

Directory of Services

SPRING 2016 SEMESTER

Begins:	January 19
Ends:	May 14
Priority registration:	Begins November 2
Open registration:	Begins November 9
Late registration:	After January 25

Need help? Wondering who to contact?

Visit the UIS online directory (<http://uisapp.uis.edu/directory/>) to search by faculty/staff name, department, or phone number. You can also call 217-206-6600 to speak with the campus operator during regular business hours.

Extended Hours

Regular office hours are posted on most departmental websites. In addition, some departments offer extended hours during certain times in the semester to assist students with a variety of issues. Listed below are those departments, along with their extended hours. In addition to these departments, some areas offer extended hours by appointment or post alternative hours on their respective websites.

Office	Location/Phone	Email Address	Extended Hours	Dates of Extended Hours
Admissions	UHB 1080 / 888-977-4UIS (4847) or 217-206-4UIS (4847)	admissions@uis.edu	M-R 8:30-6	1/11-14; 19-21
Financial Assistance	UHB 1015 / 888-977-4UIS (4847) or 217-206-6724	finaid@uis.edu	M-R 8:30-6	1/11-14; 19-21
Health Services	BSB 20 / 217-206-6676	uishealthservice@uis.edu	M-R 8:30-6	1/11-14; 19-21
Parking Operations	PAC 119 / 217-206-8502	parking@uis.edu	M-R 8:30-6	1/11-14; 19-21
Records and Registration (Registration/Records/ Graduation/Degree Audits)	UHB 1076 / 888-977-4UIS (4847) or 217-206-6174 (Registration) or 217-206-6709 (Records) or 217-206-7730 (Graduation) or 217-206-8216 (Degree Audits)	registrar@uis.edu	M-R 8:30-6	1/11-14; 19-21
Student Financial Services (Student Accounts)	PAC 182 / 217-206-6727	USFSCOhelp@uillinois.edu	T-R 8:30-6 (closed 12:30-1:30)	1/19-21