

# UIS Email on Your iPad

## 1. Choose Settings

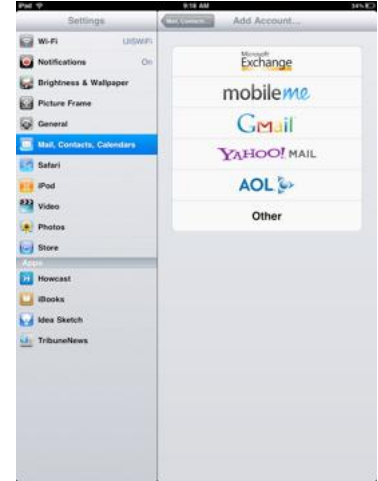


## 2. Choose Mail, Contacts, Calendars

### Choose Add Account



## 3. Choose Microsoft Exchange



## 4. Enter the following information

- Email: **your UIS email ID**
- Domain: **uisad**
- Username: **"your UIS NetID"**
- Password: **"your UIS Password"**

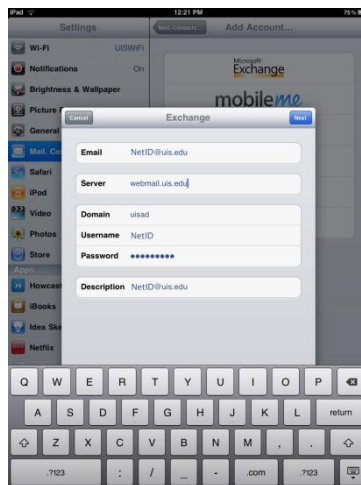
### Choose Next



## 5. The verification process will begin and on the screen that is displayed, enter the following information

Server: **webmail.uis.edu**

### Choose Next



## 6. The verification process will begin.

On the Exchange screen that appears, turn **ON/OFF** the UIS services that you want delivered to your iPad.

### Choose Save

