Fifth Street Renaissance/SARA Center

Street Address: 1315 North 5th Street, Springfield, IL 62705

Phone number: 217.544.5040  Fax number: 217.544.5045

Email Address: harrispennyfsr@sbcglobal.net

Agency Contact: Penny Harris, Executive Director

How should students contact this agency? Email: harrispennyfsr@sbcglobal.net

How should students submit cover letters and resumes? By email or mail

Email: harrispennyfsr@sbcglobal.net

General Description of agency or business
Established in 1979, Fifth Street Renaissance offers transitional housing for the homeless, a food pantry for the hungry, various programs for persons living with HIV and AIDS, a transitional youth program, and various other programs for those in need of a helping hand. The 2006 merge of Springfield Aids Resource Association (SARA Center) and Fifth Street Renaissance, has also afforded more extensive HIV education and outreach, on site testing and support services for those living with HIV and their families.

One of the most rapidly growing social service agencies in the Springfield area, Fifth Street Renaissance/SARA Center staffs knowledgeable and competent professionals to provide intense, holistic services and address all barriers to independent living. Priding itself on the care and respect that is shown to every individual seeking assistance, Fifth Street Renaissance/SARA Center will continue to meet, with excellence, the needs of those in crisis within our community and across the state of Illinois.

Internship or Job Description
Fifth Street Renaissance is seeking a motivated individual, for an unpaid internship, that is interested in the executive and marketing operation of a non-profit organization that focuses on social services for vulnerable populations. Students with interest in non-profit and/or public administration, social services, social work, political science, health and human services will find this opportunity rewarding.

Basic student learning anticipated
Working with Fifth Street Renaissance will give a student broad experience in executive operation of a non-profit with areas focusing on administrative tasks necessary to maintain the organization, marketing (social media, website, and newsletter development). We work with many outlets (personal and electronic) to engage our audience of potential donors and sponsors through direct mailings, email, web, and social media.
**Hours per week:** Up to 40

**Number of weeks:** 8-16

**Position Available:** Fall, Spring, Summer

Unpaid

Updated: March 1, 2017

*If offering an unpaid internship you will have to review and sign our Unpaid Interns Employer Agreement Form, which states that you are adhering to the Fair Labor Standards Act guidelines.*