Transfer Pictures: From a Digital Camera to a Computer
[Macintosh – Card Reader]

For cameras such as the 1.3 Megapixel Olympus Camedia [model D-360L], a Card Reader must be used to transfer pictures.

1. After you have taken all the pictures you wish to take, or have filled the memory card, the first step is to attain a Memory Card Reader from the front desk of the media lab. Take the Card Reader to any available Macintosh computer in the Lab and plug it into an open USB port.

2. Remove the Memory Card from the camera. It is located in a side panel of the camera. Simply open the Memory Card door and pull the card out gently.
3. Insert the card into the Card Reader in the slot provided with the gold side up. Most likely, the card will not fit in the Reader in any other way. **Do not** force the card into the Reader.

4. Once the computer recognizes the Memory Card, an icon will appear on the desktop. Macintosh’s iPhoto program may open automatically. If you are familiar with this program, you can view your photos in it. Otherwise, close the program. Double-click the icon that appeared on the desktop of the computer.

   **Note:** The Card Reader may take some time to read the Memory Card. The icon may not show up for a few minutes. Please be patient.

6. Double click the **DCIM** folder to find your pictures. Click and drag the pictures to the desktop of the computer to burn them to a disc, save them, or send them by email. You may also delete your pictures from the card at this time by dragging the pictures located in the DCIM folder to the trash.

7. Simply drag the icon to the trash, eject the Memory Card from the Card Reader and unplug the Card Reader when you are finished.