## **Outdoor Adventures Equipment Rental Policies**

- Any Rec Member or UIS Community Member may rent equipment from Campus Recreation. All individuals must have a valid UIS icard to rent Outdoor Adventures equipment. Payment is due at the time of the rental.
- Reservations for equipment are required to ensure the equipment desired is available for rent. Reservations are made on a first-come-first-served basis. Equipment, if available, is only checked out Monday through Friday 8am-5pm.
- To view a full list of Outdoor Adventures equipment visit http://www.uis.edu/campusrec/programareas/outdoor/.
- Allow up to 30 minutes for checking out equipment. It is the responsibility of
  the renter to inspect equipment and be sure it is all there and in good
  condition. If something is missing or in need of repair, a Rec Sports Staff
  Member must be notified immediately so it can be recorded before equipment
  is checked out. If for some reason the renter fails to inspect the equipment,
  he/she is held responsible for damaged or missing equipment upon its return.
- Each renter must sign a Campus Recreation Waiver at time of rental. The renter will be held financially responsible for any damages or loss of equipment.
- Times to return equipment will be established when the equipment is checked out. Returned equipment will be inspected by a Campus Recreation Staff Member. Fines for dirty, lost or damaged equipment may be assessed.
- **Fines: Fines:** The fee for late returns will be the cost of one day's rental for each day past the due date. Renters will incur all costs for repair/replacement of any damaged or lost items.
- To make a reservation contact Campus Recreation at 217.206.7103 or by email <u>Campusrec@uis.edu</u>. To ensure your equipment is available, please contact Recreational Sports 2-3 business days in advance.