United Cerebral Palsy Land of Lincoln – development

Street Address: 101 North 16th Street, Springfield, IL 62712
Phone number: (217)525-6522    Fax number: (217)525-9017
Agency Contact: Rene Fein, Development Director
Email Address: rfein@ucpll.org

How should students contact this agency? Telephone
How should students to submit cover letters and resumes? Email attachments

General description of this agency:
United Cerebral Palsy Land of Lincoln provides comprehensive services to over 1,000 infants, children and adults with various disabilities. Services include job training and placement, assistive technology, summer camps, day services, residential support, education and advocacy.

Internship or Job Description:
Development Intern: Reports to Development Director; Assists in Event Planning, Fundraising Activities, Volunteer Recruitment, secures donations, coordinates newsletter, helps maintain Sage Donor Database and helps Market the following events: UCP Telethon; Donation Canister Campaign; Celebrity Bartender; Dean Jackson Memorial Open, J. Parsons Cares Runway Show, Blue Chip Gala and more.

Basic student learning anticipated:
Knowledge of marketing and public relations; Must have strong organizational skills and attention to detail; Must be customer service oriented.

Hours per week: 20
Number of weeks: 16
Position available: Fall, Spring, Summer