



Please complete, print (see "Print Form" above), and return this form to the Office of Records and Registration, University Hall, One University Plaza, MS UHB 1076, Springfield, IL 62703-5407. This form must be received by the posted deadline each semester; forms are processed on a weekly basis. Please be sure to read all information below prior to completing the curriculum portion of the document.

Last Name First Name UIN

UIS Email* *You MUST enter your official UIS Email address Daytime Phone

This form does not imply admission to any program which has additional application procedures in addition to University admission.

UNDERGRADUATE STUDENTS: Students who are making a curriculum change (adding a minor, etc.) must submit a Change of Curriculum Form. Students wishing to change to an online program or who wish to add elementary or secondary education will have their information submitted to the appropriate program for review and an admission decision.**

GRADUATE STUDENTS: Students who are making a curriculum change by adding a certificate or changing the delivery mode of their major (on-campus to online) must submit a Change of Curriculum Form. Students who wish to apply to a new major program (on-campus or online) must submit a new application. The Change of Curriculum Form or application submitted will initiate consideration by the newly chosen program.**

NON-DEGREE STUDENTS: If you are currently a non-degree seeking student and would like to be a degree seeking student, you must submit a new application for admission.**

**Application and general admission information is available via the web at www.uis.edu/admissions/. For assistance with the admission process, please contact the Office of Admissions by calling (217) 206-4847 or by emailing admissions@uis.edu.

Current Curriculum Information

New Curriculum Information

Major or Certificate 1 <input type="text"/>	Major or Certificate 1 <input type="text"/>
Minor 1 <input type="text"/>	Minor 1 <input type="text"/>
Major or Certificate 2 <input type="text"/>	Major or Certificate 2 <input type="text"/>
Minor 2 <input type="text"/>	Minor 2 <input type="text"/>

Please note: All requests received after the posted deadline will be effective the following semester.

Effective Semester Effective Year

Date

 Student Signature

Copies:
 Original (Permanent File)
 Program Office

Notification (sent via official UIS Email by Office of Records and Registration):
 Student

For Office Use
Only _____
Processed By: _____