Eck, Schafer & Punke, LLP

Street Address: 227 South Seventh, Springfield, IL, 62701
Phone number: 217-525-1111
E-Mail Address: jhogge@ESPCPA.COM
Business Contact: Jim Hogge, Partner

How should students contact this business? Email
How should students submit cover letters and resumes? Email

We would like to fill these positions during October with start dates in January.

General description of business: Public accounting firm in Springfield, IL. The firm has six partners and more than 20 staff. The firm has a variety of clients, but specializes in financial reporting and taxation of small businesses. The firm is growing and will be an exciting place to work.

Job Description: General duties and responsibilities will include assisting in the audits of small businesses. The businesses’ sales will range from $1 million to $50 million and will be predominantly in the retail and wholesale industries. Responsibilities will also include assistance in the preparation of corporate, partnership and individual income tax returns.

Basic student learning anticipated: The students will be able to place many of the concepts learned in their courses into practice. This will heighten their understanding of auditing and taxation, which will help them on the CPA exam. It is also an opportunity for them to improve their interpersonal skills. The students will be dealing not only with firm personnel but will also have to interact with our clients.

Hours per week: Up to 40
Number of weeks: 16
Position Available: Spring
PAID