Spring Registration Information

REGISTRATION: 24 hours/day, 7 Days a Week (except Sundays 6 a.m. - Noon) By web: www.uis.edu/registration

PRIORITY REGISTRATION: Currently Enrolled Students
Only students enrolled at UIS for the Fall 2011 semester may register for spring during the week of spring priority registration. Generally, registration priority will be given in the order listed below. Hours are based on courses completed PRIOR to the Fall 2011 semester. You can view the exact day and time you can register for courses (referred to as your time ticket) on or after November 1 by logging into Student Self-Service for spring (available at www.uis.edu/registration – click the “Register Now!” link and follow the directions given). Students who do not register on their designated dates may register AFTER designated dates.

Degree-seeking graduate standing (degree must be posted)
Senior standing (90 or more semester hours posted)
Junior standing (60 or more semester hours posted)
Freshman or Sophomore standing (less than 60 semester hours posted), Non-Degree, and other currently enrolled students

LATE REGISTRATION:
After the following dates, instructor approval is required to register for all courses, late fees apply, and courses can only be added by contacting Registration.

Full-Term and First-Half Course ................................................................. After Jan 23, 2012
Last-Half Course ........................................................................... After Mar 25, 2012

Spring Calendar Information

CLASSES AND BREAKS:

CAMPUS CLOSED, Martin Luther King Jr. Observance ................................................................. Jan 16, 2012
Spring Term begins ........................................................................... Jan 17, 2012
First-half courses end/midpoint of semester .................................................. Mar 10, 2012
CAMPUS OPEN-no classes, Spring Break ......................................................... Mar 12-16, 2012
Last-half courses begin ........................................................................... Mar 19, 2012
Spring Term ends ........................................................................... May 12, 2012

GRADUATION/COMMENCEMENT:

Last day to file spring graduation application ........................................................................ Feb 17, 2012
Commencement ceremony (for Summer and Fall 2011 and Spring 2012 candidates) ................................................. May 12, 2012

LAST DAY TO:

Drop without financial obligation:
Full-term course ........................................................................... Partial withdrawal: Jan 30, 2012; Complete withdrawal: Jan 16, 2012
First-half course ........................................................................... Partial withdrawal: Jan 23, 2012; Complete withdrawal: Jan 16, 2012
Last-half course ........................................................................... Partial withdrawal: Mar 25, 2012; Complete withdrawal: Mar 18, 2012

Withdraw, change grade option, or change to audit for:
Full-term course ........................................................................... Apr 13, 2012
First-half course ........................................................................... Feb 24, 2012
Last-half course ........................................................................... Apr 27, 2012

OTHER DEADLINES:

Spring financial aid disbursement ........................................................................ Jan 13, 2012
Immunization compliance deadline ........................................................................ Jan 30, 2012
Parking hang tag must be displayed by ......................................................... Feb 1, 2012
Insurance enrollment deadline for dependents ........................................ Feb 10, 2012
Last day to submit insurance petition for exemption ................................ Feb 10, 2012
Student-to-Student Grant waiver deadline .................................................. Feb 17, 2012
Spring 2012 mid-term grades due to the Office of Records and Registration electronically by Noon .................................... Mar 14, 2012
Last day to change curriculum (program/major, minor, certificate) for spring semester ........................................ Apr 13, 2012
Spring 2012 final grades due to the Office of Records and Registration electronically by Noon ...................................... May 16, 2012

Spring Tuition Information

AMOUNTS: Information pertaining to tuition/fee amounts can be found at www.uis.edu/registration (‘Tuition” link)
PAYMENT: Information pertaining to payment can be found at www.uis.edu/registration (“Tuition” link). Payments can be made online at https://apps.uillinois.edu/selfservice

WITHDRAWALS AND REFUNDS: The amount owed depends on the official date of the last drop-withdrawal. See Drop/Withdrawal Policy for information on Complete Withdrawals (dropping all hours for the semester) and Partial Withdrawals (dropping some but not all hours for the semester)