.com/UISCounselingCenter)

Instagram: [@uiscounselingcenter](https://www.instagram.com/uiscounselingcenter)

Dean of Students

The Dean of Students provides the oversight of various Student Affairs offices and for the student services of:

- Advocacy and Assistance
- Community Standards and Student Conduct
- Student Handbook

Contact: Founders Residence Hall 178

Phone: (217) 206-8211

Dining Services

Campus Food Service welcomes you to this unique food court located in the Student Union. If you find the choices overwhelming, we'll consider that a compliment.

Our facilities include:

- The Food Studio is our main dining room open seven days a week during the fall and spring semesters, and Monday through Fridays during breaks and summer sessions. To learn about what is included, please visit <http://www.uis.edu/foodservice/facilities/>.
- Starbucks – Located on the 2nd floor of the Student Union, this is a full service Starbucks, accepting UIS Dining Dollars (depending on the item), campus cash, cash, major credit cards, and Starbucks gift cards. This franchise is not currently accepting the Starbuck's app payments nor online ordering.

Meal Plans - UIS offers several meal plans to meet our students' needs. Students SAVE 9.75% on every purchase from their meal plan. On campus residents with a meal plan do not pay sales tax. To learn more about our meal plans, please visit <http://www.uis.edu/foodservice/mealplans/>. Meal plans can be requested by filling out a form at the i-Card office (Public Affairs Center, room 124). Meal plans can be changed up until the 10th day of classes in the fall and spring semester. Meal plans roll over from fall to spring semester, but do not roll over year to year.

Campus Cash – is another line of debit credit that students can add to their i-Card. It is easy to do online from the i-Card website <http://go.uis.edu/UISiCard>.

Contact: Student Union, room 202

Phone: (217) 206-7740

www.uis.edu/foodservice/

Disability Services

The Office of Disability Services is the central service that provides students with academic accommodations for disability services at the University of Illinois Springfield. A full-time Director provides leadership to staff, which includes two specialists to provide accommodations and serve other disability related needs to the UIS community. We encourage you to visit our website and make contact with one of the Disability Specialists in our office at any time.

We provide academic support services to students with disabilities that include:

- Priority Registration
- Peer Note Takers
- Alternative Format Text Conversion
- ASL Interpreters
- Alternative Seating Arrangements
- Adaptive Technology Training
- Computer Lab

- Extended time on exams.
- Quiet distraction free environment for taking exams.

Contact: Human Resources Building, Room 80

Phone (voice): (217) 206-6666

Phone (TDD): (217) 206-6668

Email: ods@uis.edu

www.uis.edu/disabilityservices/

Diversity Center

The Diversity Center offers educational, social activities, and events that promote an inclusive, multicultural experience. In the unit, there are many entities housed to deliver a well-rounded student experience. We coordinate an array of Women Center Affairs, the Necessary Steps Mentoring Program, the Men of Color Initiative, and the Hispanic/LatinX Initiative. Along with various support services within the center, we also coordinate many cultural and Heritage months, including Black History Month, Hispanic/LatinX heritage Month, and Women's History Month, to name a few. Additionally, we provide advocacy and support to the campus community by offering university-wide workshops that expose and combat macroaggressions and microaggressions. We work closely with other offices on campus to coalition build, to ensure this happens and more. Moreover, these coalition efforts allow us to recruit, support, and retain ethnic minority, first-generation, and other underrepresented student populations. Lastly, but equally as important, our space serves as a student-centered lounge, library, and media lab where students can come to relax, study, and meet new people.

In short, the Diversity Center is a cultural, educational, and social entity on campus to represent and advocate for the concerns and challenges of all students.

Programs and Services include, but are not limited to:

- Women's Center Entity (department/unit--<https://www.uis.edu/womenscenter/>)
- Necessary Steps Mentoring Program for first generation students;
- Hispanic/Latinx Initiative and Men of Color Initiative which serve to increase, encourage, and support the inclusion and educational success of students of color, particularly Hispanic/Latinx and African-American males
- Heritage Month Programs and Awareness Weeks;
- Cultural Diversity Events and Workshops;
- National Coalition Building Institute (NCBI);
- Stereotype and Bias Reduction Workshops;
- Mentoring;
- Soup and Conversations, Pan y Café, and DiversiTeas

Contact: Student Life Building, Room 22

Phone: (217) 206-6333

Email: diversity@uis.edu

Facebook: UIS Diversity Center

www.uis.edu/diversitycenter/

Financial Assistance

The Office of Financial Assistance aspires to ensure access to and affordability of a UIS education. We are committed to making every effort within our means to help all students secure the funds to attend UIS. We will guide you through the financial aid application process and will be available to assist you every step along the way, ensuring that every student has the opportunity to succeed at UIS.

Contact: University Hall 1015

Phone: (217) 206-6724

Fax: (217) 206-7376

Email: finaid@uis.edu

www.uis.edu/financialaid/apply/

FAFSA: www.fafsa.ed.gov

Scholarship Applications: www.uis.edu/financialaid/scholarships/

Gender and Sexuality Student Services

Gender and Sexuality Student Services presents educational, cultural and social opportunities for all students to challenge intolerance and promote affirmation in an effort to create a more inclusive and affirming campus climate for sexual and gender minorities (LGBTQIA+). LGBTQIA+ includes but not limited to lesbian, gay, bisexual, pansexual, transgender, genderqueer, queer, questioning, intersex, and asexuals and their cisgender and heterosexual allies. As part of the Division of Student Affairs, we work closely with others in the division to provide the most appropriate service and support to students.

Among our services, we offer a mentor program for new LGBTQIA+ first year, transfer, and graduate students that pairs these students with returning upper-classmates. The goal of this program is to assist new students to develop a social network at UIS, learn about campus resources, attend group socials, and to have a place to ask questions about campus life. All students, regardless of sexual or gender identity, are welcome! Register in advance to learn about the first event: <http://go.uis.edu/mentor>

Contact: Student Life Building, Room 22

Phone: (217) 206-8316

Email: gss@uis.edu

www.uis.edu/gendersexualitystudentservices/

Facebook: www.facebook.com/GSSUIS

Twitter: twitter.com/UISGSS

SnapChat: www.snapchat.com/add/gssuis GSSUIS

Health Services

Health Services supports the mission of UIS by providing cost effective, comprehensive, accessible, professional health care. We provide preventive services and resources that support participation in health care, enabling individuals to recognize health as a comprehensive state over which they have control. Health Services provides quality care that is accessible and confidential. We provide treatment for acute injuries and illnesses; allergy, seasonal flu shots and other immunizations; women's health exams; birth control; sexual health testing and counseling; physician consultation and routine physicals.

Health Services Online Patient Portal Access: <https://go.uis.edu/patientportal>

Student Immunization Requirements/Records. Failure to provide proof of immunizations by the deadline results in the assessment of an immunization non-compliance fee, as well as a hold restricting course registration for future semesters. Please review our policies www.uis.edu/healthservices and submission requirements <https://apply.uis.edu/apply/status>, <https://go.uis.edu/patientportal> online, contact our office by phone or email uishealthservice@uis.edu.

Health Services recognizes the need to offer appointment options to receive care from our providers. We can provide appointments both in the office and using the online telehealth site, Doxyme.com. Doxyme.com delivers a comfortable, secure, and private option for online care. To make either type of appointment, please call our office to discuss your options.

Contact: Business Services Building, Room 20

Phone: (217) 206-6676

Fax: (217) 206-7779

www.uis.edu/healthservices/

<https://go.uis.edu/patientportal>

<https://apply.uis.edu/apply/status>

i-Card

The i-Card is the official University of Illinois identification card. Students use their i-Cards to pay for meals, borrow library books, access campus facilities, and more. Your i-Card serves as an ID card, wallet, and coupon all in one. You will need your i-Card for many campus services and community conveniences, so carry yours with you at all times.

i-Card uses:

1. Meal plans – Use your i-Card to access your [meal plan](#), provided by UIS Food Service. To get a meal plan, complete a Meal Plan Agreement form and submit it via email at IDCenter@uis.edu. Check your meal plan balance at icardwallet.uis.edu or at the [ID Center](#).
2. Identification and access - Swiping or scanning your i-Card helps campus units confirm your current status. You must identify yourself for the following services:
 - Library use - Students have borrowing privileges at [Brookens Library](#).
 - Door access - Persons receive access as needed.
 - Recreation - Students assessed the General fee swipe their i-Card to use [Campus Recreation facilities](#)
3. Campus Cash debit account: Carry your i-Card and carry less cash! You may check your Campus Cash balance or add money to your account at icardwallet.uis.edu or by visiting the [ID Center](#). Use Campus Cash to pay for:
 - Food and beverages - at UIS [dining locations](#) and vending machines,
 - Photocopying - at [convenience copiers](#).
 - Printing - at [UIS computing facilities](#). Students are allotted \$25 in printing funds each calendar year, if they run out they can add more.
 - Textbooks and supplies at the UIS Bookstore
4. PNC Bank account - Springfield students, you may [bank with your i-card](#) if you open a Virtual Wallet Student account and link your i-Card to it.
5. Discounts – Show your i-Card to save money
 - Athletics event discounts - Students receive free admission to regular season games and discounts on conference and playoff [Athletics events](#) tickets.
 - Performing arts event discounts - Students may buy discounted tickets to events at the [Performing Arts Center](#).
 - Shopping and service discounts - [i-Card Perks](#) are discounts that local merchants offer to University i-Card holders.

Hours: Monday – Friday, 8:30 a.m. – 5 p.m.

Contact: Public Affairs Center, Room 124

Phone: [\(217\) 206-7718](tel:(217)206-7718)

Email: idcenter@uis.edu

<https://www.icardnet.uillinois.edu/public/>

International Student Services

The Office of International Student Services serves as a key resource to the UIS community by assisting international students and the faculty and staff of UIS in understanding and complying with U.S. immigration laws. It also works to ensure that the University as a whole maintains compliance with all regulations governing its ability to enroll international students.

- Advises international students, their dependents, and University departments on compliance with U.S. immigration laws and regulations.
- Recommends and approves immigration benefits.
- Verifies, tracks, and submits visa immigration notifications through the Student and Exchange Visitor Information System (SEVIS), as required by the U.S. Department of Homeland Security.
- Advises on adjustment to U.S. society and American culture, academic concerns and community resources.
- Processes I-20s, travel signatures, and letters needed for employment, maintaining status, social security numbers, and other immigration related matters.

- Conducts workshops and orientation sessions for international students and UIS departments.

Office hours: Monday - Friday, 8:30 a.m. - 5 p.m.

Contact: Human Resources Building, Room 10

Phone: (217) 206-6678

Email: iss@uis.edu

www.uis.edu/internationalstudentservices/

Internships and Prior Learning (IPL)

IPL consists of 3 programs: Internships, Prior Learning Assessment, and Service-Learning. All 3 of these programs can allow you to earn ECCE Engagement credits and/or fulfill degree program requirements.

- *Internship Services* enables students to get real-world experience in their area of study. Students earn credit by completing the Internship Course concurrently with a field experience: either an internship or project.
- *Prior Learning Assessment* gives students an opportunity to earn credit for past college-level learning. Students earn credit by developing a portfolio about their experiences.
- *Service-Learning* courses allow students to engage with the community and develop an understanding of civic responsibility by providing community service to non-profit agencies as part of their coursework. This program currently sponsors the Social Responsibility and Leadership Development Minor, which complements any UIS major.

Office hours: Monday - Friday, 8:30 a.m. - 5 p.m.

Contact: Brookens Library, 482 (academic entrance)

Phone: (217) 206-6640

Email: jpl@uis.edu

<https://www.uis.edu/cas/jpl/>

The Learning Hub

The Learning Hub's mission is to help all UIS students succeed in their academic coursework. Our staff are pledged to nurture students academically using tried and true approaches to teaching and learning. The Learning Hub offers students support with their reading, writing, mathematics, science, and business courses.

A part of the Center for Academic Success, The Hub offers help to students in improving skills including

- Writing
- Math and Statistics
- Accounting and Economics
- Computer Science
- Science
- Academic study skills
- And through a peer tutoring program, virtually any subject taught on the campus

Contact: Brookens Library Building, Room 460

Phone: (217) 206-6503

Email: thehub@uis.edu

<http://www.uis.edu/thelearninghub/>

Military and Veterans Affairs

Military Connected Students (veterans, military personnel, and dependents of disabled veterans) are a vital part of our student community, and we are here to assist you. UIS Veterans Affairs serves as a resource to military connected students by assisting in the completion of campus processes, providing programming specific to military connected students, and supporting opportunities to integrate into the larger UIS community. If you need assistance with the use of educational benefits at UIS, please be sure to contact our Certifying Official Victoria Jones (vjone3@uis.edu, 217.206.6724). We hope you will make use of the Military & Veterans Lounge located in the Performing Arts Center (PAC) 117 and connect with the Military and Veterans Club at UIS (which can be found on the [UIS Connection](#) platform).

If you need assistance in the process of verifying credits through Records and Registration, attaining academic advising through CASA or your major department, finding academic support through the Learning Hub, seeking accommodations through the Office of Disability Services, developing your career path with the Career Development Center, or connecting with the Counseling Center, we are here to help make those efforts as straightforward as possible.

Contact: Mark Dochterman
Assistant Vice Chancellor for Student Engagement and
Veterans Services Coordinator
Founders Residence Hall, Room 175
Phone: (217) 206-VETS (8387)
Email: veterans@uis.edu
www.uis.edu/veterans/

Parking Operations

All Students must obtain and display a current parking hang tag to park a vehicle on university property. Parking maps, regulations, and the hang tag application may be found on the Parking Operation's Office website www.uis.edu/parking. Parking hang tags must be purchased online. They cannot be purchased at the Parking Operations Office.

The parking services online form opens prior to the beginning of each semester for purchasing hangtags:

- summer semester – after May 15;
- fall semester – after August 15;
- spring semester – after January 5.

These dates are approximate and may vary. Visit the Parking Operation's website for any revisions to these dates. The vehicle license plate number and the make, year and color of the vehicle(s) is required to complete the online parking hang tag application.

After you have purchased your parking hang tag online you can pick it up from the Parking Operations Office. You must present a photo ID in addition to your printed receipt when picking up your parking hang tag. Parking Operations is available at the Student Union on select dates and times for students to pick up parking hang tags. Visit the Parking Operation's website for updates to its schedule of events. Parking hang tags must be displayed as instructed.

Contact: Business Services Building, Room 43
Phone: (217) 206-8502
Email: parking@uis.edu
<http://www.uis.edu/parking/>

Records and Registration

The University of Illinois at Springfield's Office of Records and Registration (also known as the Office of the Registrar) consists of a number of units responsible for a variety of duties.

These units include:

- Registration (including course registration, catalog/schedule maintenance, and tuition/fee assessment);
- Records (including the issuance of official UIS transcripts, enrollment/degree verifications, and grade changes),

- Graduation (including the awarding of all degrees and associated diplomas), and
- Degree Audits (including the articulation of incoming courses and the evaluation of all degrees in progress).

Contact: University Hall, Room 1076

(217) 206-6174 Registration

(217) 206-6709 Records

(217) 206-7730 Graduation

(217) 206-8216 Degree Audits

Email: registrar@uis.edu

www.uis.edu/registration/

Residence Life (On-Campus Housing)

A lot of living, learning, and leading occur in our four distinct on-campus communities. Every year, more than 1,100 students choose from among four diverse living options – suite-style residence halls, townhouses, apartments, and family housing (limited availability). Our contemporary facilities are fully furnished, well maintained, and fun living/learning communities.

The perks of living on-campus with UIS Residence Life include:

- Inclusive, supportive student-oriented community environments
- High-speed Internet access in every room with wireless connection campus-wide
- Free laundry for all on-campus residents
- Abundant parking close to your residence
- Conveniently located near the bookstore, classrooms, food service, laundry services, the library, and the Sangamon Mass Transit District (SMTD) downtown shuttle stops
- ADA accessibility options
- All utility costs included in each semester housing charges
- Statistically, we are one of the safest campuses in Illinois
- Statistically, student who live on-campus hold higher GPAs than those who live off-campus

Education, socialization, self-discovery, and community building experiences are readily available through a variety of designed programs, planned social events, organized learning communities, academic support services, and spontaneous functions organized by Resident Assistants. Our goal is to intentionally connect you with other residents, while providing supportive academic and social environments which complement and complete your overall residential campus experience at UIS!

Residence Life looks forward to welcoming each of you to your home at UIS!

Contact:

Homer Butler Commons

Phone: (217) 206-6190

Email: reslife@uis.edu

www.uis.edu/residencelife/

Student Affairs

- Vice Chancellor of Student Affairs
- Assistant Vice Chancellor Student Affairs/Executive Director of Auxiliary Services
- Executive Director of the UIS Student Union
- Dean of Students
- Assistant Vice Chancellor for Student Engagement
- Assistant to the Vice Chancellor
- Administrative Aide to the Vice Chancellor

The Division of Student Affairs is a team of professionals dedicated to the mission of UIS that contributes to the personal and professional development of students. Programs and services offered inspire students to take ownership of self and social responsibility, to become globally aware citizens and appreciate human diversity, and enhance holistic development and the students' overall well-being. "Students First!" is the philosophy that inspires, empowers and unites us. Our programs, services, and facilities assist students in their transition to campus life and help them to navigate and complete the college experience and to derive the greatest value and pleasure from their time at UIS.

Contact: Founders Residence Hall FRH 171 Phone: (217) 206-6581

Email: cryan1@uis.edu

www.uis.edu/studentaffairs/

Student Life

Student Life serves as a resource for all students, providing opportunities for them to engage in, contribute to, and benefit from the UIS and Springfield community. Student Life cultivates programs and initiatives that enhances the student's college experience and furthers the university's mission of providing uniquely student-centered educational experiences both in and out of the classroom. Through leadership programs, campus-wide social events and traditional events like Welcome Week, Homecoming, Springfest and Late Night Breakfast, Student Life works alongside student leaders to promote academic success and community on the UIS campus.

Student Life provides support to:

- More than 80 student clubs that range in the categories of:
 - Academic/Honorary
 - Cultural/Diversity
 - Political/Advocacy
 - Sport Clubs
 - Volunteer/Service
 - Religious/Spiritual
 - General Interest
- Student Government Association (SGA)
- Greek Life
- Student Activities Committee (SAC)
- Student Organization Funding Association (SOFA)

Contact: Student Union, Student Leadership Center (Union 103)

Phone: (217) 206-4762

Email: studentlife@uis.edu

www.uis.edu/studentlife/

Student Union (Union, The Stu)

The UIS Student Union is the social heart of campus for students. In this signature building, so full of light and activity, students interact with each other and with faculty, staff, and visitors, creating a vibrant and thriving focal point for life at UIS. The Departments of Student Life, Volunteer & Civic Engagement, Dining Services, and the Student Union administration office are all located in the Student Union. The Union offers students lounge/study spaces, a gaming room, and electronic charging stations. The Union has two conference rooms and a ballroom that can be subdivided into smaller spaces. The main campus eatery, The Food Studio and the Sports Grille are located on the first floor and a Starbucks is also located in the Student Union.

Hours of operation when classes are in session fall/spring semester (see Dining Services for servery hours):

Monday - Friday 7:30 a.m. – 12 a.m.

Saturday/Sunday 10:30 a.m. – 12 a.m.

Contact: Student Union, UNION

Phone: 217-206-4782
Email: studentunion@uis.edu
<http://www.uis.edu/studentunion/>

Study Away Programs (formerly International Programs)

Study Away Programs offers many [study away opportunities](#) which include: short-term study programs such as our long standing exchange program in Ashikaga, Japan and our new programs in England, Taiwan and Vietnam; full semester and year-long exchange programs in Australia, Japan, the United Kingdom, China, France, Spain, Ireland, Denmark, The Netherlands, Korea, and Mexico; and a means to take advantage of study abroad programs offered by other universities and program providers including exchange opportunities in 55 countries through our membership in the International Student Exchange Program. UIS is also a member of the National Student Exchange program which offers study away opportunities across the USA and Canada. We can help you study almost anywhere!

Study Away Programs has also been involved with a variety of international initiatives that have included international on-line education, such as our **on-line exchange program** in Political Science with the University of Colima in Mexico, collaborative efforts with universities located outside the USA and the development of multi/dual degree programs.

Contact:
Brookens Library Building, Room 483
Phone: (217) 206-8319
E-mail: intprog@uis.edu
<https://www.uis.edu/studyaway/>

Title IX Coordinator/Office of Access and Equal Opportunity

The UIS Associate Chancellor for Access and Equal Opportunity helps foster a welcoming campus climate in support of students' success. Access and Equal Opportunity addresses complaints of discrimination, harassment, and sexual misconduct and advises the campus on equity issues and also on accommodations for students, faculty, and staff with disabilities.

Access and Equal Opportunity is a resource for all students, including students of color, international students, nontraditional students, students from rural backgrounds, students with religious interests, and students who are gay, lesbian, and transgender. The Office provides educational awareness and prevention programming and workshops and collaborates with other units on inclusion and diversity, including the Diversity Center, the Office of the Dean of Students, International Student Services, and the ECCE Program.

The Associate Chancellor for Access and Equal Opportunity is the Americans with Disabilities Act (ADA) Campus Compliance Coordinator and the Title IX Coordinator. Title IX is a UIS policy and U.S. law that includes rights and resources for victims of sexual assault and other sexual misconduct, including sexual harassment, dating and domestic violence, stalking, and rape.

This office receives reports and addresses complaints of Title IX violations and also assists victims with campus and off-campus resources, including scheduling counseling appointments and working with UIS faculty, administrators, and UIS Campus Police to provide interim safety and academic success measures.
View UIS Policy at: <http://www.uis.edu/titleix/>

Title IX Coordinator
Public Affairs Building, PAC 491
Phone: (217) 206-9999
titleix@uis.edu

Access and Equal Opportunity

Public Affairs Building, PAC 491
Email: aeo@uis.edu

University Bursar

University Bursar is the central billing and payment unit of the University of Illinois. The office serves students at all three of the U of I universities. University Bursar includes both the Cashier Operations (Bursar) Office and the Student Billing Office. University Bursar helps students and their authorized payers with questions regarding student billing, authorized payers, payment options, due dates, refunds, 1098T reporting, and financial literacy. We encourage students to enroll into direct deposit for any refund the student may receive. In addition, we encourage students to set up their parent/guardian as an authorized payer. We have a website specifically designed for our new students. This website is: https://paymybill.uillinois.edu/new_students/university_bursar_checklist

Hours of Operation:

Monday – Friday: 8:30 a.m. to 5 p.m.
(Closed 12:30 - 1:30 p.m. for lunch hour)

Cashier's Window Hours of Operation: 9 a.m. – 4 p.m. (closed 12:30 – 1:30 p.m.)

Contact:

Lower Level Public Affairs Center (PAC) 184

Phone: (217) 206-6727

Email: BursarHelp@uillinois.edu

<https://paymybill.uillinois.edu/>

Volunteer and Civic Engagement Center

The mission of the Volunteer & Civic Engagement Center is to provide all students, faculty, and staff at University of Illinois Springfield with opportunities to learn and lead by serving in the community. Our office provides large-scale, one-time service opportunities as well as weekly service opportunities, with transportation provided, throughout the semester. We also help students locate ongoing service opportunities related to their major or personal interest. The center:

- oversees the Leadership for Life program,
- advises Red Cross Club, Alternative Spring Break, Habitat for Humanity Club, and UIS Dance Marathon, all of which are open to any UIS Student,
- is the home of the UIS Cares Food Pantry, and the UIS Deputy Registrar of Voting.

Service opportunities involving minors or based in schools require background check. The background check for weekly projects with School District 186 requires a state issued ID or passport, but does not exclude individuals based on citizenship status. If Volunteer Center sponsored projects, other than those in schools, require a background check, the requirements of that background check process will be included in the description of the event as posted on UIS Connection. The Volunteer & Civic Engagement Center is happy to assist any student that has concerns about a background check process for a service opportunity not directly supported by our office. Students may confidentially inquire about the requirements of a particular background check process before submitting the form.

Contact: Student Leadership Center, Student Union 103

Phone: (217) 206-7716

Email: volunteer@uis.edu

www.uis.edu/volunteer/

Women's Center

The Women's Center exists to provide programming and support for students across a wide range of issues that relate to gender, equity, and justice. Our comprehensive, intersectional, and welcoming approach to the community allows for uplift for individuals of any background and women-identified students and their allies to feel protected and adequately represented. Our programming and services cover a variety of topics, needs, and special interests that allow for community and engagement to manifest. These programs and services cover, but are not limited to, violence against women, women's empowerment, women's health, and other identities that are plagued by systematic oppression. Overall, the approach of the UIS Women's Center is intended to be intersectional, recognizing that not all of those who may identify as women experience life the same way.

Some traditional events put on by the Women's Center include: Bystander Intervention week, healthy relationship workshops, Women's History Month, Take Back the Night, and monthly First Friday events.

Contact: Student Life Building (SLB) 15

Phone: (217) 206-7173

Email: womenscenter@uis.edu

www.uis.edu/womenscenter/

Facebook: UISWomenCenter