Welcome to the University of Illinois Springfield!

This online handbook is your 24-7 to reference when you have questions or want more information about academic and student affairs programs, arts and entertainment at UIS, athletics, food and dining, among other areas.

It’s not an all-inclusive resource meant to take the place of the university catalogue or other publication, but rather one of many guides for students as they progress toward graduation. You won’t find the handbook in print, but feel free to print out one or all pages.

COVID-19 has affected many areas of University operations. For the most current information, please follow the links of the program or office in which you’re interested.

University of Illinois Board of Trustees

The Board of Trustees is the governing body at the University of Illinois at Urbana-Champaign, Springfield and Chicago.

It is comprised of 12 members, 10 who have official votes. Nine are appointed by the Governor for terms of six years, and three student trustees (one from Urbana-Champaign, one from UIS and one from University of Illinois Chicago) are elected by referenda on their campuses for one-year terms.

For more information, visit Board of Trustees.

Administration

Dr. Karen M. Whitney is the interim chancellor of the University of Illinois Springfield.

Meet the Chancellor

The UIS Administration includes three main divisions:

Chancellor's Division
Academic Affairs Division
Student Affairs Division

Access and Equal Opportunity

Access and Equal Opportunity: An Advocate for Student Success and Well-Being

Deanie Brown, J.D., is the Associate Chancellor for Access and Equal Opportunity at UIS and is responsible for monitoring campus compliance with non-discrimination policies, receiving complaints of sexual or racial harassment or discrimination and for developing intercultural competency and awareness. She is also the UIS Title IX Officer.

Affirmative Action Statement
University of Illinois Nondiscrimination Statement

University of Illinois Ethics and Compliance Office

Ethics Office, University of Illinois

The University Ethics Office is the designated liaison to receive and, as necessary, coordinate and/or refer the investigation of allegations of fraud, waste, abuse, mismanagement, misconduct, or other violations of the State Officials and Employees Ethics Act. In addition, it is responsible for the development and administration of mandatory ethics training for student employees, graduate assistants and other university employees.

Academic Units, Research and Honors Opportunities

Business and Management, College of

The College of Business and Management offers rigorous and relevant programs in accounting, business administration, economics, finance, healthcare informatics, management, management information systems, marketing and sport management. The CMB fosters intellectual and personal growth, developing specific skill sets relevant to the global business community and emphasizes innovative programs, experiential and online learning, applied research and active engagement with external stakeholders.

Education and Human Services, College of

The College of Education and Human Services prepares students for careers as social workers, teachers, counselors, administrators, gerontologists, public professionals and researchers.

Liberal Arts and Sciences, College of

Liberal arts and sciences degrees can lead directly to a job. History majors may end up in museum work, English majors with a publisher, Communication majors at a newspaper, Computer Science majors with an IT firm, Biology majors with a pharmaceutical firm, Women and Gender Studies minors with a domestic violence shelter, Visual Arts majors in a graphic design department, and virtually any major in teaching.

Public Affairs and Administration, College of

The College of Public Affairs and Administration is dedicated to the belief that effective public affairs education, significant public affairs
The Graduate Public Service Internship (GPSI)
The GPSI program offers an opportunity to work in public service while earning both a monthly stipend and up to 22 hours in tuition waivers per year. Additionally, a Doctoral Fellowship in public service is now available. For over 45 years this program has provided top-flight graduate students with a high-quality graduate education, real world experience and lifelong networking connections.

Center for State Policy & Leadership
The Center for State Policy and Leadership provides a national stage for scholars, students, policymakers and citizens to exchange ideas, engage in research and expand understanding of public policy issues.

Graduate Education
We offer a variety of high-quality programs, including master’s degrees, certificates and one doctoral program, to help you achieve your goals. Assistantships and internships are available on a competitive basis to full-time graduate students.

Student Technology, Arts & Research Symposium (STARS)

Coordinators seek arts, research to showcase
This symposium is one of the many academic endeavors on campus highlighting students’ arts and research skills. An application process is involved for this annual event.

UIS Brookens Library
Librarians are available to help you find sources, navigate the research process and make the most of library resources and services. They offer one-on-one research consultations, both online and in-person; they create Research Guides that provide specific research help for each major; and they deliver library skills training.

The collections at Brookens Library feature print and e-books, streaming films and DVDs and more than 170 electronic databases containing articles from 60,000 journals. You can access the databases on campus or off campus by using your NetID and password. The library offers a popular eBook and eAudiobook collection for your mobile devices, has a growing feature film collection and also has the Library of Things Collection for checkout, which includes robotics, cameras, bakeware, board games and more.

Whether you prefer quiet, reflective study or collaborating with a group, Brookens has a variety of study spaces to suit your needs. Wi-Fi is available throughout the building, so bring your own laptop or tablet. Connect with Brookens Library in person or online, or by following the Library on Twitter, Facebook and Instagram.

Capital Scholars Honors Program
Honors-Level Program at UIS
The Capital Scholars Honors Program is the campus honors program and is open to a select, small number of highly qualified college students. The curriculum is made up of an integrated interdisciplinary core of lower and upper-level honors courses, in addition to other general education and major requirements. The program culminates in a senior-level, student developed, interdisciplinary paper and faculty-panel evaluated paper presentation.

Variety of Academic Support, Tech and Book Services

Academic Integrity
Students should read and become fully aware of the Academic Integrity Policy

What is academic integrity?
All about plagiarism
Violation examples
How do students maintain academic integrity, ensuring honest and genuine college work?

The Center for Academic Success and Advising:
One-Stop Academic Support Shop for Students

Testing Services:
Offering placement testing for both math and English, select licensure exams and providing remote testing for online coursework at instructor request.

Learning Hub:
The Learning Hub offers academic support through study sessions, group and individual tutoring and in-person and virtual academic support in a wide variety of academic subjects.

Office of Advising:
CASA advisors provide all first-year advising for students and also provide advising in various other majors at the upper-division level. If you are a transfer student seeking advising, CASA advisors can provide services or refer you to the appropriate departmental advisor.

Office of Engaged Learning
Discover how engaged learning experiences help students grow personally and prepare professionally. Get engaged in opportunities where students apply knowledge and skills, experiment in various types of environments, interact with diverse individuals and reflect upon those experiences. Engaged learning academic courses are paired with work-integrated and community-based global learning experiences offered by Internships and Prior Learning and Study Away Programs, with the intent to prepare students for professional, public service and culturally diverse endeavors.

Study Away Program
Live, learn and thrive by discovering exciting and culturally diverse national and international study away experiences, where students engage in global learning activities. Students discover new interests, learn about various topics and cultures and develop personal attributes and skills employers seek. Experiences vary in length, location, subject matter and program structure. Don’t let costs deter
you, since they are comparable to studying at UIS and financing is available from scholarships, financial aid and loans.

**Internships and Prior Learning:**

Move beyond the traditional learning space to engage in career-education experiences. Students explore applied, professional and career-driven opportunities, such as internships, professional projects and research projects. These work-integrated learning experiences are designed to expand knowledge, develop skills and enable students to acquire relevant work experience. Service experiences combine learning and community action goals with enriching reflection opportunities to study social and civic responsibility, develop multicultural understanding and discover career paths, while contributing to the common good. Students can earn credit through prior learning assessment if they demonstrate substantive learning gained from extensive work and training experiences. Potentially, this process can save time toward degree completion and reduce education costs.

**Bookstore:**

Buy or rent textbooks, purchase UIS apparel, gifts, cards and more in-store and online

- **Textbooks & Course Materials**
- **Digital Course Materials**
- **Cash for Books**
- **Frequently Asked Questions**

**ITS Client Services**

Call, text, email, visit, or live chat

ITS (Information Technology Services) Client Services is the primary point of contact to students, faculty and staff for all technology-related questions, concerns and issues. Our team is made up of student workers as well as professionals, allowing us to offer a wide array of services and resources.

**WebStore, Software**

Significant discounts on software applications available

Students, faculty and staff on all three U of I campuses – Urbana-Champaign, Chicago and Springfield – are eligible to receive significant discounts on more than 350 software applications and software training courses offered by the U of I WebStore. To see exactly what you’re eligible for, please choose a Purchase Type (Personal or Unit) and log in.

**Student Services**

**Division of Student Affairs**

The Division of Student Affairs provides programs and services to inspire students to take ownership of self and social responsibility, to become globally aware citizens and appreciate human diversity and enhance holistic development and the students’ overall well-being. UIS Student Affairs will be known for its commitment to excellence in the client focused approach to student services. Students First! 217-206-6581, FRH 171

**UIS CARES**

UIS CARES is dedicated to making sure every student at UIS has what they need to be successful.

**Stars School Supply Stop:**

The Stars School Supply Stop is the Student Union’s initiative to help support UIS Student success by providing donated school supplies at no cost. If you would like to make a donation, please contact studentunion@uis.edu for more information.

**Stars Food Pantry:**

The Stars Food Pantry is located in the Student Affairs Building (60A) and supports student by providing a variety of food and hygiene items at no cost. To donate or learn more about pantry hours visit uis.edu/volunteer/uiscares or contact uiscares@uis.edu for more information.

**Career Development Center**

**Prepare - Connect - Succeed**

The Career Development Center leads the campus community in teaching and preparing students for their careers by offering students interactive services, programming and resources. The Career Center supports students in exploring academic majors and career paths, connecting with employers and alumni, gaining relevant skills and experiences and participating in professional development opportunities. Online and On-campus students are encouraged to begin or continue working with the Career Center Team to develop a career action plan and map out steps to take during their time at UIS that will help them reach their career goals. uis.edu/career 217-206-6508, SAB, Room 50

**Counseling Center**

**Free, confidential place to talk**

The Counseling Center, in Room 64 of the Human Resources Building, provides counseling, outreach and psychological consultation to UIS students. Counseling services are free of charge to UIS students who have paid the Health and Counseling Fee. uis.edu/counselingcenter 217-206-7122

**Cox Children’s Center**

**Cox Children’s Center offers high quality early education and care**

The mission of the Cox Children’s Center is “to provide a model of high quality early education and care in a safe, secure, nurturing environment for children of students, employees and families of the surrounding community.”

In addition, the Center environment includes practicum and educational experiences for academic and professional development of UIS students, as well as those from other higher education programs. uis.edu/childcarecenter 217-206-6610

**Dean of Students**

Serving all UIS students by providing them resources and services to achieve fulfilling college experiences and career development as they progress to graduation. uis.edu/deanofstudents 217-206-8211, FRH 178
**Disability Services**

The Office of Disability Services (ODS) provides academic accommodations for students with approved documentation.

Students are required to register with ODS prior to the beginning of each semester and meet with a Disability Specialist to determine the requested academic accommodations for each course. We work closely with faculty to ensure that the student receives the academic accommodations requested. Students are responsible for keeping the ODS informed of any changes in the requested academic accommodations for a particular course.

[uis.edu/disabilityservices](http://uis.edu/disabilityservices) 217-206-6666

**Diversity Center**

**Serving all students through multicultural, social and educational activities**

The Diversity Center offers educational, social activities and events that promote an inclusive, multicultural experience. In the unit, there are many entities housed to deliver a well-rounded student experience. We coordinate an array of Women Center Affairs, the Necessary Steps Mentoring Program, the Men of Color Initiative and the Hispanic/Latinx Initiative. Along with various support services within the center, we also coordinate many cultural and Heritage months, including Black History Month, Hispanic/Latinx heritage Month and Women’s History Month, to name a few. Additionally, we provide advocacy and support to the campus community by offering university-wide workshops that expose and combat macroaggressions and microaggressions. We work closely with other offices on campus to coalition build, to ensure this happens and more. Moreover, these coalition efforts allow us to recruit, support and retain ethnic minority, first-generation and other underrepresented student populations. Lastly, but equally as important, our space serves as a student-centered lounge, library and media lab where students can come to relax, study and meet new people.

In short, the Diversity Center is a cultural, educational and social entity on campus to represent and advocate for the concerns and challenges of all students. Programs and Services include, but are not limited to:

- Women's Center Entity
- Necessary Steps Mentoring Program for first generation students
- Hispanic/Latinx Initiative and Men of Color Initiative which serve to increase, encourage and support the inclusion and educational success of students of color, particularly Hispanic/Latinx and African-American males
- Heritage Month Programs and Awareness Weeks
- Cultural Diversity Events and Workshops
- National Coalition Building Institute (NCBI)
- Stereotype and Bias Reduction Workshops
- Mentoring
- Soup and Conversations, Pan y Café and DiversiTeas

[uis.edu/diversitycenter](http://uis.edu/diversitycenter) 217-206-6333

**Financial Aid**

**Student employment, financial aid, scholarships, other resources**

Attending and graduating from college costs a lot of money, no doubt about it. But college is also one of the best investments you’ll ever make. The student and professional staff members of the Office of Financial Aid will help you explore a variety of ways to pay for your college education.

[uis.edu/financialaid](http://uis.edu/financialaid) 217-206-6724

**Gender and Sexuality Student Services**

The office provides education, advocacy, supportive, safe space and mentoring for sexual and gender minorities (LGBTQIA+, Two-Spirit), as well as their cisgender and heterosexual allies. The office sponsors many activities throughout the year, including the annual Closet Door on the Quad in October; Day of Silence in the spring; small group discussions, such as Fluidity and Shades (for students of color that are LGBTQIA+); arts and entertainment events on campus; and educational workshops for cisgender and heterosexual allies, such as Safe Zone and the Inqueery student peer educators.

[uis.edu/gendersexualitystudentservices](http://uis.edu/gendersexualitystudentservices) 217-206-8316

**Health Services**

Health Services supports the mission of UIS by providing cost effective, comprehensive, accessible, professional health care. We provide preventive services and resources that support participation in health care, enabling individuals to recognize health as a comprehensive state over which they have control. Health Services provides quality care that is accessible and confidential. We provide treatment for acute injuries and illnesses; allergy, seasonal flu shots and other immunizations; women’s health exams; birth control; sexual health testing and counseling; physician consultation and routine physicals.

Health Services Online Patient Portal Access: [go.uis.edu/patientportal](http://go.uis.edu/patientportal)

**Student Immunization Requirements/Records.** Failure to provide proof of immunizations by the deadline results in the assessment of an immunization non-compliance fee, as well as a hold restricting course registration for future semesters. Please review our policies [uis.edu/healthservices](http://uis.edu/healthservices) and submission requirements [apply.uis.edu/apply/status](http://apply.uis.edu/apply/status) online, contact our office by phone or email [uishealthservice@uis.edu](mailto:uishealthservice@uis.edu).

Health Services recognizes the need to offer appointment options to receive care from our providers. We can provide appointments both in the office and using the online telehealth site, Doxyme.com. Doxyme.com delivers a comfortable, secure and private option for online care. To make either type of appointment, please call our office to discuss your options.

Contact: Business Services Building, Room 20  
Phone: 217-206-6676 • Fax: 217-206-7779

[uis.edu/healthservices](http://uis.edu/healthservices)  
[go.uis.edu/patientportal](http://go.uis.edu/patientportal)  
[apply.uis.edu/apply/status](http://apply.uis.edu/apply/status)

**International Student Services**

**Services for students from around the world**

International Student Services provides the support and assistance necessary for international students to achieve their educational goals and to ensure institutional compliance with government immigration regulations. ISS provides the documents required for international students to obtain and maintain their legal status. The
staff is available to guide students on immigration matters (visa document questions, government paperwork, work authorization processes), to present orientation and special programs, to help with planning, promoting and presenting social events and to provide cross-cultural counseling and academic and financial advising. Specifically, ISS:

- Advises international students, their dependents and University departments on compliance with US immigration laws and regulations
- Recommends and approves immigration benefits
- Verifies, tracks and submits student status notifications through the Student and Exchange Visitor Information System (SEVIS), as required by the US Department of Homeland Security
- Advises on adjustment to US society and American culture, academic concerns and community resources
- Processes forms I-20, travel signatures, employment requests and advises on maintaining status, social security numbers and other immigration related matters
- Conducts workshops and orientation sessions for international students and UIS departments
- Sponsors the annual International Festival, which showcases UIS international students and the culture of their home countries

uis.edu/internationalstudentservices 217-206-6678

Office of New Student Orientation & Parent Relations

Office of New Student Orientation & Parent Relations assists in transitions for success and retention

The Office of New Student Orientation & Parent Relations (NSOPR) assists new students with their transition to the university's academic, social and cultural community through purposeful programs, services and resources that provide them a solid foundation for student success and retention. NSOPR also serves families of new and current students with programs and resources that help them understand and provide support for their students' initial transition to college through to graduation.

All new first-year students are required to participate in two mandatory orientation programs: KickStart, an overnight two-day program; and Semester Launch, a three-day program that occurs just prior to the first day of classes. While transfer and graduate students are not required to attend an orientation, students that have participated in one of our programs indicate they felt more prepared to start the semester and more knowledgeable about resources and programs available to them. All new students should visit our website to download their new student checklist to make sure they do not miss any important deadlines or paperwork. Please contact the Office of NSOPR with any questions or concerns.

uis.edu/newstudentorientation 217-206-8181

Student Union

The focal point of campus and student life, the Student Union at UIS is the heart of the university campus

The Student Union is the focal point of campus and student life and is the heart of the university campus, a place where students, along with faculty and staff, can spend time with friends, collaborate on academic and leadership activities and create an inclusive and welcoming campus community. The building includes:

- A Student Leadership Center, with spaces for student government, Student Life and the Volunteer and Civic Engagement Center
- Multiple lounge spaces, large and small, for use by anyone on campus
- Diverse dining options and a Starbucks
- A ballroom/multipurpose room
- Office and building function spaces
- Stars School Supply Stop

uis.edu/studentunion 217-206-4782

UIS Connection

UIS Connection is an easy-to-use online resource

UIS Connection is designed to help students find information about events and organizations on campus, keep track of their individual involvement and mark their progress toward the completion of co-curricular milestones. UIS Connection also helps student organizations and campus departments manage memberships, create and market events and track participation in co-curricular events. UIS Connection is available to anyone (students, faculty and staff) with a UIS NetID and can be accessed at uisconnection.uis.edu

UIS Student Insurance

UIS student insurance is affordable and high quality, accepted at both major hospitals in Springfield and their satellite locations

Insurance Waiver

The Insurance Waiver period for the Academic Year 2020/2021 will open no later than the week of August 12.

Please allow the Office of Student Insurance processing time to get your information to Academic Health Plans. Your student account must reflect the UIS Student Insurance Assessment of $892 before you will be able to login to Academic Health Plans to complete a waiver. If you cannot successfully login on first attempt, please reattempt in 5 days. You will have until the posted deadline of Sept. 25, 2020, to get your waiver submitted and approved.

Coverage Information

The UIS Student Insurance Plan is an affordable, high-quality insurance program, designed to meet the needs of our students. Any student taking any on-campus or blended classes is automatically enrolled in student insurance and assessed a fee each semester, with optional coverage for dependents. If you already have insurance through another provider, you must complete a waiver once per academic year.

Students enrolled in only online courses are not eligible for student insurance. The only exception is during the summer term when students who were assessed the student insurance plan during the previous spring semester are allowed to “continue” their coverage, even if enrolled only online for summer, or if not taking any courses for summer. To continue their coverage, these students must use a separate form and make payment to the University cashier, as the insurance cannot be automatically assessed to their student account. The office of Student Insurance maintains this coverage continuation form and posts it only during appropriate times.
The Women’s Center exists to provide programming and support for women-identified students and their allies on campus.

The Women's Center exists to provide programming and support for women-identified students and their allies to feel protected and adequately represented. Our programming and services cover, but are not limited to, violence against women, women's empowerment, women's health and other identities that are plagued by systematic oppression. Overall, the approach of the UIS Women's Center is intended to be intersectional, recognizing that not all of those who may identify as women experience life the same way.

Some of the Women's Center events include: Women's History Month, R.A.D. Self Defense Training, Take Back the Night, Wage Negotiation Training and a variety of other speakers and workshops.

uis.edu/womenscenter/ 217-206-7173

Campus Life

Athletics

The UIS Department of Intercollegiate Athletics is a NCAA Division II program, which provides student-athletes with the opportunity to participate in 17 varsity sports.

Vision – The Department of Intercollegiate Athletics at UIS is committed to be the premier, public NCAA Division II program in the Midwest Region.

Mission – To shape our student-athletes into productive, service-minded leaders; and to center the athletic experience on academic achievement, pursuits of championships and community outreach.

Men’s Sports – Baseball, Basketball, Cross Country, Golf, Soccer, Tennis and Track & Field.

Women’s Sports – Basketball, Cross Country, Golf, Soccer, Softball, Tennis, Track & Field and Volleyball.

uisprairiestars.com

Dining Services

UIS Dining Services offers a wide variety of menu options, affordable meal plans and catering.

The Food Studio and Starbucks are located in the Student Union and are open to the public. Students may use their i-cards as well as cash and credit cards at both locations.

uis.edu/foodservice 217-206-6768

Residence Life

Residence Life provides safe, inclusive community environments to support personal and academic growth for on campus housing residents.

uis.edu/residency

Living in the campus community will be one of the most rewarding experiences of your college life. The University of Illinois Springfield prides itself on many things. Perhaps most important is our developing sense of a UIS community that is growing on campus each and every day. Every year, students choose from among four distinct living options – two residence halls, townhouses and apartments. Residence Life strives to foster personal and academic growth among residents, while providing progressive, collaborative and educational experiences. Our goal is to provide a safe, secure, diverse and inclusive living-learning environment for all UIS students.
Living-Learning and Themed Housing Communities

DRL is dedicated to providing and fostering opportunities for students in residence halls, apartments and townhouses to live in established living-learning communities or other thematic residency options as a means of establishing connections to other students, which enhance their overall living environment. Research shows these affiliations and connections afford greater pathways to retention and eventual graduation. Residents in living-learning or thematic-based communities participate in a number of common academic programs, special activities and organized events. Specific communities are established according to student interests and departmental needs. Check the appropriate box on the housing application/contract if you are interested in participation and residency in a particular living-learning or thematic housing community currently offered. Current examples include:

Capital Scholars Honors Program (CAP Honors) is a selective undergraduate academic program designed for the first and second year of the four-year experience. CAP Honors prefers that all honors students live together with other honors students for their first two years and DRL strives to fulfill that commitment when feasible. This unique living-learning community provides academic support and advising, collaborative course work, community building events, service learning opportunities, a faculty-in-residence series, mentoring programs, as well as tutoring and academic studios. In addition, some offices for CAP Honors academic staff and faculty are located in Lincoln Residence Hall. With possible exception of L4L, participation in CAP Honors cannot be combined with participation in other Living-Learning Communities.

Leadership for Life Service Program (L4L) is a living-learning community focused on service and leadership. The purpose of this program is to provide a positive environment through which students can take the first steps toward a lifelong commitment to community involvement and engagement. First-year students admitted to L4L live together, take a class together and commit to doing service together. After the first year, L4L members continue in the program and have opportunities to take leadership roles in creating and leading service projects. Both CAP Honors and academically oriented traditional students may share the L4L lifestyle on this wing.

Necessary Steps Mentoring Program (NSMP) is a program for First Year/First Generation college students whose parents/guardians have not graduated from a four-year college or institution. NSMP is designed to assist in the transition from high school to college, as well as transforming our students into scholars. The program provides a supportive community that will help students learn and grow. In addition, students will receive opportunities for connection and guidance from an upper-class Student Mentor, in collaboration with a Peer Advisor, who will assist with program class scheduling and requirements. The program offers academic counsel, social events on and off campus, group discussions and activities that explore personal interests, educational goals and successes throughout the year. Participation in NSMP cannot be combined with participation in other Living-Learning Communities.

Pre-Nursing Pathways is a program specifically developed for freshmen and some sophomore students entering the joint UIC/UIS academic partnership, who are interested in a nursing career. The Pre-Nursing Pathways living-learning community is designed to offer students interested in pursuing a Nursing degree the opportunity to live together in an academically-supportive community learning wing with other incoming freshmen students interested in nursing. This LLC offers a residential space focused on academic achievement, career-centered programming and intensive advising intended to help students successfully complete the pre-requisite courses required to apply for the Nursing Program currently offered through the University of Illinois Chicago, Springfield Regional Campus. Students participating in the Pre-Nursing Pathways LLC will have enhanced access to individualized academic advising in the residence hall, a wide variety of career-centered programming offered by the Nursing department staff and supplemental instruction and tutoring focused on pre-requisite coursework.

Students Transitioning for Academic Retention and Success (STARS) is a living-learning community wing in LRH specifically developed to provide increased academic support for entering students seeking to achieve specific academic goals and ongoing academic success throughout college. Students live together, enjoy taking two courses together during the first year and experience both a freshmen Summer Bridge prior to the start of classes and a sophomore Summer Bridge during the week following the first year. Each of these components is designed to help students build a strong community, become engaged in campus activities and achieve academic success. Select students are invited to participate in STARS upon committing to UIS.

Second Year Residential Initiative (SYRI) is a themed community incorporating ALL second-year/sophomore students living on-campus, wherever they may be assigned. Residents living in SYRI will have the opportunity to explore the majors, resources and student leadership positions UIS provides. SYRI will offer events for residents to mingle with faculty outside the classroom, learn and hone study skills, engage with study abroad programs, prep for internships and other career opportunities and ensure a successful second year at UIS. Select sophomore students may be invited to participate in SYRI as a townhouse resident, based on established academic success criteria and evidence of positive community engagement during freshman year, in order to accommodate the size of the incoming freshmen class cohort as needed.

Gender Inclusive Housing (GIH) is a themed housing community designed to provide a welcoming space for students to choose their roommates, regardless of gender. Its mission is to promote a healthy and safe living and learning environment, which allows students to live in an environment where they can express their gender or sexual orientation in a way that is true to themselves. GIH is offered in all residential areas, including the residence halls. Students must submit additional documentation, including a short essay and GIH agreement, when submitting their application/contract. More information regarding GIH can be located on our website under the Housing Options page!

Residency Requirement Policy: all single freshmen and sophomore students under age 21, not residing with parent(s) or legal guardian(s) within a 40-mile radius of the Springfield campus and having earned fewer than 60 UIS recognized credit hours in two full years after completing high school are required to live on-campus, unless otherwise exempted per policy. In addition, all newly entering campus participants with IEP or ESL status are also required to live on-campus for one academic year, unless otherwise exempted per policy.

reslife@uis.edu
uis.edu/residencelife 217-206-6190
Campus Recreation

One program, many activities: Outdoor Adventures, intramurals, fitness, wellness and more

Fitness training, wellness, intramurals and outdoors programs are among the activities offered by Campus Recreation, housed in The Recreation and Athletics Center.

uis.edu/campusrec 217-206-7103

Student Life

Enhancing campus life through student organizations, activities, leadership development and UIS traditions

Student Life offers many opportunities to students to get involved with campus clubs and organizations, run for the Student Government Association (SGA) and more.

Student Organizations
uis.edu/studentlife 217-206-4762

Greek Life

Sororities and fraternities part of Student Life at UIS

University Greeks help promote academic excellence, social justice and service, sisterhood/brotherhood and social standards. As members of Fraternities and Sororities at the University of Illinois Springfield, we are committed to ensuring our success as students and invested partners in our organizations through celebrating friendship, leadership, scholarship, service and social advancement while appreciating the diversity of our member organizations.

Alpha Phi Alpha Fraternity
Delta Kappa Epsilon Fraternity
Phi Beta Sigma Fraternity
Phi Kappa Tau Fraternity
Sigma Lambda Beta Fraternity
Alpha Kappa Alpha Sorority
Delta Sigma Theta Sorority
Gamma Phi Omega Sorority
Tri Sigma Sorority
Zeta Phi Beta Sorority

uis.edu/greeklife 217-206-8539

Student Government Association

SGA serves campus, provides leadership and other opportunities to members

The Student Government Association is comprised of student officers and senators elected by the UIS student body. They hold regular meetings patterned after professional government meetings of elected officials.

Student Government: https://www.uis.edu/studentlife/
217-206-4762

Volunteering, Volunteer and Civic Engagement Center

Motto is “learning and leading by serving”

The Volunteer Center offers an array of service opportunities both on and off-campus to students, faculty, staff and others. Weekly projects include a service project every Monday - Friday with transportation provided from campus. We work with sites such as the Central Illinois Foodbank, Habitat for Humanity, Ronald McDonald House and District 186 schools. Days of service include Tie a Yellow Ribbon in honor of Veterans Day, Trick or Treating for Canned Goods, MLK Day of Service and more. Students may sign up as little or as often as they are able, and we make this process very simple. We encourage all students looking to make connections and make an impact to contact us for assistance in finding a fitting volunteer placement. We'll work with your time, talents and passion to help connect you to the great opportunities available in Springfield.

uis.edu/volunteer 217-206-7716

Visual & Performing Arts and Media

UIS Music

Students of many majors participate

The UIS Music program welcomes students from all majors and colleges within the University to take classes in ethnomusicology, music history, music theory, music technology and music performance. Performance ensembles include Band, Chorus, Jazz Ensemble and Orchestra and welcome participation for optional course credit. A number of generous music scholarships are available including the $10,000 Camerata Scholarship.

uis.edu/music/ 217-206-6240

UIS Theatre

Students train and develop as theatre artists in the classroom and in the theatre

Numerous theatre classes are available for Theatre Majors, Theatre Minors and for students majoring or minoring in another discipline at UIS. For more information about the current UIS THEATRE season, upcoming crew interviews & auditions, the Theatre Major, the Theatre Minor, Scholarships, etc., please visit uis.edu/theatre.

Visual Arts Gallery

Site showcases work of professional and student artists

The Visual Arts Program extends learning beyond the classroom by sponsoring exhibitions in the UIS Visual Arts Gallery located on the second floor of the Health and Sciences Building. Students may attend openings and workshops for free and gain experience in viewing works by a variety of professional artists. Graduating students will present their senior exhibitions in the gallery.

uis.edu/visualarts/gallery 217-206-6506

ECCE Speaker Series

The Engaged Citizenship Common Experience (ECCE) Speaker Series presents events that promote and adhere to the value of engaged citizenship, cultural awareness and respect for diversity. Speaker Series events, which are free and open to the public, feature speakers and activities that exemplify engagement in civic life, enrich our
understanding of and promote respect for the diversity of our communities, whether local or global, and inspire everyone to take on their social responsibility. Learn more about the series and see a current list of events at uis.edu/speakersseries/events.

**UIS Performing Arts Center**

The University of Illinois Springfield Performing Arts Center is located inside the Public Affairs Center (PAC) building and is comprised of two performance venues. The 2,000-seat Sangamon Auditorium is located on level 2, while the smaller and more intimate UIS Studio Theatre is located on level 1. Tickets for events are available at the Ticket Office located on level 2. Discounts for UIS students are available for some events. Please inquire at the Ticket Office as these discounts may not be publicly advertised or available online. The Ticket Office number is 217-206-6160. Click [here](#) for the event schedule or visit UISpac.com.

**Foreign and Independent Film Series**

NPR Illinois, 91.9, and Office of Student Life sponsor the Foreign and Independent Film Series

The Foreign and Independent Film Series is a NPR Illinois and Student Life sponsored series that hosts a variety of critically-acclaimed independent and foreign films in Brookens Auditorium. Admittance is free and open to the public.

<table>
<thead>
<tr>
<th>NPR Illinois</th>
<th>91.9 UIS</th>
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</thead>
<tbody>
<tr>
<td>Public Radio from the University of Illinois Springfield</td>
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<tr>
<td>This National Public Radio affiliate offers a variety of news, arts and entertainment and other programs.</td>
<td></td>
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</tbody>
</table>

**Student Newspaper**

*The Journal* offers variety of opportunities for students

*The Journal*, the award-winning student newspaper at UIS, is located in Suite 52 of the Human Resources Building. We offer student employment opportunities in reporting, editing, photography, layout and design and distribution, among other areas. In addition, the student newspaper welcomes student calls or e-mails regarding letters-to-the-editor and guest articles. Call 217-206-NEWS or email journal@uis.edu for more information.

**Taking Care of Business**

See the following programs and offices for class registration and records, student accounts, emergency alert systems, financial aid and health insurance, among other services.

**i-card**

I-card is the official UIS identification card

The i-card serves as an ID card, wallet and coupon all in one. It provides access to your meal plan, allows you to purchase items from vending machines and the bookstore on campus, is your library card and recreation facilities pass and is swiped to take attendance in many classes. Because students will need their i-cards for many campus services and community conveniences, and are required to present them upon request, they are encouraged to carry their i-cards with them at all times.

**Records and Registration**

<table>
<thead>
<tr>
<th>Records and Registration University/Campus Policies</th>
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</thead>
<tbody>
<tr>
<td>The Office of Records and Registration (also known as the Office of the Registrar) consists of a number of units responsible for a variety of duties</td>
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<tr>
<td>Commencement Ceremony</td>
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<tr>
<td>Degree Audits</td>
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<tr>
<td>Graduation (Degree/Certificate Completion)</td>
</tr>
<tr>
<td>Records</td>
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<tr>
<td>Registration</td>
</tr>
<tr>
<td>Tuition/Fees/Assessments (Costs)</td>
</tr>
</tbody>
</table>

**University Bursar**

University Bursar manages student account transactions

University Bursar is responsible for managing student account transactions and collecting payments for the university. Students should contact our office if they have questions about their university account balance, charges and/or credits on their student account, payment due date, or need information about making payments to the university. Please visit the [Pay My Bill](#) website for information about the university payment policy or the optional UI-Pay Payment Plan.

**Student Policies, Reports and Procedures**

<table>
<thead>
<tr>
<th>Campus Safety Policy For Students with Disabilities (pdf)</th>
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</thead>
<tbody>
<tr>
<td>– The Office of Disability Services (ODS) at the University of Illinois Springfield provides academic accommodations for students registered in the office, who have provided the appropriate documentation to justify the academic accommodations requested. We serve students who register with our office by providing them with resources on campus for their academic success. We are also interested in the safety of our students on campus.</td>
</tr>
<tr>
<td>Drug and Alcohol Policy</td>
</tr>
<tr>
<td>– A complete copy of UIS’ drug prevention policy and program may be obtained from either the vice chancellor for Student Affairs or the associate vice president for Human Resources.</td>
</tr>
<tr>
<td>Parental Notification Policy</td>
</tr>
<tr>
<td>– The decision to give parental notification will be based on factors such as the student’s prior judicial history, the severity of the alleged incident and other relevant circumstances.</td>
</tr>
<tr>
<td>UIS Peer-to-Peer Compliance Plan: Higher Education Opportunity Act (HEOA)</td>
</tr>
<tr>
<td>– Plan for Combatting the Unauthorized Distribution of Copyrighted Material by Users of UIS Network.</td>
</tr>
<tr>
<td>UIS Annual Security and Fire Safety Report</td>
</tr>
</tbody>
</table>
| – This report includes crime statistics and residence hall fire statistics for the past three years, and it also includes institutional policies concerning campus security and other crime-prevention information. The report is intended to...
promote your own awareness of safety, to learn about campus resources regarding prevention of and responses to certain incidents and crimes and to make our safe campus an even safer place.

**Student Conduct Code** – The Code covers disciplinary action initiated or taken against a student. Disciplinary action may be initiated for proscribed conduct occurring on property owned or controlled by the Campus, or conduct in the course of participating in a Campus-sponsored program or project.

**Student Grievance Code** – The Code covers a grievance brought by a student against another member of the Campus community.

**Student Emergency and Referral Procedures** – The University of Illinois expects and encourages students to maintain reasonable care for their own well-being. Students who threaten or attempt suicide, engage in efforts to prepare to commit suicide, or express a preoccupation with suicide are required to attend four sessions of professional assessment at the UIS Counseling Center or with an external licensed mental health professional. Requests to meet the four-session requirement through an external licensed mental health professional must be approved by the Counseling Center.


**UIS Nondiscrimination Policy** – The University of Illinois will not engage in discrimination or harassment against any person because of the following protected categories: race, color, religion, sex, national origin, ancestry, age, order of protection status, genetic information, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all federal, state and applicable local nondiscrimination, equal opportunity and affirmative action laws, orders and regulations.

**UIS Title IX and Sexual Misconduct Policy** – The University of Illinois at Springfield’s Campus Violence Prevention Plan is designed to comply with applicable federal and state regulations and to provide the policies and procedures to be followed in dealing with issues related to violence on campus. uis.edu/police/campus-safety/violence-prevention-plan/

**From the Office of Access and Equal Opportunity:**

**UIS Office of Access and Equal Opportunity/Title IX Coordinator** – The UIS Associate Chancellor for Access and Equal Opportunity helps foster a welcoming campus climate in support of students’ success. Access and Equal Opportunity addresses complaints of discrimination, harassment and sexual misconduct and advises the campus on equity issues and also on accommodations for students, faculty and staff with disabilities.

Access and Equal Opportunity is a resource for all students, including students of color, international students, nontraditional students, students from rural backgrounds, students with religious interests and students who are gay, lesbian and transgender. The Office provides educational awareness and prevention programming and workshops and collaborates with other units on inclusion and diversity, including the Diversity Center, the Office of the Dean of Students, International Student Services and the ECCE Program.

The Associate Chancellor for Access and Equal Opportunity is the Americans with Disabilities Act (ADA) Campus Compliance Coordinator and the Title IX Coordinator. Title IX is a UIS policy and U.S. law that includes rights and resources for victims of sexual assault and other sexual misconduct, including sexual harassment, dating and domestic violence, stalking and rape.

This office receives reports and addresses complaints of Title IX violations and also assists victims with campus and off-campus resources, including scheduling counseling appointments and working with UIS faculty, administrators and UIS Campus Police to provide interim safety and academic success measures.

**Human Rights Policy** – As an institution dedicated to the improvement of the human condition collectively and individually through higher education, the University of Illinois at Springfield is fully committed to human rights in all of their various forms. This policy of human rights is adopted in pursuit of the realization of this commitment.

**Sexual Harassment Policy** – The University of Illinois at Springfield will not tolerate sexual harassment and is committed to providing and preserving an atmosphere free from harassment in any form. All employees and students have the right to work and study in an environment free from sexual harassment. Sexual harassment is a violation of professional ethics and impedes the primary function of a university.

**Title IX**

**Title IX Coordinator**

- Emergency Resources
- FAQs
- Report an Incident
- Rights and Options
- Title IX and Sexual Misconduct Policy
- Title IX Complaint Procedures
- Definitions
- Training and Prevention
- UIS Links
- Contact
- Site Map

**Residence Life Community Handbook**

The Department of Residence Life’s policies and procedures are updated annually and can be found within the Community Handbook.