

# Directory of Services

## SPRING 2020 SEMESTER

<b>Begins:</b>	<b>Jan. 13</b>
<b>Ends:</b>	<b>May 9</b>
<b>Priority registration:</b>	<b>Begins Nov. 4</b>
<b>Open registration:</b>	<b>Begins Nov. 11</b>
<b>Late registration:</b>	<b>After Jan. 19</b>

## Need help? Wondering who to contact?

Visit the UIS online directory (<http://uisapp.uis.edu/directory/>) to search by faculty/staff name, department or phone number. You can also call 217-206-6600 to speak with the campus operator during regular business hours.

## Extended Hours

Regular office hours are posted on most departmental websites. Some departments offer extended hours during certain times in the semester to assist students with a variety of issues. In addition, some areas offer extended hours by appointment or post alternative hours on their respective websites.

## Special Assistance – Enrollment Management

Please contact the offices within Enrollment Management with questions related to admission, financial assistance, orientation and records/registration. Contact information for these offices is below.

Office	Location/Phone	Email Address
Admission	UHB 1080 / 888-977-4UIS (4847) or 217-206-4UIS (4847)	admissions@uis.edu
Financial Assistance	UHB 1015 / 888-977-4UIS (4847) or 217-206-6724	finaid@uis.edu
New Student Orientation and Parent Relations	UHB 1080 / 217-206-8181	UISorientation@uis.edu
Records and Registration (Applications/Evaluations, Registration, Records and Graduation)	UHB 1076 / 888-977-4UIS (4847) or 217-206-6174	registrar@uis.edu