Association of Illinois Electric Cooperatives - IT

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Agency Contact: Dan Gerard

How should students contact this agency? e-mail

How should students submit cover letters and resumes? e-mail

General Description of agency or business
The Association of Illinois Electric Cooperatives (AIEC) is the service organization for member electric and telephone cooperatives for the state of Illinois and their associate organizations.

Internship Description
The AIEC is seeking an intern who will be responsible for assisting the IT Manager with end-user support, server management and technology-based communications. These duties include, but may not be limited to:

- Basic PC support for both OSX+ and Windows XP, Vista, 7
- Server 2003, 2008, Exchange and Sharepoint
- Installation, configuration and maintenance of peripherals including printers, scanners and digital cameras
- Will work closely with IT Manager
- Other duties as assigned

Basic student learning anticipated
Working for our company will give a student broad experience in both information technology, digital and traditional communications. The ideal student will have an aptitude for technology, but more importantly, he/she will exhibit a willingness to help others. All majors are encouraged to apply, especially those enrolled in Communications or Computer Sciences.

Hours per week: Up to 20

Number of weeks: 16

Position Available: Fall, Spring, Summer

PAID