

Commencement Information



March 2013

2013 COMMENCEMENT CEREMONY: This year UIS will hold its commencement ceremony at the Prairie Capital Convention Center (located in downtown Springfield) on Saturday, May 11, 2013. The ceremony will begin at 2:00 p.m.

2:00 p.m. CEREMONY

COLLEGE OF LIBERAL ARTS & SCIENCES

Art	Liberal & Integrative
Biology	Studies
Chemistry	Liberal Studies
Clinical Lab Science	Mathematical Sciences
Communication	Philosophy
Computer Science	Psychology
English	Sociology/
History	Anthropology

COLLEGE OF EDUCATION & HUMAN SERVICES

Educational Leadership
Human Development Counseling
Human Services
Social Work
Teacher Leadership

COLLEGE OF PUBLIC AFFAIRS & ADMINISTRATION

Criminal Justice
Environmental Sciences
Environmental Studies
Global Studies
Legal Studies
Political Science
Public Administration
Public Affairs Reporting
Public Health

COLLEGE OF BUSINESS & MANAGEMENT

Accountancy
Business Administration
Economics
Management
Management Information Systems

CAPS AND GOWNS: You must purchase your cap and gown at the Graduate Salute in the UIS Bookstore (located on the first floor of Founders Hall), March 28 - 30. Peoria students may purchase their caps and gowns through the UIS Peoria Center. Please review the details of this event on the enclosed flyer from Jostens. The cap and gown prices are as follows:

Bachelor Unit*	\$36.00 plus tax
Master Unit* & Hood	\$79.00 plus tax
Doctoral Unit* & Hood	\$97.00 plus tax

* Units include cap, gown, and tassel. These items need not be returned after the ceremony. In addition, master and doctoral hoods are yours to keep.

CAPS AND GOWNS – CONTINUED:

Dates and times of the “Graduate Salute” are as follows:

Thursday, March 28	11 a.m. – 7 p.m.
Friday, March 29	10 a.m. – 6 p.m.
Saturday, March 30	9 a.m. – 1 p.m.

Without your cap and gown purchase, we will not know of your intent to participate. Therefore, you MUST purchase your cap and gown during Graduate Salute (please see exceptions below).

1. If you are a distance learner or are unable to come to campus during the Graduate Salute, you can call the Bookstore on the days of our Graduate Salute on March 28, 29, or 30 at (217) 206-6766 and order your cap and gown directly from them. They will need your name, UIN (University Identification Number), height, weight, and (if you are a master’s student) what degree you will be earning. They will FedEx your regalia to you for an additional charge.**
2. If you are making special cap and gown arrangements (e.g., borrowing a black cap and gown from a friend), you MUST contact the Office of Records and Registration by emailing registrar@uis.edu.** See below for information related to purchasing a tassel.

** The final day to purchase a cap and gown from the Bookstore or to make special cap and gown arrangements will be **April 5** (please note that a \$25.00 late fee will be assessed to all students who order their cap and gown after Graduate Salute).

CEREMONY SEATING/WEBCAST: Tickets will not be required for admission into the ceremony. The doors will open to the main floor of The Center at 1 p.m. and seating will be on a first-come, first-served basis. Please note that a webcast will also be available on UIS’ website at www.uis.edu.

COMMENCEMENT ANNOUNCEMENTS/TASSELS/MISCELLANOUS ITEMS: The UIS Bookstore will have general announcements available for purchase. In addition, tassels and other miscellaneous graduation items can also be purchased from the Bookstore.

DVDs: A DVD of the commencement ceremony will be available for \$25. Payment should be made at the Cashier’s Office. This cost includes postage in the continental United States. The form to purchase DVDs is available on the web (www.uis.edu/commencement). Questions should be addressed to the Office of Electronic Media by calling (217) 206-6799.

GRADUATE PHOTOGRAPHS: A professional photographer will record the moment graduates are given their diploma cover by the Chancellor during the ceremony. The full-color proofs of these photos and instructions for ordering will be mailed to graduates shortly after commencement. **The photographer will also be available for portraits after the ceremony.**

SPECIAL EVENTS: Numerous events are being planned to help graduates celebrate. Special events will be scheduled for certain groups, colleges and/or departments. Please be sure to check our website (www.uis.edu/commencement) for more information.

SPECIAL NEEDS/ARRANGEMENTS: **Graduates** who have need of accommodations due to a disability should contact Darlene Harris-Kresse at (217) 206-8216. **Guests** who have need of accommodations due to a disability should contact Sarah Weaver by phone at (217) 206-6666.

STUDENT SPEAKER AUDITIONS: Our student commencement speaker is an important tradition at UIS. Auditions for students wishing to speak at commencement will be held on Tuesday, March 19, 2013, from 3:45 p.m. to 5:45 p.m. in University Hall, Room 2008. All graduating students are eligible to audition. Representatives of the faculty and the student body will select one student speaker. All those wishing to audition should expect to arrive at 3:30 p.m. on March 19, and remain until all auditions are completed. Distance learning students who cannot attend the auditions in person must contact the UIS Registrar (registrar@uis.edu) to make special arrangements to ensure that all application materials are received by the deadline date. **Applications must be returned to the Registrar in the Office of Records and Registration, UHB 1076, by Noon on Friday, March 15.** Audition application forms are available via the commencement website (www.uis.edu/commencement)

IF YOU HAVE QUESTIONS, PLEASE CALL US:

Caps, Gowns & Graduation Announcements	Bookstore, (217) 206-6766 or UIS Peoria Center, (309) 999-4847
Ceremony Information	Evan Stanley, (217) 206-6389
DVD Information	Office of Electronic Media, (217) 206-6799
Eligibility to Graduate	Peggy Kitchen, (217) 206-7730
Special Arrangements (Guests)	Sarah Weaver, (217) 206-6666
Special Arrangements (Students)	Darlene Harris-Kresse, (217) 206-8216
Student Speaker Information	Brian Clevenger, (217) 206-6174

Commencement participants will receive an additional letter with all finalized information a few weeks before commencement. The letter will address all issues and questions concerning commencement day. For the latest information, please visit the commencement website at www.uis.edu/commencement.