Directory of Services

SPRING 2018 SEMESTER

Begins: January 16
Ends: May 12
Priority registration: Begins November 6
Open registration: Begins November 13
Late registration: After January 22

Need help? Wondering who to contact?

Visit the UIS online directory (http://uisapp.uis.edu/directory/) to search by faculty/staff name, department, or phone number. You can also call 217-206-6600 to speak with the campus operator during regular business hours.

Extended Hours

Regular office hours are posted on most departmental websites. Some departments offer extended hours during certain times in the semester to assist students with a variety of issues. In addition, some areas offer extended hours by appointment or post alternative hours on their respective websites.

Special Assistance – Enrollment Management

Please contact the offices within Enrollment Management with questions related to admissions, financial assistance, and record/registration. Contact information for these offices can be found below.

<table>
<thead>
<tr>
<th>Office</th>
<th>Location/Phone</th>
<th>Email Address</th>
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<tbody>
<tr>
<td>Admissions</td>
<td>UHB 1080 / 888-977-4UIS (4847) or 217-206-4UIS (4847)</td>
<td><a href="mailto:admissions@uis.edu">admissions@uis.edu</a></td>
</tr>
<tr>
<td>Financial Assistance</td>
<td>UHB 1015 / 888-977-4UIS (4847) or 217-206-6724</td>
<td><a href="mailto:finaid@uis.edu">finaid@uis.edu</a></td>
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<tr>
<td>Records and Registration (Registration/Records/Graduation/Degree Audits)</td>
<td>UHB 1076 / 888-977-4UIS (4847) or 217-206-6174 (Registration) or 217-206-6709 (Records) or 217-206-7730 (Graduation) or 217-206-8216 (Degree Audits)</td>
<td><a href="mailto:registrar@uis.edu">registrar@uis.edu</a></td>
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</tbody>
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Concerned about the costs of college?

Did you know that there are lots of ways to supplement the costs of your college education? Check out the UIS Scholarship website at www.uis.edu/financialaid/scholarships/ to see if you may qualify for one of close to 150 scholarships that are available to UIS students each year.

Concerned about the costs of college?

Pay your bill ONLINE at https://apps.uillinois.edu/selfservice/

- To learn more about billing, payment options, and due dates, visit the USFSCO website at http://paymybill.uillinois.edu.
- Pay your student account online with e-check or credit card. (There is a 2.4% service fee for all credit card transactions.)
- View your account information monthly.
- Authorize individuals to view and pay your student account online.
- Direct deposit enrollment for refund of credit balances.
- View payment plan enrollment information.
- Email us at: USFSCOHelp@uillinois.edu.

Payments returned for non-sufficient funds or any other reason are subject to penalties and must be repaid with guaranteed funds within 5 business days of notification. In addition, students who present payment that is subsequently returned will be denied future registration until their delinquent student account balance has been paid with guaranteed funds.