University of Illinois Springfield – Office of Financial Assistance
One University Plaza, MS UHB 1015 -- Springfield, Illinois 62703-5407 -- Phone: (217) 206-6724
https://www.uis.edu/financialaid/

2020-2021 Social Security/Name/Date of Birth

For Priority Processing Submit Form By July 15, 2020

Section A – Student Information (Please print clearly)

Last Name | First Name | M.I. | Email

Street Address | City | State | Zip Code

What you should do:

1. Complete this entire worksheet. You must answer all the questions and the form must be SIGNED.
2. Submit 8 ½ x 11 legible copies of documentation requested.
3. Please submit all documents to the address above or upload in self-service ***(please do not fax/email)***.
4. Please make sure to include your UIN on all documents.

Based upon the information you submitted on your Free Application for Federal Student Aid (FAFSA), the U.S. Department of Education was unable to confirm your legal name, social security number and/or date of birth. Please submit copies of your birth certificate and your social security card to the Office of Financial Assistance (OFA). If your name was legally changed, please provide appropriate documentation. The OFA will review the information and if necessary correct your FAFSA accordingly.

Section B – Social Security/Name/Date of Birth Verification

Return this original form to our office along with a copy of your signed social security card and birth certificate.

I have attached the following documentation ***(please check all)***:

- ☐ Copy of signed Social Security Card.
- ☐ Copy of Birth Certificate.
- ☐ Copy of court document for legal name change **(only if applicable)**
- ☐ Marriage Certificate **(only if applicable)**

Section C – Student Signature

IMPORTANT: Return this original form to the Office of Financial Assistance. **All documentation submitted with this form must:**

1. **Clearly print UIN on every page of 8 ½ x 11 legible copies.**
2. **Include all appropriate signatures.**

I certify that the information provided on this form and any attachments are true and correct.

Student Signature **Date**

ENTER YOUR 9-DIGIT **UIN** :

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