A BILL PROPOSING A POLICY ON ACADEMIC MINORS

Section 1. Purpose

The purpose of this bill is to propose a policy on academic minors for Sangamon State University.

Section 2. Definition of An Academic Minor

An academic minor is a grouping of courses which has clearly stated academic objectives. It may be located in a discipline or may combine different disciplinary perspectives focusing on a common set of questions or a theme. Minors should provide basic competency in a discipline, or basic understanding of the questions or theme.

Section 3. Elements of An Academic Minor

a. A minor will include 16 to 24 semester hours, of which at least eight must be taken from SSU.
b. All minors shall contain a core sequence to give direction and unity to them and may contain a set of options beyond that core to allow flexibility.
c. No person may take a major and a minor in the same program.

Section 4. Establishing An Academic Minor

a. Proposed minors will accompanying rationale will be forwarded to the appropriate Dean(s).
b. The Dean(s) will forward the proposal to the school curriculum and program review committee(s) (SCPRC) for review and recommendation.
c. The SCPRC(s) will review the proposal for academic integrity. After review, the SCPRC(s) will make recommendations for approval or disapproval to the Dean(s).
d. The Dean(s) will transmit the action of the SCPRC(s) on the proposed minor to the Undergraduate Council for a review of its consistency with University policy.
e. If the SCPRC(s) take(s) negative action, the academic unit may appeal to the Undergraduate Council for a review of the academic integrity of the proposal as well as its consistency with policy.
f. After its review, the Undergraduate Council will forward its recommendation to the Faculty Senate for information or review and transmission to the Vice President for Academic Affairs (VPAA).

Section 5. Program Review

Academic minors shall receive regular institutional review as part of the program review process to insure their academic integrity.