

**FY 2022
Approved Holiday Schedule**

Date	Weekday	Holiday
July 5, 2021	Monday	Independence Day
September 6, 2021	Monday	Labor Day
November 25, 2021	Thursday	Thanksgiving Day
November 26, 2021	Friday	Day after Thanksgiving (Designated Holiday)
December 24, 2021	Friday	½ Gift Day (from President and Chancellor) and ½ Excused Day p.m.
December 27, 2021	Monday	Christmas Day Holiday Observed
December 28, 2021	Tuesday	Day After Christmas Holiday (Designated Holiday)
December 29, 2021	Wednesday	Gift Day
December 30, 2021	Thursday	Gift Day
December 31, 2021	Friday	Gift Day
January 3, 2022	Monday	New Year's Day Holiday Observed
January 4, 2022	Tuesday	Additional Gift Day
January 17, 2022	Monday	Martin Luther King, Jr. Day (President delegated)
May 30, 2022	Monday	Memorial Day

December/January Holiday Summary

Total reduced service days: 0

Total paid holidays: 3

Total paid gift days: 4

Total President and Chancellor Excused Paid Days: 1

Total Paid Days: 8

Last Official Work Day: Thursday, December 23, 2021

Total closure days over December/January holiday (including weekends): 12

Fall 2021 Academic Semester Last Day

UIUC – December 17

UIC – December 10

UIS – December 10

Gift Days

A gift day is a paid day (use of benefit time is not required) provided to leave benefit eligible employees. Essential employees who must work on a designated gift day may use their gift day at a later time in the *current* fiscal year, with supervisor approval. Unused gift days are not paid out at the time of termination and do not roll over into the next fiscal year.

Reduced Service Days

Most non-essential university units are closed on the reduced service days. Leave benefit eligible employees may use accrued vacation leave or floating holidays to be paid on a reduced service day. Non-exempt civil service staff may also take as unpaid or use accrued comp time. Exempt employees without accrued vacation or floating holiday leave cannot take as unpaid.

Floating Holidays

Floating holidays (2 or 4) are “designated holidays” by the president and chancellors. They must be taken in full day increments and must be used in the fiscal year. Unused floating holidays are not paid out at the time of termination and do not roll over into the next fiscal year.