Lincoln Tomb & War Memorials State Historic Site

Street Address: 1500 Monument Avenue, Springfield, IL 62702

Phone number: (217)782-2717

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How should students contact this agency? Email

How should students submit cover letters and resumes? Email

General description of this agency or business:
Lincoln Tomb & War Memorials State Historic Site are part of the Illinois Historic Preservation Agency. The Lincoln Tomb is the final resting place for President Lincoln, his wife Mary, and three of their four sons.

Internship of Job Description:
- Interprets the history of the tomb; conducts tours of the tomb to families, schools and other groups; helps display and exhibit artifacts; research published histories and other documents to obtain information about the tomb and war memorials and then compiles information in written form.
- May aid in selection of special events; help with inventories, accessions, and catalogues; dusts, cleans and store artifacts. May operate digital projectors and VCR's, laptop and office computers. Help with audio/visual presentations.
- Help maintain interior of tomb; sweeps, mops, dusts, cleans, and disinfects restroom. Assists in implementing the safety and security programs at the site, inform visitors of rules and regulations, assist in the rescue of injured or stranded site visitors; in the event of emergencies or disturbances, contact proper authorities.

Basic student learning anticipated:
- Volunteering at the tomb affords the student the chance to explore the areas of history that concern Lincoln and the tomb itself. The student will learn interpretation techniques performed at a historic site. We will also furnish experience for those who want to work in a museum setting with inventory, accessions, cataloguing, and cleaning and storing artifacts. Development of outreach programs is a possibility.

Hours per week: Flexible
Number of weeks: 16
Position Available: Fall, Spring, Summer
Unpaid