# 2018-19 Academic Year Calendar

## Fall 2018
- **August 27**: Classes Begin
- **September 3**: Labor Day, Campus Closed
- **October 19**: Fall Break
- **October 20**: Semester Mid-Point
- **October 22**: Last-Half Classes Begin
- **October 24**: Mid-Term Grading Deadline
- **November 22-23**: Thanksgiving Recess
- **December 8**: Last Day of Classes
- **December 10-15**: Finals Week
- **December 15**: Semester Ends
- **December 19**: Final Grading Deadline

## Spring 2019
- **January 14**: Classes Begin
- **January 21**: Martin Luther King, Jr. Day, Campus Closed
- **March 9**: Semester Mid-Point
- **March 11-15**: Spring Recess
- **March 13**: Mid-Term Grading Deadline
- **March 18**: Last-Half Classes Begin
- **May 4**: Last Day of Classes
- **May 6-11**: Finals Week
- **May 11**: Semester Ends/
  Commencement
- **May 15**: Final Grading Deadline

## Summer 2019
- **June 3**: Classes Begin
- **June 29**: Semester Mid-Point
- **July 1**: Last-Half Classes Begin
- **July 4**: Independence Day, Campus Closed
- **July 27**: Semester Ends
- **July 31**: Final Grading Deadline
Table of Contents

2018-2019 Academic Calendar .................................................. Inside Front Cover
International Student Welcome ................................................. 2
USFSCO “To Do” List ................................................................. 3–4
ECCE Speakers Series .............................................................. 5
Connect with UIS ................................................................. 5
Monthly Payment Plan .............................................................. 5
Campus Illustration ................................................................. 6
UIS Abbreviations and Lingo ..................................................... 7–9
UIS History and Factoids .......................................................... 10–11
An Overview of UIS Student Services ..................................... 12–19
Dining Services / Meal Plans / i-Card ........................................ 20–21
Wifi Access ................................................................. 22
UIS Theatre ................................................................. 22
Notice on Health Insurance ...................................................... 23
IT Webstore ................................................................. 23
Brookens Library ................................................................. 23
Career Development Center ................................................... 24–25
UIS Bookstore ................................................................. 26–27
Rave Guardian ................................................................. 28
Maps: 1st Floor PAC, 1st Floor UHB, 2nd Floor UHB ............. Inside Back Cover
Campus Map ................................................................. Back Cover
Welcome to UIS!
International Student Orientation

You, and our other international students, are very important to our UIS community. You add a deeper dimension and fresh perspective to every aspect of what we do. We are grateful that you have chosen to come to our country, our city, and our campus.

Those of us who make up the Office of International Student Services want to get to know you better and for you to feel comfortable contacting us for any needs that you may have during the time that you spend at UIS. You can find us in the Human Resources Building (HRB), room 10. Walk-in hours are on Monday, Tuesday, and Thursday, 2–4 p.m., and on Wednesday, 9:30–11:30 a.m., or you can make an appoint to see an advisor.

Office hours: Monday through Friday, 8:30 a.m.–5 p.m.
Telephone: (217) 206-6678
Email: iss@uis.edu
Website: www.uis.edu/internationalstudentservices/

We plan many fun and educational programs throughout the year and will send email reminders regarding those. Some have limited space, so you will want to sign up as early as possible. One, in particular, that you will want to get on your calendar right away is our International Student Welcome Party on Friday, August 31 in the Student Union Ballroom from 5 – 8 p.m. There will be free food and drinks, and you will have the opportunity to meet leaders from the many UIS student organizations. Come, meet other international students, and find out about some of the ways in which you can get involved in the student organizations.

We will be contacting you from time to time with important information about other events, about your immigration status, and with news that we believe is important to you. Our primary means of communication with be your UIS email address. Plan to check your messages often and always read anything that you see from ISS.

Again, welcome to UIS and best wishes,
Rick Lane, Director
International Student Services
Welcome to the University of Illinois Springfield!

New Student and Parent “To-Do” List

It is our pleasure to be of service to you and your family! We encourage you to review our website at http://paymybill.uillinois.edu to become familiar with all of our services and policies. Please feel free to contact USFSCO (University Student Financial Services and Cashier Operations) with any questions.

1. Note the fall, spring and summer due dates on your calendar.  
   Fall – September 28; Spring – February 28; Summer – June 28.

2. Check your student account balance each month.

3. Check your University assigned email account often for important messages from the University.

4. Enroll in Direct Deposit for student account refunds.  https://paymybill.uillinois.edu/refunds/DirectDeposit

5. Enroll in our optional Payment Plan if you don't plan on paying tuition in full by the due date.  https://paymybill.uillinois.edu/payments/PaymentPlan


7. If you want someone to have access to your student account billing information, that person needs to be set up as an “Authorized Payer”.  We can only discuss the student account with the student and the “Authorized Payer”.  https://paymybill.uillinois.edu/billing/AuthorizedPayer

8. Answers to Top Questions can be found at:  https://paymybill.uillinois.edu/resources/TopQuestions.

Enrolling In Direct Deposit

Instructions for the Student:

- Go to https://paymybill.uillinois.edu/Access
- Select Student Self Service.
- Select appropriate campus link.
- Enter Enterprise ID and Password.
- Select “Account Billing Information.”
- Read Announcements and click on the “I acknowledge that I have read above.”
- Select “Direct Deposit.”
- Select “Direct Deposit Enrollment.”

Any U.S. checking or savings account can be used for Direct Deposit.

Payments by Wire Transfer

University of Illinois has partnered with Flywire to offer an innovative and streamlined way to make international tuition payments.

- No fees & excellent exchange rate.
- Allows you to pay in home currency.
- International credit card option available.
- Notification via email when payment is received by University of Illinois.
- Track your payment start to finish.
- Multilingual customer service support via phone, chat and email.
- Go to: https://paymybill.uillinois.edu/payments/InternationalPayments

Viewing Your Student Account

At the beginning of each month, students will receive an email to their University email address, and authorized payers will receive an email reminding them to view their Student Account for activity. It is the student’s responsibility to monitor their official University email account on a regular basis.

- Go to http://paymybill.uillinois.edu/Access
- Select Student Self Service.
- Select the appropriate campus link.
- Enter Enterprise ID and Password.
- Select “Account Billing Information.”
- Read Announcements and click on the “I acknowledge that I have read above.”
- Select “Student Account.”
- Select “View & Pay Accounts.”
- If you are mailing your payment, select “Print Payment Stub” to print a copy of the payment stub. This payment stub should be mailed along with the check. The student name and UIN must be written on the check.

USFSCO Customer Service

Phone number: (217) 206-6727
Email: usfscohelp@uillinois.edu
Website: http://paymybill.uillinois.edu
Payment Methods

The University accepts both e-checks and credit card payments online through UI-Pay.

An **e-check** is an electronic withdrawal from a checking or savings account at a domestic (U.S.) bank account.

**Credit cards** accepted for payment. All credit card transactions will be assessed a 2.4% service fee.

**Cash** is not an acceptable form of payment.

**Flywire** can be used for international payments.

Mailed payments should be sent at least **five** business days prior to the due date. The student name and UIN must be written on the check. A printed copy of the payment stub should be included to ensure proper credit. Payments may be mailed to the following location:

University of Illinois Payment Center  
Student A/R  
28393 Network Place  
Chicago, IL 60673-1283

Payment Plan

Payment plan is an alternative to the normal University payment policy in that you can spread payments over a period of time.

- Optional – not required.
- No interest.
- No late payment charges.
- Enrollment fee applies.
- Easy online sign up.
- Payments withdrawn electronically from a U.S. based checking or savings account on a monthly basis.
- Payment plans offered for fall and spring semesters only.
- For complete plan details and to enroll, please visit: [https://paymybill.uillinois.edu/payments/PaymentPlan](https://paymybill.uillinois.edu/payments/PaymentPlan)

Due Dates

- Fall Semester – September 28
- Spring Semester – February 28
- Summer Semester – June 28

If you are not in an active Payment Plan, and your student account is not paid by the above due date, your student account will be assessed a 1.5% late payment charge each month on the unpaid balance. In addition, a $2 past due charge will also be assessed. If your student account remains delinquent, a Financial Hold will be placed on the student account.

**Financial Holds:**

- Prohibits registration for a future semester
- Prohibits adding/dropping of courses
- Prohibits release of official transcripts.

Immunization Information

In order to avoid a $35 immunization noncompliance fee, updated immunization records must be submitted by the deadline. For more information, please contact UIS Health Services at (217) 206-6676

Tuition Rates

Tuition and Fees

Tuition assessment is based upon an hourly rate, chosen program and resident status. In addition, differential tuition is assessed for a few select graduate programs. For specific information, view: [http://www.uis.edu/registration/tuition/](http://www.uis.edu/registration/tuition/)

Students are billed mandatory fees based upon full-time or part-time status. Additional fee information can be found at: [http://www.uis.edu/registration/tuition/](http://www.uis.edu/registration/tuition/)
STRETCH YOUR TUITION DOLLARS

Enroll in a monthly payment plan.

The University of Illinois partners with Nelnet Campus Commerce to let you pay your tuition and fees over time, making college more affordable.

- No Interest
- No Late Charges
- Low Enrollment Fee
- Easy Online Sign-Up
- Automatic Monthly Withdrawals

To learn more, visit https://paymybill.uillinois.edu/payments/PaymentPlan or call Nelnet Campus Commerce at 866.506.4637
Advising (Undergraduate) Office of Advising Services and Information Support (OASIS). Information on registration and advising for first year, sophomore, and transfer students.

BC or HCOM Homer Butler Commons. The social and recreational center for housing residents and it is where the Residence Life Office is located.

BRK Brookens houses the Library; classrooms; The Center for Academic Success which includes The Learning Hub, Office of Advising Services & Information Support, Internships & Prior Learning, and International Programs; The College of Education & Human Services, ITS; COLRS; and Brookens Auditorium.

BSB Business Services Building. Health Services is located in BSB.

Blackboard A learning management system with course materials, tests, quizzes, discussion boards, and grades.

Brookens Auditorium An auditorium and large lecture hall that is easily accessible from the Tunnels that connect PAC, Brookens Library, and HSB. Lots of campus events are held in Brookens. Located on the 1st floor of Brookens Library.

CAP Capital Scholars Honors Program. CAP Honors brings together intellectually strong students with talented, dedicated faculty to create a unique academic environment within the greater UIS community. Located on the 1st Floor of LRH.

Cashier’s Office Also known as USFSCO. Handles general account payments. Located on the 1st Floor of the PAC.

COLRS (Center for Online Learning, Research and Service) Manages online learning courses and majors at UIS. Located in the Brookens Library.

East East Campus Apartments are for upperclassmen, graduate students, international students, and students with families.

FAFSA Free Application for Federal Student Aid.

FRH Founders Residence Hall.

FYS First-Year Seminar or Freshman Seminar is a student’s introduction to college and provides a crucial vehicle through which students will develop strong academic skills and habits.

FERPA The Family Educational Rights and Privacy Act is a federal law that protects the accessibility and privacy of student records. To complete a FERPA waiver to allow parents/guardians access to academic information and more information about FERPA regulations contact the Office of Records and Registration.

Food Studio The main dining venue for campus. Meal plans, Campus Cash, credit cards and checks are accepted to purchase a la carte items from breakfast to burgers and sandwiches, salads, stir fry, hot entrees, desserts and beverages. Located on the 1st Floor of the Student Union.

GER General Education Requirement. General education is based on two main principles: life-long learning and engaged citizenship. The UIS General Education Curriculum helps students gain skills and knowledge needed for the twenty-first century and complements all of our 23 degree programs.

Courses in the program are divided into two categories:

- Lower division courses in written communication, oral communication, science, math, humanities and social sciences. These courses are sometimes interdisciplinary, and they provide a foundation of knowledge and skills that are crucial for a broad liberal arts education.

- Engaged Citizenship Common Experience (ECCE) is designed to help students become aware of their roles in a complex, interdependent set of communities. ECCE categories promote cultural awareness and engagement experiences.

Gen Ed General Education course.

GPA Grade Point Average.

IT Help Desk (ITS) For help with computers, Wi-Fi, UIS apps, viruses, training, and more. Email: techsupport@uis.edu; phone: 6-TECH or (217) 206-8324.

HRB Human Resources Building. In addition to UIS Human Resources, The Counseling Center, Disability Services, Testing Services, and International Student Services are all located in HRB.

HSB Health Science Building.

i-Card Student Identification Card. Carry it with you at all times. Access into halls, library card, ECCE attendance swiping, meal plans/campus cash, etc.

International Programs The Office of International Programs. Information on Global Experience Program, English as a Second Language, and foreign exchange programs. Located in BRK.

International Student Services Office of International Student Services. Provides services to UIS international students. Located in HRB.
Internships and Prior Learning (IPL) IPL consists of 3 programs: Internships, Prior Learning Assessment, and Service-Learning. All 3 of these programs can allow you to earn ECCE credits and/or fulfill degree program requirements.

- **Internship Services** enables students to get real-world experience in their area of study. Students earn credit by completing the Internship Course concurrently with a field experience: either an internship or project.

- **Prior Learning Assessment** gives students an opportunity to earn credit for past college-level learning. Students earn credit by developing a portfolio about their experiences.

- **Service-Learning** courses allow students to engage with the community and develop an understanding of civic responsibility by providing community service to non-profit agencies as part of their coursework. This program currently sponsors the Social Responsibility and Leadership Development Minor, which complements any UIS major.

Learning Hub or The Hub Offers one-on-one tutoring in math, writing, reading, science, and study skills. Hosts student workshops on study skills each semester.

Lost & Found Looking for something you misplaced? Try the Parking Services office on the 1st Floor of PAC to see if someone has turned it in. Found a lost i-Card or other item? Turn it in to Parking Services or Campus Police (after business hours).

LRH Lincoln Residence Hall.

LRH Grab 'n Go Students can use meal plans or Campus Cash to get wraps, salads, specialty foods, and wheat grass shots. Located in the LRH public lobby.

NESSIE Human Resources web site updating of employment information.

PAC Public Affairs Center. In addition to classrooms, administrative offices, Sangamon Auditorium, and the Studio Theatre, PAC also houses the i-Card Center, and USFSCO.

PDB Police Department Building.

Prairie Stars Family Association (PSFA) Founded in the fall of 2015, PSFA is an association for parents and family members dedicated to providing support for the student and parent experience at UIS, as well as help support the Office of New Student Orientation & Parent Relations with programming and initiatives for new students and families.

Quad or The Quad A quadrangular space or rectangle of lawn that is surrounded by four current buildings: the Public Affairs Center (PAC), University Hall (UHB), and the Health Sciences Building (HSB), and the Student Union. Many events are held on the Quad through the early fall and late spring semesters.

RA Resident Assistant. RAs work for Residence Life. RAs are available to students for questions about on-campus housing, Residence Life, living on campus, academic and campus resources, and roommate relationships.
RHB  Rehearsal Hall, Room B. In the Visual & Performing Arts Building (VPA).

Ring Road  The road that goes around the University on the east side.

SAB  Student Affairs Building. Home to the UIC College of Nursing Program at UIS classrooms and offices; The Career Development Center; The Dean of Students Office; The Journal (student newspaper), and The Office of New Student Orientation & Parent Relations.

SAC  Student Activities Committee. A student organization that coordinates activities on campus. Located in the Student Leadership Center in the Student Union.

Sangamon Auditorium  A 1500 seat auditorium that has live concerts, Broadway shows, and entertainment throughout the year. Students receive discounted tickets to events. Tickets can be purchased at the Ticket Booth off the Sangamon Auditorium lobby near Capital Perks Coffee Shoppe. Located in PAC.

SGA  Student Government Association. Located in Student Leadership Center in the Student Union.

SLB  Student Life Building. Home to The Diversity Center, Gender & Sexuality Student Services, The Women's Center, the Offices and classrooms for the Department of Exercise Science, and the SLB Gym.

SPH  Spencer House. This used to be the residence of Sangamon State/UIS chancellors. Now it is home to the UIS Challenge Course operated by Campus Recreation. The Cross County course runs through the Spencer House grounds.

Starbucks  Need a jolt of caffeine? Coffee, lattes, espresso, tea, hot chocolate, scones, muffins, and more are available with campus cash, dining dollars, credit/debit card, or cash. Located on the 2nd Floor of the Union.

Student Union  Home to the Offices of Student Life and Volunteer & Civic Engagement, Dining Services, Food Studio, Starbucks, conference rooms, a multipurpose ballroom, gaming consoles, and spots galore to relax, socialize, or do homework.

Tear Drop  Tear shaped road/parking area north along PAC.

TEP  Teacher Education Program.

TRAC  The Recreation and Athletics Center is home to the Athletics Offices, Campus Recreation, Intramurals, fitness studios, indoor track, Outdoor Adventure trips, and exercise equipment.

UHB  The University Hall Building is home to the College of Business, College of Liberal Arts & Sciences, classrooms, computer labs, The Office of Financial Assistance, The Admissions Office, Records & Registration, and the Vice Chancellor for Student Affairs.

UIN  University Identification Number. This 9-digit number is a student’s unique identifier and used on many university documents. The UIN is needed to generate the student’s NetID and webmail account.

UNI  University Course.

VPA  Visual & Performing Arts Building. Home to the Departments of Art, Theatre, and Music; art studios; music practice rooms; Rehearsal Hall Room B; and classrooms.

West or The Townhouses  West Campus Townhouses are for upperclassmen, graduate students and international students.

---

**UIS Recycles!**

We are working hard to be an environmentally friendly campus. UIS has a SINGLE STREAM RECYCLING program, which means that you can place any recyclable item in any recycling bin on campus.* Your recycled items will be separated at the recycling center later through a super-cool automated process. Check out this video to see what it looks like: [http://bit.ly/2prP3pk](http://bit.ly/2prP3pk)

Here are the items that we can currently recycle at UIS:

<table>
<thead>
<tr>
<th>Paper</th>
<th>Plastic</th>
<th>Metal</th>
<th>Glass</th>
<th>Cardboard</th>
</tr>
</thead>
</table>

*Note: Some of our old bins are still labeled paper or plastic, etc. You can ignore this and put any recyclable item in any of the recycling bins. It all goes in together! We’re working on getting new bins and labels.

---
1970 UIS was founded as Sangamon State (SSU). Sangamon State’s founding is September 28, 1970.

SSU was known as an upper-division college – a three-year institution, a capstone to the state’s community college system, SSU offered classes for juniors, seniors and graduate students. There were no freshmen or sophomores.

Karen Hasara was the second person in line to register for classes. She was later a state senator, served as the first female Mayor of Springfield, and became the first UIS alumna on the University of Illinois Board of Trustees.

SSU’s curriculum was built around four University Programs:
- Communication in a Technological Society (CTS)
- Work, Leisure, Poverty, and Power
- Justice and the Social Order (JSO)
- Environments and People (ENP)

The first president of SSU, was Dr. Robert C. Spencer. The Spencer’s lived in what is now the Cox Children’s Center.

The first president of SSU, was Dr. Robert C. Spencer. The Spencer’s lived in what is now the Cox Children’s Center.

1971 In December, the first students graduated from SSU, although the first ceremony wasn’t until 1972.

1971 During the spring semester, Professor Gus Stevens was criticized by a state senator for wearing a hat “in the presence of ladies.” Stevens responded by organizing the first “Floppy Hat Day” inviting students, faculty, and staff to join him in wearing floppy hats.

1971 Baseball was established as the first SSU sports team.

1972 SSU held classes downtown in the Leland Building.

1973 Author Alex Haley appeared on campus as part of Black Awareness Week sponsored by SSU Black Student Union.

1975 Singer Bobby McFerrin was a Peer Group Counselor.

1976 Brookens Library was the first permanent building on campus – dedicated in May. This moved the library from building F, which is now the Student Affairs Building.

1978 Dr. Alex B. Lacy Jr. became SSU’s second president in September. His vision for SSU included seeing the campus be at center stage for the study of government, politics, and public policy.

1978 The University Observatory was dedicated on the roof of Brookens Library. The first “Star Party” was held.

1980 saw the opening of the first on-campus student housing in August and the opening of the Public Affairs Center in September, the second permanent campus building.

1981 Sangamon Auditorium held its first performance – Hal Holbrook in “Mark Twain Tonight!”

1984 Dr. Duward Long, became SSU’s third president in July.

1986 The Soccer Team won the first of three NAIA National Championship.

1991 Dr. Naomi B. Lynn became the fourth president of SSU and then subsequently the first UIS Chancellor in 1995.

1992 The Health & Sciences Building opened.

1995 Sangamon State University became part of the University of Illinois system. The last SSU commencement was in 1995.


1999 The Capital Scholars Honors program was created.

2001 Richard D. Ringesen became the second UIS Chancellor.

2001 UIS welcomed its first freshmen class in August with the advent of the Capital Scholars Honors Program. 116 students moved into the first residence hall – Lincoln Residence Hall.

2004 University Hall Building opens. Construction of UHB resulted in a planned quadrangle of landscaping boarded on the east of the new building.

2005 The UIS Colonnade was completed and designated as the symbolic center of campus and the head of the new Quad.

2005 UIS became a four-year university with the arrival of freshmen admitted to the general education curriculum.

2007 The Recreation and Athletics Center (TRAC) is dedicated!

2007 UIS alumna Dana Perino became White House Press Secretary to President Georgy W. Bush. She was a 1995 graduate with a master’s in Public Affairs Reporting.

2008 Founders Residence Hall opens to house 132 freshmen. The partially completed building was named in honor of all those men and women who are recognized as SSU founders. Fun Fact: Founders Residence Hall has a green roof – covered in 26,000 feet of soil and sedums that act as insulation for the building, reducing heating and cooling costs.
2010 UIS Athletics becomes a member of NCAA Division II. **Fun Fact:** UIS participates in the Great Lakes Valley Conference (GLVC).

2010 63 foreign flags were placed in the Public Affairs Center representing the countries from which international students had to travel to attend UIS over the past 40 years.

2010 UIS/SSU celebrates its 40th Anniversary.

2011 Dr. Susan J. Koch becomes third Chancellor of UIS.

2018 The Student Union opens in January.

**About UIS**

UIS's official school colors are **UIS Blue** and **White**.

Mascot: Orion

Nickname: Prairie Stars

UIS's Identity Brand is Leadership Lived, an inherent promise the university makes and keeps to its constituents and is centered around 4 Core Attributes:

- Teaching-Focused Academic Experience
- An Abundance of Opportunities to Collaborate
- A Right-sized, Supportive Community
- A Tradition of Educating Public Servants and Leaders

As of fall 2016, UIS had:

- 5,428 students (2,959 or 55% are undergraduates)
- 56% of students attend classes full time;
- 67% of students are from Illinois;
- 220 full-time and 129 part-time faculty;
- 110 student clubs and organizations
- 1,032 students living in campus housing;
- More than 35,000 living alumni located around the world;
- 31 bachelor's degrees, 20 master's degrees, 1 doctoral program. Online majors: 1,665.

**Who Are The Campus Streets Named For?**

Most of the streets within UIS are named after writers who were born, or lived in Illinois during their lifetime.

Nelson Algren (1909-1981) Lane – Best known for his novel turned movie *Man with the Golden Arm*. Algren grew up in the North and South side of Chicago and attended U of I (Urbana-Champaign) where he wrote for the campus newspaper.

Gwendolyn Brooks (1917-2000) Lane – Named after the Pulitzer-Prize winning poet, teacher and Poet Laureate of Illinois. Gwendolyn Brooks lived in Chicago attending 4 different racially diverse schools which gave her insights into the racial dynamics of the city that influenced her writing. She was 13 when her first poem was published.

Theodore Dreiser (1871-1945) Lane – Known mostly as a novelist and journalist, Dreiser wrote poetry and short stories. He worked as a reporter for the Chicago Globe in the late 1800s. His work was often controversial because he challenged moral codes with his writings on sex, prostitution, promiscuity, lynching, murder, and characters that triumphed even though they were involved in such morally compromising situations.

Eliza Farnham (1815-1864) Drive – Novelist, feminist, and abolitionist, Farnham lived in Illinois for six years. She wrote about her experiences in Pekin in *Life in the Prairie Land*. She was an advocate for women in prison and in her later life helped destitute women to emigrate to the American west, helping them find new homes.

Edna Ferber (1885-1968) Lane – Fans of movies from the 30s, 40s, and 50s will know Ferber’s work that became blockbuster movies: *Show Boat*, *Cimarron*, and *Giant*. The Pulitzer-Prize winning Ferber was a novelist, short story writer, and playwright who lived for a short period of time in Chicago, Illinois.

Ernest Hemingway (1899-1961) Drive – The Nobel Prize winner and author of some of America’s great classics was born and raised in Oak Park, Illinois and later lived and worked in Chicago.

Vachel Lindsay (1879-1931) Drive – A native son of Springfield, Illinois, Lindsay became famous as “the Prairie Troubadour.” A poet and performance artist, he published his poetry in pamphlets, which he read in a singing chant, and sold to people as he walked from town to town, through much of the eastern and midwestern United States. His childhood home at 603 South Fifth Street is maintained by the Illinois Historic Preservation Agency and is open to the public.

Edgar Lee Masters (1868-1950) Drive – Lee was a poet, biographer and attorney (who shared a practice with Clarence Darrow). Lee grew up in Lewistown, IL and was influenced by the Spoon River and Oak Hill Cemetery. He wrote *Lincoln: the Man, a biography of Abraham Lincoln* in 1931.

William Maxwell (1908-2000) Lane – American editor and author who wrote short stories and novels about small-town life in the American Midwest in the early 20th century. Maxwell taught English at the University of Illinois before joining the staff of The New Yorker magazine.

Carl Sandburg (1878-1967) Lane – Sandburg was a three time Pulitzer Prize winning writer and poet. He was born and raised in Galesburg, IL and later lived in Chicago, Evanston, and Elmhurst, IL. His second volume of *Abraham Lincoln: The Prairie Years* was recognized with his first Pulitzer Prize for History in 1940.

Richard Wright (1908-1960) Drive – Wright and his family moved to Chicago as a young man to escape the Jim Crow south. His childhood in Mississippi and life in Chicago heavily influenced his award-winning writing about the lives of African Americans and racism in America.
An Overview of UIS Student Services
Students First!

Advising Services, Information, and Support (OASIS), Office of

OASIS serves entering first year students (except for students in the Capital Scholars Honors Program) and undecided students. Professional academic advisors help students determine courses each semester to complete general education requirements and prepare for a major course of study. They also monitor student progress and connect students with other services on campus.

In addition, Oasis provides:

- Four-year advising guides for all undergraduate majors and minors
- Two-year planning for pre-nursing students
- STARS Academic Success coach
- Peer advisors who assist with major pre-requisites and curriculum planning
- Appointments with professional advisors through Starfish Connect or by email request
- Placement Exams ensure incoming students the most appropriate placement in their beginning classes. Scores from the placement exams give a more precise indicator of skill level, thereby allowing placement in courses for which they are best prepared.
- Early Alert System is an early identification and intervention program used by UIS faculty and staff to recognize students experiencing academic difficulties early in the semester and give them the resources to have a successful academic experience.

- Peer Advisor/Peer Mentor Program provides additional support to help new students transition into college life through individual and small group interactions with a peer leader. Students who are decided about a major are assigned a Peer Mentor who helps guide appropriate decision-making about courses and career paths related to that major.

Hours of Operation:
Monday–Thursday: 8:30 a.m. to 5 p.m.
Friday: 8:30 a.m. to 4:30 p.m.

Contact:
Brookens Library Building, Room 461
Phone: (217) 206-7471
Email: uisuaac@uis.edu
www.uis.edu/advising/

Athletics

The mission of the Athletics Department is to shape our student-athletes into productive, service-minded leaders and center the athletics experience on academic achievement, pursuit of championships, and community outreach.

The University of Illinois Springfield sponsors 15 intercollegiate varsity sports, as well as Cheerleading, and is a proud member of NCAA Division II and the Great Lakes Valley Conference.

Men’s Sports
Baseball
Basketball
Cross Country
Golf
Soccer
Tennis
Track & Field
Volleyball

Women’s Sports
Basketball
Cross Country
Golf
Soccer
Softball
Tennis
Track & Field

Contact:
UIS Athletics
The Recreation and Athletics Center
Phone: (217) 206-6674
http://www.uisprairiestars.com/index.aspx

Bookstore

The UIS Bookstore is your source for team apparel, gifts and accessories for women, men and kids. Buy online, free in-store pickup. Services offered by the bookstore include:

- Textbook Sales
- Textbook Rentals
- Digital Textbooks
- UIS Apparel
- School and Office Supplies
- Gift and School Spirit Items
- Current and Popular Best Selling Books
- Computer and Technology Items
- Sundries

Hours of Operation (when classes are in session):
Monday–Thursday: 9 a.m. to 6 p.m.
Friday: 9 a.m. to 3 p.m.

Contact:
Founders Residence Hall (through summer 2018)
Public Affairs Center, 1st Floor (starting Fall 2018)
Phone: (217) 206-6766
http://www.bkstr.com/illinoisspringfieldstore/home
Efollett.com for 24/7 shopping and ordering on-line.
Campus Recreation

Campus Recreation provides programs, services, facilities and employment opportunities designed to promote the awareness and benefits of lifetime health and recreation. Our qualified personnel encourage life-long learning and leadership development and support making responsible choices to enhance each individual’s well-being.

Campus Recreation offers:

- The Recreation and Athletic Center (TRAC) which has basketball, volleyball, pickleball/badminton, racquetball, and squash courts, an elevated running track, and cardio/weight training areas
- Outdoor Adventure trips
- Intramural sports, which are offered at no cost to all students
- Outdoor fields and courts, 9-hole miniature golf course, and sand volleyball at Rec Park
- 18-hole disc golf course
- Fitness classes, personal training, cooking demo's, and annual Wellness Fair
- Team building on the Challenge Course

Hours of Operation:
Monday–Thursday: 6 a.m. to 11 p.m. | Friday: 6 a.m. to 9 p.m.
Saturday: 10 a.m. to 9 p.m. | Sunday: 1 p.m. to 11 p.m.

Contact:
TRAC, Room 1008
Main Office: (217) 206-7103 | Front Desk: (217) 206-6658
Email: campusrec@uis.edu
www.uis.edu/campusrec/

Counseling Center

The Counseling Center provides confidential counseling to address the personal concerns of students in a safe and private environment. The Center facilitates the academic progress of students by providing counseling and outreach programming that address issues of concern to students including stress and time management, depression, substance abuse, conflict resolution, communication skills and relationship concerns. The Counseling Center staff helps students build confidence, gain insight, and make changes to assist them in being successful as students and in their personal lives.

Counseling services are free of charge to UIS students that have paid the Health and Counseling Fee. Services include:

- Individual Counseling for UIS students
- Couples and Group Counseling
- Personal Development Workshops
- Psychological Assessment
- Crisis Intervention

Hours of Operation
Monday–Friday: 8:30 a.m. to 5 p.m.

For after-hours crisis intervention, call (217) 206-7122 to obtain the number of the counselor on duty.

Contact:
Human Resources Building, Room 64
Phone: (217) 206-7122
Email: counseling@uis.edu
www.uis.edu/counselingcenter/

Career Development Center

The Career Development Center provides comprehensive services to undergraduate, graduate, and online students. In addition, the CDC Staff promotes working in partnership with students early in their studies in order to develop tailored, realistic career strategies to teach students how to create meaningful real-world opportunities and experiences to enhance employability skills.

Personalized services are provided through:

- Career Counseling and Career Advising
- Resume and Cover Letter Critiques
- Online Career Planning Systems and resources
- Support through our Career Suite Open Hours
- Job shadowing and informational interviewing with professionals and alumni
- Attend workshops, career fairs and career “field trips” to regional organizations
- Access to the CDC internship and job board
- Interactions with recruiters on-campus
- Creating an opportunities related to your career goals by working with a Career Counselor

Hours of Operation:
Monday–Friday: 8:30 a.m. to 5 p.m.

Contact:
Student Affairs Building, Room 50
Phone: (217) 206-6508 | Fax: (217) 206-7544
Email: careerservices@uis.edu
www.uis.edu/career/

Dean of Students (Associate Vice Chancellor for Student Affairs)

The Dean of Students provides the oversight of various Student Affairs offices and for the student services of:

- Community Standards and Student Conduct
- Advocacy and Assistance
- Student Handbook

Contact:
Student Affairs Building, Room 30
Phone: (217) 206-7714

Dining Services

Campus Food Service welcomes you to this unique food court located in the Student Union. If you find the choices overwhelming, we'll consider that a compliment. continued...
Our dining facilities include:

- The Food Studio is our main dining room open seven days a week during the fall and spring semesters, and Monday through Fridays during breaks and summer.
- LRH Grab N’ Go – Lincoln Residence Hall’s Grab N’ Go features freshly-squeezed fruit and vegetable juices, ethnic items and other specialty foods. Try a wheatgrass shot made from locally-grown wheatgrass!
- Starbucks – Located on the 2nd floor of the Student Union, this is a full service Starbucks, accepting campus cash, cash, credit cards, and Starbucks gift cards. This franchise is not currently accepting the Starbucks app payments nor online ordering. Students can use their Dining Dollars (depending on the item), Campus Cash, cash, and major credit cards.

Meal Plans – UIS offers several meal plans to meet our students’ needs. Students SAVE 8.5% on every purchase from their meal plan. On campus residents with a meal plan do not pay sales tax. To learn more about our meal plans, please visit www.uis.edu/foodservice/mealplans/. Meal plans can be requested by filling out a form at the i-Card office (Public Affairs Center, room 124). Meal plans can be changed up until the 10th day of classes in the fall and spring semester. Meal plans roll over from fall to spring semester, but not roll over year to year.

Campus Cash – is another line of debit credit that students can add to their i-Card. It is easy to do online from the i-Card website http://go.uis.edu/UISiCard.

Disability Services
The Office of Disability Services is the central service that provides students with academic accommodations for disability services at the University of Illinois Springfield. A full-time Director provides leadership to staff, which includes two specialists to provide accommodations and serve other disability related needs to the UIS community. We encourage you to visit our website and make contact with one of the Disability Specialists in our office at any time.

We provide academic support services to students with disabilities that include:

- Priority Registration
- Peer Note Takers
- Alternative Format Text Conversion
- ASL Interpreters
- Alternative Seating Arrangements
- Adaptive Technology Training
- Computer Lab
- Extended time on exams.
- Quiet distraction free environment for taking exams

Financial Assistance
The Office of Financial Assistance aspires to ensure access to and affordability of a UIS education. We are committed to making every effort within our means to help all students secure the funds to attend UIS. We will guide you through the financial aid application process and will be available to assist you every step along the way, ensuring that every student has the opportunity to succeed at UIS.

Contact:
Human Resources Building, Room 80
Phone (voice): (217) 206-6666 | Phone (TDD): (217) 206-6668
Email: ods@uis.edu
www.uis.edu/disabilityservices/

Diversity Center
The Diversity Center provides a forum for students with a common bond to unify and support each other, and share cultural achievements with the university community. The Diversity Center provides educational and social opportunities on campus to represent and advocate for all diverse students. The Center’s goal is to increase the recruitment and enrollment efforts for other traditionally underrepresented populations, including African American, Native American, Hispanic/Latinx, International, LBGTQ, and all diverse students. Our lounge space provides students with a space for studying, watching TV, holding meetings, working at our computer workstations, and printing up to 10 pages/day for free. Lastly, we offer a prayer room within our space to allow students the opportunity to practice their religious beliefs.

Programs and Services include:

- Necessary Steps Mentoring Program for first generation students
- Hispanic/Latinx Initiative and Black Male Initiative which serve to increase, encourage, and support the inclusion and educational success of male students of color, particularly Hispanic/Latinx and African-American males
- Heritage Month Programs and National Coalition Building Institute (NCBI)
- Cultural Diversity Events and Workshops
- National Coalition Building Institute (NCBI)
- Stereotype and Bias Reduction Workshops
- Advising and Mentoring
- Soup and Conversations and DiversiTeas

Contact:
Student Life Building, Room 22
Phone: (217) 206-6333
Email: diversity@uis.edu
Facebook: UIS Diversity Center
www.uis.edu/diversitycenter/

Contact:
Financial Aid Office
University Hall 1015
Phone: (217) 206-6724 | Fax: (217) 206-7376
Email: finaid@uis.edu
www.uis.edu/financialaid/apply/
FAFSA: www.fafsa.ed.gov
Scholarship Applications: www.uis.edu/financialaid/scholarships/
Gender and Sexuality Student Services

Gender and Sexuality Student Services, is a resource for all UIS students, including those that are lesbian, gay, bisexual, pansexual, fluid, transgender, genderqueer, queer, questioning, intersex, asexual, and their supportive heterosexual allies (LGBTQIA+). As part of the Division of Student Affairs, we work closely with other entities in the division to provide the most appropriate service and support to students.

Among our services, we offer a mentor program for new LGBTQIA+ first year, transfer, and graduate students that pairs these students with returning upper-classmates. The goal of this program is to assist new students to develop a social network at UIS, learn about campus resources, attend group socials, and to have a place to ask questions about campus life. All students, regardless of sexual or gender identity, are welcome!

Register at: www.uis.edu/lgbtq/programs/mentor/

Contact:
Student Life Building, Room 22
Phone: (217) 206-6676   |   Fax: (217) 206-7779
Email: gss@uis.edu
www.uis.edu/gendersexualitystudentservices/
Facebook: www.facebook.com/GSSUIS
Twitter: twitter.com/UISGSS
SnapChat: www.snapchat.com/add/gssuis GSSUIS

Health Services

Health Services supports the mission of UIS by providing cost effective, comprehensive, accessible, professional health care. We provide preventive services and resources that support participation in health care, enabling individuals to recognize health as a comprehensive state over which they have control.

Health Services provides quality care that is accessible and confidential. We provide treatment for acute injuries and illnesses; allergy, Tdap, seasonal flu shots and other immunizations; birth control; physician consultation and routine physicals.

New students must submit required immunization records to Health Services one time, no later than the 10th day of classes in the Fall or Spring semester or the 5th day of classes in the Summer. See our website to obtain the required form and information about immunization requirements. Students that do not submit their immunization records by the deadline will be charged a non-refundable immunization non-compliance fee and will be unable to register for classes for a second semester until the requirements are met. Call us if you have any questions.

Contact:
Business Services Building, Room 20
Phone: (217) 206-6676   |   Fax: (217) 206-7779
www.uis.edu/healthservices/

i-Card

The i-Card is the official University of Illinois identification card. Students, faculty, and staff use their i-Cards to pay for meals, borrow library books, access campus facilities, and more. Each campus uses the i-Card to provide many great services and conveniences to the University community. Your i-Card serves as an ID card, wallet, and coupon all in one. You’ll need your i-Card for many campus services and community conveniences, so carry yours with you at all times.

Springfield card uses:

• Campus Cash debit account
• PNC Bank account
• Meal plans
• The Recreation & Athletic Center
• Identification and access
• Discounts

Campus Cash debit account: Carry your i-Card and carry less cash! Use it to pay for:

• Food and beverages - Campus Cash is accepted at dining locations, vending machines, and snack bars.
• Laundry - Residence hall tenants and guests pay with Campus Cash to use washers and dryers.
• Photocopying - Anyone with a valid University ID card or value card can use Campus Cash at convenience copiers.
• Printing - Students, faculty, and staff pay for printing at UIS computing facilities using Campus Cash. (Students are allotted $25 in printing funds each calendar year.)
• Textbooks and supplies - The UIS Bookstore accepts Campus Cash. You may check your Campus Cash balance or add money to your account at icardwallet.uis.edu or by visiting the ID Center.
• PNC Bank account - Springfield students, you may bank with your i-Card if you open a Virtual Wallet Student account and link your i-Card to it.
• Meal plans - Use your i-Card to access your meal plan, which is provided by UIS Food Service. To get a meal plan, complete a Meal Plan Agreement form and submit it at the ID Center. Check your meal plan balance at icardwallet.uis.edu or at the ID Center.
• Recreation - Students assessed the General fee may use Campus Recreation facilities by presenting their i-Card.
• Identification and access - Swiping or scanning your i-Card helps campus units confirm your current status. You must identify yourself for the following services:
  • Library use - Students, employees, alumni, and others have borrowing privileges at Brookens Library.
  • Door access - Persons receive access as needed. A building’s access control manager determines this need.
• Discounts - Having an i-Card can save you money. There are many discounts available to cardholders on the Springfield campus:
  • Athletics event discounts. Students receive discounts on Athletics events tickets.
  • Performing arts event discounts – Students may buy discounted tickets to events at Sangamon Auditorium.
  • Shopping and service discounts – i-Card Perks are discounts that local merchants offer to University i-Card holders.
International Programs (Study Abroad)

The office offers many study abroad opportunities which include: short-term study programs such as our long standing exchange program in Ashikaga, Japan and our new programs in England, Australia, Ghana, Taiwan and Vietnam; full semester and year-long exchange programs in Australia, Japan, the United Kingdom, China, France, Spain, Denmark, The Netherlands, Korea, Belgium, and Mexico; and a means to take advantage of the 3000 plus study abroad programs offered by other universities and program providers including exchange opportunities in 55 countries through our membership in the International Student Exchange Program. We can help you study almost anywhere!

International Programs has also been involved with a variety of international initiatives that have included international on-line education, such as our on-line exchange program in Political Science with the University of Colima in Mexico, collaborative efforts with universities located outside the USA and the development of multi/duaI degree programs.

Contact:
Brookens Library Building, Room 483
Phone: (217) 206-8319 | (217) 206-8318
E-mail: intprog@uis.edu
www.uis.edu/internationalprograms/

International Student Services

The Office of International Student Services serves as a key resource to the UIS community by assisting international students and the faculty and staff of UIS in understanding and complying with U.S. immigration laws. It also works to ensure that the University as a whole maintains compliance with all regulations governing its ability to enroll international students.

- Advises international students, their dependents, and University departments on compliance with U.S. immigration laws and regulations.
- Recommends and approves immigration benefits.
- Verifies, tracks, and submits visa immigration notifications through the Student and Exchange Visitor Information System (SEVIS), as required by the U.S. Department of Homeland Security.
- Advises on adjustment to U.S. society and American culture, academic concerns and community resources.
- Processes I-20s, travel signatures, and letters needed for employment, maintaining status, social security numbers, and other immigration related matters.

- Conducts workshops and orientation sessions for international students and UIS departments.

Office hours: Monday – Friday, 8:30 a.m. to 5 p.m.

Contact:
Human Resources Building, Room 10
Phone: (217) 206-6678
Email: iss@uis.edu
www.uis.edu/internationalstudentservices/

The Learning Hub

The Learning Hub’s mission is to help all UIS students succeed in their academic coursework. Our staff are pledged to nurture students academically using tried and true approaches to teaching and learning. The Learning Hub offers students support with their reading, writing, mathematics, science, and business courses.

A part of the Center for Academic Success, The Hub offers help to students in improving skills including:

- Writing
- Math and Statistics
- Accounting and Economics
- Science
- Academic study skills
- And through a peer tutoring program, virtually any subject taught on the campus

Contact:
Brookens Library Building, Room 460
Phone: (217) 206-6503
Email: thehub@uis.edu
www.uis.edu/thelearninghub/

New Student Orientation & Parent Relations

The mission of the Office of New Student Orientation & Parent Relations (NSOPR) at the University of Illinois Springfield is to assist new students with their transition to the university’s academic, social, and cultural community through purposeful programs, services, and resources that will provide a foundation for student success and retention. NSOPR also serves families of new and current students with programs and resources that will help them understand and provide support for their student’s initial transition to college all the way through to graduation.

First-Year Orientation is designed to assist you and your parents/guests in making the transition to university life. All new first-year students are required to participate in one of the Kickstart orientation sessions and Launch Week prior to your first semester. Parent/Family Orientations acknowledge the transitions that take place with both the student and his or her family. To accommodate our parents through this transition, we address parent questions and concerns, and familiarize them with UIS.

The Office of New Student Orientation also coordinates Family Weekend and advises the Prairie Stars Family Association (PSFA).
Parking Operations

Parking Hangtags are mandatory for all students for any vehicle they park on campus. Parking maps, regulations, and the hang tag application may be found on the Parking Operation’s Office website www.uis.edu/parking. Parking hang tags must be purchased online. They cannot be purchased at the Parking Operation’s Office.

The parking services online form opens prior to the beginning of each semester for purchasing hangtags:
- summer semester – after May 15;
- fall semester – after August 1;
- spring semester – after January 5.

These dates are approximate and dependent on the Parking Operations Office. The vehicle license plate number and the make, model, year and color of the vehicle(s) is required to complete the online hang tag application.

After you have purchased your hang tag online you can go to the Parking Operation’s Office with a photo ID to pick it up. The Parking Operation’s Office provides extended business hours at the beginning of the fall and spring semesters (see website for more details). Parking hang tags must be displayed as instructed.

Hours of Operation: Monday–Friday: 8:30 a.m. to 5 p.m. (Closed 1 p.m. to 2 p.m. for lunch hour)

Contact:
Public Affairs Building, 1st floor, 119
Phone: (217) 206-8502
Email: parking@uis.edu
www.uis.edu/parking/

Records and Registration

The University of Illinois at Springfield’s Office of Records and Registration (also known as the Office of the Registrar) consists of a number of units responsible for a variety of duties.

These units include:
- Registration (including course registration, catalog/schedule maintenance, and tuition/fee assessment),
- Records (including the issuance of official UIS transcripts enrollment/degree verifications, and grade changes),
- Graduation (including the awarding of all degrees and associated diplomas), and
- Degree Audits (including the articulation of incoming courses and the evaluation of all degrees in progress).

Contact:
University Hall, Room 1076
(217) 206-6174 Registration  |  (217) 206-6709 Records

(217) 206-7730 Graduation  |  (217) 206-8216 Degree Audits
Email: registrar@uis.edu
www.uis.edu/registration/

Residence Life (On-campus Housing)

A lot of living, learning, and leading occur in our four distinctive campus communities. Every year, more than 1,100 students choose from among four diverse living options – suite-style residence halls or townhouses, apartments, and family housing (limited availability). Our contemporary facilities are fully furnished, well maintained, and fun living/learning communities.

The Perks of UIS Residence Life include:
- Inclusive, supportive student-oriented community environments
- High-speed Internet access in every room with wireless connection campus-wide
- Cable TV system (115 channels) offering premium content: HBO/Cinemax with streaming options; multiple sports, movies, science, arts, international programming
- Abundant parking close to your residence
- Conveniently located near the bookstore, classrooms, food service, laundry services, the library, and the Sangamon Mass Transit District (SMTD) downtown shuttle stops
- ADA accessibility options
- Statistically, one of the safest campuses in Illinois
- All utility costs included in each semester bill

Education, socialization, self-discovery, and community building experiences are available through a variety of programs, planned events, organized learning communities, academic support services, and spontaneous functions organized by Resident Assistants.

Contact:
Homer Butler Commons, Room 1
Phone: (217) 206-6190
Email: reslife@uis.edu
www.uis.edu/residencelife/

Student Affairs - Offices of:
- Vice Chancellor of Student Affairs
- Assistant Vice Chancellor for Student Services/Executive Director of Auxiliary Services
- Executive Director of the UIS Student Union
- Dean of Students
- Assistant Vice Chancellor for Student Engagement
- Assistant to the Vice Chancellor
- Administrative Aide to the Vice Chancellor

The Division of Student Affairs is a team of professionals dedicated to the mission of UIS that contributes to the personal and professional development of students. Programs and services
offered inspire students to take ownership of self and social responsibility, to become globally aware citizens and appreciate human diversity, and enhance holistic development and the students’ overall well-being. “Students First!” is the philosophy that inspires, empowers and unites us. Our programs, services, and facilities assist students in their transition to campus life and help them to navigate and complete the college experience and to derive the greatest value and pleasure from their time at UIS.

Contact:
University Hall Building, Room 1071
Phone: (217) 206-6581
Email: cryan1@uis.edu
www.uis.edu/studentaffairs/

Student Life
Student Life serves as a resource for all students, enabling them to engage in, contribute to, and benefit from this community. Student Life initiates programs and activities that enhance the student experience and further the university’s mission of providing an intellectually rich, collaborative, and intimate learning environment for students, faculty, and staff, while serving local, regional, state, national, and international communities.

Student Life provides support to:
- More than 100 student clubs
- Lead Program
- Student Government Association
- Greek Life
- Student Activities Committee (SAC)
- Student Organization Funding Association (SOFA)
- Oversees the operation of the Student Life Building
- Sponsors a variety of campus-wide social events and traditions, including Welcome Week, Homecoming, and Springfest

Contact:
Student Union, The Leadership Center
Phone: (217) 206-4762
Email: soc@uis.edu
www.uis.edu/studentlife/

Student Union (Union, The Stu)
The new UIS Student Union is the social heart of campus for students. In this signature building, so full of light and activity, students interact with each other and with faculty, staff, and visitors, creating a vibrant and thriving focal point for life at UIS. The Departments of Student Life, Volunteer & Civic Engagement, Dining Services and the Student Union administration office are all located in the Student Union. The Union offers students lounge/study spaces, a gaming room, and electronic charging stations. Two conferences rooms and a ballroom that can be subdivided into small rooms are on the 2nd and 3rd floors. The main campus eatery, The Food Studio and the Sports Grille are located on the first floor and a full service Starbucks is on the second floor.

Hours of Operation:
Monday - Thursday 7 a.m. to 11 p.m.; Friday 7 a.m. to 12 a.m.; Saturday 10 a.m. to 12 a.m.; Sunday 10 a.m. to 11 p.m.

Contact: Student Union, UNION
Phone: (217) 206-4782
Email: studentunion@uis.edu
www.uis.edu/studentunion/

Title IX Coordinator / Office of Access and Equal Opportunity
The UIS Associate Chancellor for Access and Equal Opportunity helps foster a welcoming campus climate in support of students’ success. Access and Equal Opportunity addresses complaints of discrimination, harassment, and sexual misconduct and advises the campus on equity issues and also on accommodations for students, faculty, and staff with disabilities. Access and Equal Opportunity is a resource for all students, including students of color, international students, nontraditional students, students from rural backgrounds, students with religious interests, and students who are gay, lesbian, and transgender. The Office provides educational awareness and prevention programming and workshops and collaborates with other units on inclusion and diversity, including the Diversity Center, the Office of the Dean of Students, International Student Services, and the ECCE Program.

The Associate Chancellor for Access and Equal Opportunity is the Americans with Disabilities Act (ADA) Campus Compliance Coordinator and the Title IX Coordinator. Title IX is a UIS policy and U.S. law that includes rights and resources for victims of sexual assault and other sexual misconduct, including sexual harassment, dating and domestic violence, stalking, and rape. This office receives reports and addresses complaints of Title IX violations and also assists victims with campus and off-campus resources, including scheduling counseling appointments and working with UIS faculty, administrators, and UIS Campus Police to provide interim safety and academic success measures.

View UIS Policy at: www.uis.edu/titleix/

Contact:
Title IX Coordinator   |   Access and Equal Opportunity
Public Affairs Building, PAC 491
Phone: (217) 206-9999
Email: aeo@uis.edu
titleix@uis.edu

University Student Financial Services & Cashier Operations (USFSCO)
USFSCO is the central billing and payment unit of the University of Illinois. The office serves students at all three of the U of I universities. USFSCO includes both the Cashier Operations (Bursar) Office and the Student Billing Office. USFSCO helps students and their authorized payers with questions regarding student billing, authorized payers, payment options, due dates, refunds, 1098T reporting, and financial literacy. We encourage students to enroll into direct deposit for any refund the student may receive. In
addition, we encourage students to set up their parent/guardian as an authorized payer. We have a website specifically designed for our new students. This website is: https://paymybill.uillinois.edu/ToDoList.

Hours of Operation:
Monday–Friday: 8:30 a.m. to 5 p.m.
(Closed 12:30 p.m. to 1:30 p.m. for lunch hour)
Cashier’s Window Hours of Operation:
Monday–Friday: 9 a.m. to 4 p.m. (Closed 12:30 – 1:30 p.m.)

Contact:
Lower Level Public Affairs Center (PAC) 184
Phone: (217) 206-6727
Email: usfscohelp@uillinois.edu
http://www.paymybill.uillinois.edu/

Veterans Affairs
Veterans are a vital part of our student community and we are here to assist you in successfully completing your educational goals. The Office of Student Veterans Affairs serves to:
1) connect student veterans with resources available at UIS,
2) to assist student veterans through the processes required to be a successful at UIS, and
3) to provide veteran specific programming while simultaneously connecting veteran students with opportunities to integrate into the larger UIS community.

If you need assistance in the process of verifying credits through Records and Registration, completing a benefits process with Financial Assistance, attaining academic advising through OASIS or your major department, finding academic support through the Learning Hub, seeking accommodations through the Office of Disability Services, developing your career path with the Career Development Center, or connecting with the Counseling Center, we are here to help make those efforts as straight forward as possible.

Contact:
Mark Dochterman
Assistant Vice Chancellor for Student Engagement
Student Affairs Building, Room 30
Phone: (217) 206-VETS (8387)
Email: veterans@uis.edu
www.uis.edu/veterans/

Women’s Center
The Women’s Center provides support, information and referrals on sexual, dating, and relationship violence for all people in the UIS community. The Women’s Center advocates, educates, and provides support services for all students, and works for the advancement of safety and equity on campus and beyond. The Women’s Center creates a warm environment and an engaged community for social, academic, and life success. The Women’s Center focuses on:

• Educating and responding to personal violence – with a special emphasis on sexual violence, dating violence, and stalking: awareness, prevention and response
• Personal safety events including Take Back the Night, WhistleStop, the Clothesline Project, Rape Aggression Defense (RAD) for Women, and 10 Paper Cranes for Healing the Violence

TGIFridays activities are a great way to relax and make new friends: Dorm Décor, Mehndi Hands & Friends, Make a Mask: Be the Goddess You Always Were, Happy Fridays and Game Days, and Quilling and Paper Crafts

Contact:
Student Life Building (SLB) 15
Phone: (217) 206-7173
Email: womenscenter@uis.edu
www.uis.edu/womenscenter/
Facebook: UISWomensCenter

Volunteer and Civic Engagement Center
The mission of the Volunteer & Civic Engagement Center is to provide all students, faculty, and staff at University of Illinois Springfield with opportunities to learn and lead by serving in the community. Our office provides large-scale, one-time service opportunities as well as weekly service opportunities, with transportation provided, throughout the semester. We also help students locate ongoing service opportunities related to their major or personal interest. The center:

• oversees the Leadership for Life program,
• advises Red Cross Club, Alternative Spring Break, Habitat for Humanity Club, and UIS Dance Marathon, all of which are welcoming of all UIS Students,
• is the home of the UIS Cares Food Pantry, the UIS Student Veterans Affairs Coordinator, and the UIS Deputy Registrar of Voting.

Service opportunities involving minors or based in schools require background checks. The projects our offices supports on weekly basis within School District 186 have background check process that does require a state issued ID or passport, but does not exclude individuals based on citizenship status. Should other, future projects supported by the Center require a background check, the requirements of that background check process will be included in the description of the event. The Volunteer & Civic Engagement Center is happy to assist any student that has concerns about the background check process for a service opportunity not directly supported by our office, by confidentially inquiring about the requirements of a particular background check process before the student submits the forms.

Contact:
Student Leadership Center, Student Union 103
Phone: (217) 206-7716
Email: volunteer@uis.edu
www.uis.edu/volunteer/
The Food Studio

Campus Food Service welcomes you to this unique food court located on the first floor of the Student Union.

Our main dining room is open seven days a week.

Monday–Thursday  7:30 am–8 pm  
Friday  7:30 am–6 pm  
Saturday and Sunday 11:30 am–2:45 pm; 3:45–6 pm

Chef’s Table & World Flavors:  
Monday–Thursday 11 am–2 pm  
Friday 11 am–2 pm; 4:30–6 pm  
closed weekends

Union Griddle and Grab-N-Go:  
Monday–Friday 11 am–close

Deli, Pizzeria and Salad Bar:  
Monday–Friday 11 am–close

Inside the Food Studio:

Beverages  Soda, coffee, tea, and more.

Chef’s Table  Roast beef, chicken, potatoes and all the comfort foods of home.

Deli / Salad Bar  Sandwiches, deli trimmings, soup, and salad bar.

Express  Grab-N-Go food — fruit, sandwiches, salads, yogurt, ice cream, bottled beverages and milk. Everything you need when you’re in a hurry.

The Union Griddle  All of your favorites for breakfast, lunch, dinner and snacks: eggs, bacon, pancakes, burgers, steaks, chicken breasts, fries, nachos, pretzels and more!

Pizzeria  14” pizzas or by-the-slice goodness.

World Flavors  Have your meal cooked right in front of you. Build your own skillet toss, quesadilla, or burrito—pick your favorite ingredients.
LRH Grab N’ Go
Our convenience shop in Lincoln Residence Hall features freshly squeezed fruit and vegetable juices, international items and other specialty foods. Try a shot made from locally-grown wheatgrass!

Sunday–Thursday 11:30 am–6:30 pm

Note: LRH Grab N’ Go only accepts meal plans and Campus Cash. You must pay with your i-card.

Starbucks
A full-service Starbucks, located on the mezzanine of the Student Union.

Hours during the Fall and Spring Semester:
Monday–Thursday 8:30 am–7 pm
Friday 8:30 am–6 pm

Meal Plans
Meal plans are an excellent value, and we offer several options. You can use your meal plans for food and beverages at all Food Service and vending locations.

Residential Meal Plans
Plans for campus residents are not subject to sales tax.
Instant savings!

Signature Just $2,100 a semester, this plan is for the student who rarely misses a meal.
Gold Just $1,675 a semester, this plan is for those who skip a meal once in a while.
Silver At $1,150 a semester, this plan suits a person who eats lightly or less frequently.
Bronze For only $375 a semester, this plan is ideal for apartment and townhouse residents who want an occasional break from cooking. (Residence hall tenants may not purchase this plan.)

Commuter Meal Plan
Commuter students often need to grab a meal on campus. Pay just $142.50 for $150 of meal plan credit!

To select a plan, complete a Meal Plan Agreement form and turn it in at the ID Center.

Which plan should you choose?
Will you be off-campus most weekends, or only at holidays? The following table shows how much each plan costs for the fall and spring semester, based on a five- or seven-day week.

<table>
<thead>
<tr>
<th>Plan</th>
<th>Fall</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5-day wk</td>
<td>7-day wk</td>
</tr>
<tr>
<td>Signature</td>
<td>$26.92</td>
<td>$18.92</td>
</tr>
<tr>
<td>Gold</td>
<td>$21.47</td>
<td>$15.09</td>
</tr>
<tr>
<td>Silver</td>
<td>$14.74</td>
<td>$10.36</td>
</tr>
<tr>
<td>Bronze</td>
<td>$4.81</td>
<td>$3.38</td>
</tr>
<tr>
<td>Commuter</td>
<td>$1.92</td>
<td>$1.35</td>
</tr>
</tbody>
</table>

= Total Campus Coverage

Meal plans can be used only for food and beverage purchases. Campus Cash buys food and drink too, but it also covers service and retail purchases across UIS. Think copying, printing, laundry, concessions, tickets at Sangamon Auditorium, and supplies from the UIS Bookstore.

Swipe and go with your i-card!
With a meal plan and Campus Cash, you don’t need to carry a debit card, credit card, or cash. Both accounts are linked to your i-card, so you just swipe it to pay. When you have meal plan funds, they are debited first for food and beverage purchases. When you don’t have a meal plan or you buy something other than food or drink, Campus Cash is debited.

Get started
Stop by the ID Center (info at bottom) before the semester starts to choose your meal plan. Meal plans are billed to your student account. While you’re there, you can fund your Campus Cash account with cash, credit, or debit.

Monitor and manage accounts
What’s your meal plan balance? How much Campus Cash do you have? Watch the register or vending display after each purchase to see the latest info, or visit icardwallet.uis.edu.

Online access
icardwallet.uis.edu is a secure, mobile-friendly site you can use 24x7 to check your meal plan(s) and Campus Cash balances. You can also fund your Campus Cash account using any major credit card. There’s a $5 minimum deposit.

Questions? Answers!
The ID Center administers meal plans and Campus Cash. If you have questions, call or stop by. Our contact information is below.

ID CENTER: Public Affairs Center 124
Open: Mon–Fri 8:30 am – 5 pm
(217) 206-7718 • idcenter@uis.edu
www.icard.uillinois.edu

FOOD SERVICE
Student Union
(217) 206-6768
www.uis.edu/foodservice/
UIS Student Access to UIS Wifi

Trying to connect to the University Wifi? Good idea this will save your device’s battery life.

If you have an iPhone / iPad:
Connecting to UISWiFi only requires that you enter your user name and password. Go to Settings, then Wi-Fi. Select UISWiFi from the list and it should ask you for your UIS Network ID and password. Click Join to finish connecting — after a few moments you should be back at the Wi-Fi config screen and it should show that you are connected to the UISWiFi wireless network.

Android Phones:
Go to settings. Under Connections or Network Connections click on Wi-Fi, then select UISWiFi. It will ask you to enter your UIS NetID and password. Click save. You should receive notification that you are connected to UISWiFi.

Stop by the IT table during the Campus Opportunities Fair if you are having any difficulties — our staff will help out. While you are at it, ask them how to set up your UIS webmail on your phone so you can easily check messages.

UIS Theatre Faculty
Dathan Powell: dpowe5@uis.edu; 217-206-8587
Eric Thibodeaux-Thompson: ethib1@uis.edu; 217-206-6613
Missy Thibodeaux-Thompson: mthom1@uis.edu; 217-206-8307

UIS Theatre Fall 2018 Classes
MTHE 108, Principles of Stagecraft*, T/R 10am – 11:40am
THE 201, Script Analysis, M/W, 10am – 11:15am
THE 273, Principles of Acting*, M/W 2pm – 3:40pm
THE 274, Intro to Theatre*, T/R 12pm – 1:15pm
THE 325/ENG 332/WGS 332, Women Playwrights, M/w, 12pm – 1:15pm

*These courses fulfill general education requirements at UIS in the areas of Humanities and/or Visual, Creative, and Performing Arts.
Notice on Student Health Insurance

Students, do you know your student account will be automatically billed each semester for the UIS Student Health Insurance Plan fee? For Fall 2018 the fee is $530. Spring 2019 fee is $530. Summer 2019 fee is $296.

UIS Student Insurance follows all mandates of the Affordable Care Act. Coverage is through Blue Cross Blue Shield of IL, offering a 70,000+ IL provider network. The plan is 80/20 coverage with an annual $400 out-of-pocket deductible.

Waiving the Fee: If students have private insurance through your parents, guardian, spouse or work and do not want UIS Student Health Insurance please visit: https://uis.myahpcare.com/waiver during the semester open waiver period! If this waiver is not completed by the publicized semester deadline the student’s account will automatically be billed for UIS Student Insurance

The Office of Student Insurance publicizes much information regarding the waiver, including when it is posted and the corresponding deadline to file. Please watch for insurance information communicated via a variety of means including UIS email, orientation programs, campus announcements, posters/flyers, and online under the UIS homepage on the Student Insurance webpage.

For questions regarding the policy, plan, or the waiver process please contact the UIS Office of Student Insurance: studentinsurance@uis.edu or (217) 206-7020.

Brookens Library

Yes, you can study and check out books at the library. But that’s not all, you can also…

• Learn how to do college-level research
• Meet with a group to study or prepare a project
• Use a computer, print, and scan
• Borrow popular movies for free
• Freely download popular eBooks and eAudiobooks to your mobile device
• Access research databases online 24/7
• Borrow books from other libraries
• Get scared silly at the Annual Haunted Library in October
First Year Students & UIS CareerConnect

#1 Why Use CareerConnect?
- Job board for student worker positions, part-time jobs, and internships
- Place to schedule a Career Counseling appointment
- Portal for exclusive Career Planning systems
- System used to register for upcoming career workshops and events

#2 When to Begin Using CareerConnect?
- After July 1st
- Two days after class registration

#3 CareerConnect Login for First Time
- Go to www.uis.edu/students/careerconnect
- Under login box, click on “Go to this webpage”
- Enter your net ID into the Username field with @uis.edu
- Email with a link to setup password will be sent to your UIS email
- Login with net ID (without the @uis) and created password

#4 CareerConnect Profile
- Profile must be completed before you can apply for jobs
- Update every semester

Using CareerConnect to Find an On-Campus Student Job

Using CareerConnect
1. Login to CareerConnect
2. Locate the “Shortcuts” section
3. Click the link for the UIS Student Employment-Undergraduate, On-Campus Opportunities
4. Read posted positions to ensure you meet required qualifications
5. Follow the application instructions

CDC Resume Writing Resources
1. Use OptimalResume: More details on CDC’s Website Career Toolbox - www.uis.edu/career/students/toolbox/
2. Review CDC Resume Resources and Services located on CDC Student webpage - www.uis.edu/career/students

Upload Resume Into CareerConnect
1. Select the “Documents” tab located on the left bar of CareerConnect
2. Scroll Down to the “Add New” button
3. Select the “Resume” for “Document Type”
4. Title your resume then browse for resume
5. Click on Submit

Document Details
1. A resume uploaded for the first time will go through an approval process to ensure it meets basic requirements outlined in the Documents tab on CareerConnect
2. Assistance with updating resumes is available during Career Suite Drop-In Hours.

UIS CAREER DEVELOPMENT CENTER
Student Affairs Building, Room 50
One University Plaza, MS SAB 50
Springfield, IL 62703 - 5407

Phone: (217) 206 - 6508
Web: www.uis.edu/career
Email: careerservices@uis.edu
The Career Center is looking forward to partnering with you in preparation for your career!

Get started at:
www.uis.edu/career/

- “Student Quicklinks” located center of homepage
- “Student” tab on the left navigation bar of homepage

International Student Resources
www.uis.edu/career/students/resources/international-students/

- Recorded webinars about transitioning resumé to USA style
- Helpful resources and tools
Prepare for class and university life
UIS Bookstore has everything you need from textbooks and supplies to apparel and campus living. We’ve got you covered from orientation to graduation.

Tackle class and course work your way
Buy or rent, print or digital textbooks—we have the options you want for the books you need. Even better: you can save up to 80% when you rent your textbooks.

Get ahead of the game!
Save time in-store when you register to rent your textbooks early. Visit follettrental.com.

Price match and save
If you find an identical in-stock textbook for rent or purchase priced lower elsewhere, tell us. We’ll match it, right at the register! See store for details.

UIS Bookstore
4800 Eliza Farnham Drive
P. 217.206.6766
shopuis.com
f/UISBkstr
LOVE CHOICES?
WHO DOESN’T?

NEW BOOKS
- Brand spankin’ new—no highlighter marks, coffee stains or drawings in the margins
- Ideal if you plan to keep your book for reference

USED BOOKS
- Save money on great condition, lightly used books
- Eco-friendly—reduce, reuse and read used!

RENTAL BOOKS
- Save up to 80% off the price of purchasing a new book
- Want to keep it? Purchase your rental book at any time
- Highlight and take notes to your heart’s content

GO FOR A LIGHTER LOAD

DIGITAL BOOKS
- Purchase digital just like print (in-store or online)
- Get a code to access your purchase on your preferred device, any time or any place

DIGITAL READER
- Take notes, highlight and share ideas with other students or instructors on your campus
- Access your books online or download for offline use on your favorite devices

SELL BACK YOUR BOOKS
- Receive up to 50% back on the purchase price
  - Based on condition, demand, inventory and if your professor decides to use the same book next term
- We buy back year round! But word to the wise, you’ll get the most money back when you sell during finals week
- Want to do something good? If we can’t buy back your book for whatever reason you can choose to donate your used textbooks to Better World Books, a company that works to fund literacy initiatives worldwide
Turn your phone into a personal safety device.

Download the **FREE** Rave Guardian safety app to check in with family, friends, campus safety, or others you trust to help you stay safe both on and off campus.

**With this app you can:**

**Set a Safety Timer** – Notify people you trust to check in on you if you are alone or in an unfamiliar place.

**Manage & Message Your Guardians** – Invite family, friends, or others to be your Guardian, and communicate with them within the app as needed.

**Easy Emergency Communication** – Call safety officials directly for help if you are in trouble and send text tips – including photos – if you see something suspicious.

**Download Rave Guardian Today!**

*Apple iPhone*
Scan the QR code now or search **Rave Guardian** in the App Store.

*Android*
Scan the QR code now or search **Rave Guardian** in the Google Play Store.

**UIS-Alert Emergency Notification System**

Set up your UIS-Alert Emergency Notifications. Students can create their profile by visiting [www.uis.edu/emergencies/uis-alert/](http://www.uis.edu/emergencies/uis-alert/). Students can add multiple mobile phones, voice only lines, and email addresses if parents or family members would also like to receive UIS-Alert Emergency Notifications. Please note the student has to set this up and will need to log on with their UIS NetId and password.