Illinois State Police Academy: Alcohol & Substance Testing Internship

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Phone number: 217.786.0232   Fax number: 217.786.6624

Email Address: John_Merrifield@isp.state.il.us

Agency Contact: Master Sergeant John Merrifield

How should students contact this agency? Email

How should students submit cover letters and resumes? Students apply for this internship through the traditional Illinois State Police Internship application process- The Illinois State Police Internship Program application is posted on their web site. http://www.isp.state.il.us/docs/1-189.pdf

Apply early to increase your chances of being accepted.

Contact the IPL Office for the letter of introduction and for assistance with your application materials.

Office – 482 Brookens
Phone – 217.206.6640
Email – internship@uis.edu

General Description of agency or business. The Illinois State Police Academy provides various types of training for both new and experienced law enforcement officers. These classes are taught utilizing innovative methods and advanced educational practices. The Breath Analysis Operator (BAO) Class is conducted by the Alcohol and Substance Testing Section. Upon successful completion of the course, a student receives a license to operate breath testing equipment. Driving under the influence of alcohol and other drugs (DUI) arrest procedures and standardized field sobriety testing protocols are also reviewed.

Internship or job Description

Alcohol and Substance Testing Assistant Internship

The intern will assist the Section with the review of subpoena responses, as well as scheduling of Breath Analysis Operator classes. The intern will also have an opportunity to observe court hearings and learn basic legal procedures. The scientific principles of chemical testing will also be reviewed, and the intern will have an opportunity for “hands-on” experience working with these devices. The intern may be requested to participate in role playing exercises for trainees. Some administrative work will be necessary. General knowledge of office procedures and basic computer skills are preferred. Highly motivated, enthusiastic candidates are encouraged to apply.
**Basic student learning anticipated** - The intern will have an opportunity to learn the standards, expectations, and principles of the Illinois State Police Academy and gain insight into several areas of training. Additionally, Breath Analysis Operator classes at the Academy can be observed; and as well as other courses taught.

**Hours per week:** Up to 37.5

**Number of weeks:** 16

**Position Available:** Fall, Spring, Summer

Unpaid

Updated January 2013