Notification of positive COVID-19 person

NOTIFY COVID-19 Rapid Response Team (CRRT)

Was the individual who has COVID-19 in any university building(s) in the last 7 days?

YES

• What days, times and locations was the sick individual inside a university building(s)?
• Were there any locations in the building(s) where the individual did not wear a mask?

NO

Was the COVID-19 positive individual in a university building(s) < 24 hours ago?

YES

MAKE NOTIFICATIONS

If able, close off the area(s) used by the person who is sick for the cleaning and disinfecting team to work without others accidently entering the area without the appropriate PPE for the cleaning and disinfecting chemicals being used. If able, wait 24 hours after the sick person was in the space before entering the space(s) to clean and disinfect. If 24 hours is not feasible, wait as long as possible to minimize potential exposure to respiratory droplets.

NO

Have the area(s) already been cleaned and disinfected?

YES

MAKE NOTIFICATIONS

After waiting

If so, by who and was appropriate PPE worn?

NO

Space cleaning and disinfecting upon report of sickness or positive test for COVID-19

• Close off and restrict access by others to the area(s) used for a prolonged period of time (greater than 15 minutes) by the person who is sick.
  
  Note: According to the CDC the university does not necessarily need to close the entire building or operations if the affected area(s) can be closed off/isolated.

• If applicable, open outside doors and windows to increase air circulation in the area (e.g. dorm rooms, apartments, townhouses, etc.).

• Clean and disinfect area(s) in accordance with CDC protocols (https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html)

• Once an area has been appropriately cleaned and disinfected, it can be opened for use.
  
  Note: People without close contact with the person who is sick/tests positive for COVID-19 can return to work area/space immediately after the space has been cleaned/disinfected.

• What days, times and locations was the sick individual inside a university building(s)?

• Were there any locations in the building(s) where the individual did not wear a mask?

Assets available to close off affected area(s)

• Signs
• Door handle hang tag
• Lock door
• Use of partitions and/or stanchions
• Use caution/warning tape only if absolutely required

University of Illinois – Springfield
COVID-19 – Facility Cleaning & Disinfecting Decision Tree
(process and procedures subject to change without notice)

NOTIFICATIONS

Administrative Affairs, Facilities & Services

1. Building Services Supervisor
   • Close area(s) if required
   • Clean & disinfect plan if required
2. Director of Facilities Scheduling & Services
   • Class, event or conference affected
3. Director of Construction
   • On-going work affected
4. Steam & Power Plant Engineers – awareness
5. Shared Administrative Staff – awareness
6. Transportation Supervisor – vehicles

Facility Dependent

1. Library – Pattie Piotrowski
2. Student Union – Ann Comerford
3. TRAC – James Koeppe
4. Department of Residence Life – Brian Kelley
5. Performing Arts Center – Bryan Rives
6. Innovate Springfield – Katie Davidson
7. Lake SPI Field Station – Tom Rothfus
8. Emiquon Field Station – Tom Rothfus
9. Peoria Center (no fall on-ground classes)
10. Barber Observatory – John Martin