**The Piggy Bank Pawn Shop: Book keeping /Accounting Internship**

1933 West Monroe Springfield IL. (Fair Hills Mall)

**Phone number:** 217-670-1028  **Fax number:** 217-670-0758

Email Address: [mcafee.raymond@gmail.com](mailto:mcafee.raymond@gmail.com)

Agency Contact:  Raymond K. McAfee

How should students contact this agency? Email

How should students submit cover letters and resumes? Email

**General Description of agency or business**
We are a growing 2 year old company that specializes in pawn loans and buying and selling personal property. We are looking for some to help us develop are back office accounting and online purchasing.

**Internship or Job Description**

**Accounting /Back office booking**
- Will work closely with Pawn broker

**Basic student learning anticipated**
Working for our company will give a student broad experience in accounting, daily cash accounting, tracking business growth, pay roll, ect.

**Hours per week:** Up to 40

**Number of weeks:** 8-16

**Position Available:** Fall, Spring, Summer

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