**Diocese of Springfield in Illinois**

**Street Address:** 1615 West Washington Street, Springfield, IL 62702  
**Phone Number:** 217.698.8500 Fax Number: 888.927.4141  
**Email Address:** pkornfeld@dio.org  
**Agency Contact:** Pat Kornfeld, Director, Office for Human Resources

**How should students contact this agency?** Email

**General Description of Agency or business:**

The curial office (Bishop's administration offices) for the Catholic Diocese of Springfield in Illinois, established in 1853, consisting of 130 parishes, 40 elementary schools and 7 high schools located in 28 counties in south central Illinois.

**Internship or Job Description**

Catholic Times Newspaper, Graphics Internship  
• Layout and placement of display advertising  
• Layout and design of newspaper special issues  
• Layout of news content  
• Use of Adobe Suite and other graphic design products

**Basic student learning anticipated**

Working for the Catholic Times bi-weekly Newspaper will give the student the real world experience of working in the graphics department of an actual published newspaper. The job allows the student to apply the Visual Arts course work, learn to work with a team of individuals to achieve the appropriate design for the newspaper and the newspaper client, and fine tune creative and artistic abilities.

**Hours per week:** 10

**Number of weeks:** 32

**Position Available:** Fall/Spring Semesters