

Coordinator

- A. In coordination with the Graduate Assistants, Interns, or professional staff members, is responsible for overseeing the daily operations of intramural events on evenings and weekends.
- B. To act as an advocate for students within the structure of our intramural policies and procedures.
 - a. Help participants understand our policies and procedures.
 - b. Direct participants to proper location/game sites.
- C. Inform participants of equipment and resources available to them.
- D. To enforce intramural policies and procedures.
 - c. ID Policy
 - d. Ejection procedures and reports.
 - e. Equipment checkout policies and procedures.
 - f. Eligibility requirements.
- E. To act as a first responder to injury situations and complete Injury Report Form.
- F. Facility and equipment preparation.
- G. Serve as a risk management officer.
 - a. Identify, report, and correct (if possible) potential safety hazards.
 - b. Evaluate the safety of intramural programs on an on-going basis and report concerns.
- H. Control the environment outside the confines of the intramural contests (i.e. fan behavior, profanity off the field, etc.).
- I. Assist intramural game officials in carrying out forfeit and ejection.