

**General Education Council**  
**Minutes**  
**April 27, 2009**  
**10:00 a.m. – 11:30 a.m.**  
**PAC 4E**

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**Present:**

Terry Bodenhorn  
Heather Dell  
Lan Dong  
Richard Gilman-Opalsky  
John Martin  
Martin Martsch  
Laurel Newman  
Peter Shapinsky

**Absent:**

Waheedah Bilal  
Whitney Kampwerth  
Karen Moranski – with regrets  
Bev Rivera – with regrets  
Pinky Wassenberg

I. Approval of Minutes

Richard Gilman-Opalsky moved to accept the minutes of April 13, 2009. Peter Shapinsky 2<sup>nd</sup> it. All were in favor.

II. Fall Meeting Schedule

The meetings for AY 2009-10 have been set for Mondays, 10:00-11:30 in Brookens 141-A. The schedule is as follows:

<u>2009</u>	<u>2010</u>
September 14	February 8
September 28	February 22
October 12	March 8
October 26	March 22
November 9	April 12
November 23 (on-line)	April 26
December 7	

Deb is to e-mail rest of council who were absent to get feed-back, and then schedule with Brookens 141-A.

III. General Education Course Patterns

Data has not been received from Laura Dorman. Topic tabled.

IV. Course Deadlines

Responses from colleges were reviewed regarding setting deadlines for course approval and allowing a month for Geco to look over the pool of courses for the next year.

One suggestion was that a course be taught once before being brought up for ECCE approval, or have separate deadlines for Gen Ed and ECCE as they use two different approval processes. Another suggestion was to implement the next deadline for spring semester, but give the colleges time to get used to the deadlines and allow the Curriculum Committees time to set their schedule around them. That will give them enough time to get

enough courses through for the semester. A preliminary, early submission deadline was considered by giving highest priority to those courses submitted before September 25.

Maybe setting up a workshop the first week in September would be helpful in order to streamline the submission process. We could set up tables for the individual categories, e.g. Global Awareness or U.S. Communities. Faculty could go straight to the table they need help with. The workshop needs to be set early enough in the semester before the curriculum committee submission deadline.

Courses submitted before September 25 is guaranteed to be reviewed. Council might want to spend a Friday (non-Senate day) to just review courses. Karen, Heather and Deb to sit down the week of September 28<sup>th</sup> to go over courses to make sure they have checklists etc.

The deadline should be made as widely known to faculty as soon as possible. Create a submission deadline then a revision deadline.

V. Summer Groups

Comparative Societies Clarification

Peter Shapinsky, Lan Dong, Heather Dell, Richard Gilman-Opalsky

U.S. Communities Clarification

Laurel Newman, Martin Martsch, Karen Moranski, Heather Dell

Speaker Series – John Martin & Richard Gilman-Opalsky to continue making decisions

Math – John Martin, Karen Moranski, Pinky Wassenberg

VI. Chair for Spring

Heather Dell, current Chair, will be on sabbatical in the spring, 2010 and needs a substitute. She will be happy to accept the position again in the fall of 2010. The decision will be made fall, 2009 but she wanted to give everyone time to think about it. Whoever takes on this position will need to submit an NIA by start of the semester.

VII. Adjournment

Laurel motioned to adjourn. John Martin seconded. All were in favor. This was the last meeting of Academic Year 2008-09.

Respectfully submitted,  
Deb Ply