Illinois Department of Human Services, Office of Legislation

Street Address: 100 South Grand Avenue East, Springfield, Illinois 62762
Phone Number: (217)557-1551 Fax (217)557-1650
Email Address: Randy.Wells@illinois.gov
Agency Contact: Randy Wells, Director of Legislation
How Should Students Contact the Agency: Email
How Should Students Submit Cover Letters and Resumes? Email attachments

General description of this agency:
DHS is the largest Illinois State Agency. The Department is in charge with providing services to people with disabilities, substance abuse problems, Medicaid recipients, and other public health issues. The DHS Office of Legislation represents the Department in all matters that come before the Illinois General Assembly.

Internship Description:
Interns would work with the Office of Legislation in preparing committee testimony, attending committee hearings, assisting with bill reviews, and tracking legislation. The DHS Office of Legislation works hundreds of bills each legislative session. The intern will learn the legislative process by working with various agency staff, legislative staff and lawmakers.

Basic student learning anticipated:
Students will learn the lawmaking process by doing hands on work. They will gain knowledge of how lawmaking is done in Illinois and learn how the DHS legislative staff works with lawmakers, lobbyists, and other legislative staff.

Areas of legislation a student can anticipate learning about are rulemaking, budget, regulatory, insurance, medical requirements and state agency rules.

Hours per week: 10 to 20
Number of weeks: 16
Position Available: Spring only

UNPAID September 30, 2011