St. Joseph’s Home

Nursing Home Management and Operation

Address: 3306 S. 6th St. Rd., Springfield, IL
Phone number: (217) 529-5596
Agency Contact: Sister Mary Dries, Internship and Volunteer Coordinator
Email address: smdries@yahoo.com

How should students contact this agency? Email
How should students submit cover letters and resumes? Email

General description of this agency or business:
Opportunities for students in management, health care, and related areas. Student can discuss management, care philosophy, policies and their rationale with department heads, and then assist in “hands-on” involvement.

Depending on interest and qualification, student may concentrate in two or three areas of service, or survey as many as five. Areas of service may include: resident activity programs, administration, social service, development and fund-raising, volunteer coordination and service, resident visiting and (internal) transport, housekeeping or meal service management, and others.

Hours per week: 10-20
Position available: Summer, Fall, Spring