



Construction Highlights

PAC Teardrop Entrance The new storefront entryway glass has been installed and the new streetlight electrical install is well underway. The planter beds by Brookens library have been filled and compacted with premium soils to grow our native trees and plants. With just a little bit more concrete work to do on the sidewalks, this project should start wrapping up in just under 3 weeks. The number of water buckets in the concourse will decrease over that remaining timeframe. We appreciate everyone's continued patience and support!

Automated Lighting Controls Our electricians and stationary engineers are working concurrent efforts with our primary building automation controls vendor to explore ways in which we can simplify our controls logic, eliminate redundant setpoints, and streamline the automation of our exterior lights. Our goal is for STREET LIGHTS, PARKING LOT LIGHTS, and SIDEWALK LIGHTS to all turn on and off with the current lighting conditions and to no longer be dependent on faulty scheduling practices of the past. What we are saying is once funding is secured (possibly with the help of the Green Fee) this energy conservation project will tightly control the lighting and further reduce the university's energy consumption!!

Parking Operations

PAY TO PARK APP (ParkSmarter) UIS Parking Operations is introducing a new way to pay for parking on campus - the ParkSmarter App! The app is available for Apple and Android and gives the user a simple way to pay for parking when visiting campus or when purchasing a hang tag isn't feasible. The ParkSmarter App is an addition to the multiple pay stations on campus and will not replace them, but instead will expedite the pay-to-park process for users.

ParkSmarter has features like the ability to save vehicle information and payment method(s), to receive automatic reminders before your parking expires, and the ability to extend parking time(s) directly from your mobile



device! Please visit www.parksmarter.com to view a tutorial on the app's features and functions, and to sign up today!

SNOW REMOVAL AND PARKING

With many of us coming back to campus to live, learn, and work, this winter there will be times after a significant snowfall where Facilities & Services will need your help as we work to clear parking lots of snow. The university's overall goal is to provide the UIS community with safe and accessible parking after a significant snowfall. Working together, we can make this happen by implementing a "Snow Parking Day" after a significant snowfall.



When it snows:

1. **Check your email before arriving on campus.** When a snow storm is expected or occurs, Parking Operations will send a campus wide email announcing that a "Snow Parking Day" is in effect. Every effort will be made to notify the campus the day prior, but checking your email in the morning may prevent an unwanted surprise when you arrive on campus.
2. The Grounds team will be on campus early (often staying overnight) with a focus on clearing the pedestrian walkways and the parking area closest to the academic buildings first. Once those parking areas are plowed, they will continue to the outer parking areas.
3. **Students and employees, regardless of the parking hangtag you purchased (standard or economy), should park in an area that has been plowed.** If the lot or area you typically park in has been plowed, you are welcome and should park there. If a lot or area has not been plowed, we ask you park in an area that has been plowed. During a "Snow Parking Day", vehicles parked in standard permit lots with economy permits will not be ticketed for unassigned lot violations.
4. **A "Snow Parking Day" does not allow for unauthorized parking.** Please be cognizant of the space you park in. A "Snow Parking Day" does not allow for unauthorized parking in spaces that require a special permit (e.g. ADA spaces, reserved PERKS spaces), or prohibited parking areas such as emergency and fire lanes. Vehicles will still be subject to ticketing and towing for unauthorized or unsafe parking.
5. The residential lots around the townhouses and apartments function differently, all on-campus residents will have 24/7 access to their residential lot and vehicles can use them as required. The university will clear the snow as efficiently and safely as possible in the residential lots.



6. Near the end of a “Snow Parking Day”, an email will be sent to notify everyone if the next day will or will not be a “Snow Parking Day”. It also doesn’t hurt to do number 1 before you arrive on campus.

We hope this helps provide safe and accessible parking to all of our university students, employees, and visitors. If you have any questions, please reach out to Parking Operations at parking@uis.edu, (217) 206-8502 or in BSB 43.

Grounds

Facilities and Services is excited to welcome Eric Reed to our Grounds Maintenance department. Eric comes to us from Western Illinois University in Macomb, where he worked with the Grounds unit for the past 15 years - most recently as Superintendent of Grounds. Eric, a native of Macomb, earned his BS in Agricultural Business from WIU before going to work for and managing his family's nursery business for 13 years. He has extensive experience and knowledge in the horticultural field. Eric and his wife reside in Springfield, where she also works. They have two adult sons, and Eric enjoys spending time with family and participating in a variety of outdoor activities, especially hunting and fishing, and vegetable gardening. Eric is very customer focused and really enjoys helping people. Be sure to say "Hello!" if you see him out and about!



Eric Reed, Grounds Maintenance

Classroom Scheduling

HyFlex (Hybrid Flexible) classrooms are set up for Zoom-friendly instruction or meetings. These classrooms have ceiling mounted mics along with a video camera.

See the adjacent list of HyFlex locations with the distanced capacities and table styles for each room.

Location	Distanced Capacity	Table Style
BRK 417	20	Tablet
PAC 4E	7	Table
UHB 1005	28	Table
UHB 2021	24	Tablet
UHB 2022	12	Table

Reserve a HyFlex room by emailing classroomscheduling@uis.edu

Motor Pool

What do you do if you are in an accident with a university vehicle? Every vehicle has a quick reference card in the glove box to provide brief guidance in the event of an accident. Follow the link below for the full procedures or visit the Policies and Procedures Manual, section 15.3.1 “Report an Accident Involving a University Vehicle” on the Office of Business and Financial Services (OBFS) website.



Are You Ready for Winter?

Winter Driving Safety Kit

As the temperatures continue to drop, please be cognizant of what you are bringing with you in your vehicle on those road trips or even around town. Do your best to keep your fuel tank above $\frac{1}{4}$ full. Have your battery tested at a local shop to prevent getting stranded.

Check your tire treads, less than $\frac{1}{16}$ of an inch indicates a need to replace tires. Place a penny head first into several tread grooves across the tire. If you always see the top of Lincoln's head, your treads are shallow and worn. If this is the case, your tires need to be replaced. If part of Lincoln's head is always covered by the tread, you have more than $\frac{1}{16}$ of an inch of tread depth remaining.



Lastly, the National Safety Council recommends the following items be stored in your car in case of an emergency:

The essentials -

- Blankets
- Gloves, socks, and hats
- Flashlight plus batteries
- Ice scraper
- Jumper cables
- First-aid kit
- Multi-tool
- Cones or reflective triangles
- Windshield deicer

Bonus preparedness items may include -

- Small fire extinguisher
- Tire gauge
- Duct tape
- Tire repair kit or sealant foam
- Non-perishable high-energy food supplies
- Rags
- Rain poncho
- Sleeping bag



- Hand crank powered radio
- Solar cellphone charger
- Lighter and/or matches (in waterproof container)
- Collapsible shovel
- String or cord
- Compass with paper map

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