UNIVERSITY OF ILLINOIS AT SPRINGFIELD
CAMPUS SENATE AY 2004/2005
RESOLUTION 34-13

Recognition of Faculty Contributions to Assessment

WHEREAS, Assessment of student learning is an initiative that UIS supports and encourages; and

WHEREAS, Assessment of student learning is a requirement for institutional accreditation; and

WHEREAS, the Assessment Task Force has recommended that the UIS Faculty Personnel Policies reflect recognition of faculty contributions to assessment,

THEREFORE, BE IT RESOLVED THAT the Campus Senate of the University of Illinois at Springfield hereby approves the following changes to Appendix 12:

Appendix 12

2) SCHOLARSHIP

Scholarship at UIS is broadly defined at UIS to encompass a wide array of activities that contribute to the advancement of knowledge, understanding, application, problem solving, aesthetics, pedagogy, and the communities and broader public we serve. It includes the scholarship of discovery, integration, application and teaching.

A comprehensive evaluation of scholarship will involve evidence derived using multiple methods and measures, both quantitative and qualitative. You may refer to and build on your annual performance reports that address your scholarship work. In addition, your portfolio may contain illustrative examples of scholarly work, peer reviews, or other documents that reflect your best work and important accomplishments in scholarship.

Personnel review committees at every level (department or program, college, and campus) will look to the application narrative and the portfolio in assessing the candidate’s performance. The following activities (not prioritized), as deemed appropriate for specific disciplines, as well as others not mentioned here, may be documented in the portfolio:
• engaging in applied research including surveys, assessments, evaluations, field studies, etc.
• pursuing cross-disciplinary research projects, integrative studies, surveys of the literature, interpretative analyses, etc.
• conducting research and development aimed at the improvement of teaching and learning
• engaging in applied research related to assessment of learning outcomes
• conducting basic research for the discovery of new knowledge
• producing creative works of art, literature, media, etc.
• giving creative public performances, readings, shows, exhibitions, etc.
• giving paper/poster presentations at professional meetings
• publishing papers, articles, books, chapters, monographs, reviews, case studies, working papers, proceedings or creative works (single or joint authorship, as well as editing volumes; print and other media; refereed and non-refereed publications)
• serving as a reviewer or editor of professional publications
• giving or preparing translations of works in other languages
• writing scholarly grant proposals to procure funding for one's work and/or the advancement of the institution
• reviewing and critiquing grant applications, papers, and manuscripts or judging performances or creative activities
• convening and discussing paper presentations at professional meetings
• maintaining significant progress in on-going scholarly activities
• conducting professional workshops, seminars, and colloquia for colleagues
• delivering invited professional presentations and speeches
• earning recognition and awards for distinguished scholarship and creative works
• receiving commissions and contracts to produce creative products
• regularly attending academic conferences, workshops and lectures
• preparation of articles for the education of the broader public
• production of computer software or videotapes (as well as other media)
• analysis of public policy issues for policy specialists or the broader public
• documented comments by colleagues, inside and outside the university, who are knowledgeable in the area under consideration
• maintaining a professional portfolio of scholarship/creative activity

3) SERVICE

Professional service generally involves the application of a faculty member's academic and professional skills and knowledge to the completion of tasks which benefit or support individuals and/or groups in the campus, University, professional associations, or external communities at the local, state, regional, national, or international levels. The definition of service goes beyond the activities normally associated with the teaching and scholarship areas. Community service refers to activities that go beyond those which are open to any responsible citizen.

A comprehensive evaluation of service will involve evidence derived using multiple methods and measures, both quantitative and qualitative. You may refer to and build on your annual performance reports that address your service. In addition, your portfolio may contain illustrative examples of service, peer reviews, or other documents that reflect your best work and important accomplishments in service.

Personnel review committees at every level (department or program, college, and campus) will look to the application narrative and the portfolio in assessing the candidate’s
performance. The following activities (not prioritized), as deemed appropriate for specific disciplines, as well as others not mentioned here, may be documented in the portfolio:

- contributing actively as a member or leader of committees and task forces at the campus, University, professional, and local community levels
- fulfilling responsibilities in shared faculty governance
- administering divisions, departments, programs, organizational functions or support services
- contributing to the development of the Department or Program (beyond what is normally expected of every faculty member)
- contributing substantially to assessment of learning outcomes
- coordinating programs for professional regional, national, and international conferences/meetings
- serving as an officer in professional or civic organizations or participating and leading institutional and program accreditation self-studies
- organizing symposia or bringing professional meetings to UIS
- engaging in service learning activities
- improving the cultural or educational climate of the campus or external community
- volunteering support to community service organizations and projects associated with UIS organizations or service learning initiatives
- engaging in professional practice (e.g., consulting, clinical practices, tutoring services, etc.)
- conducting professional development and continuing education programs
- serving on accreditation teams
- transmitting knowledge to public or private agencies
- assisting in student recruitment and retention activities and fund-raising campaigns
- marketing and promoting programs, departments, and the institution
- establishing and maintaining informational web pages
- editing an association newsletter or journal
- receiving community recognition or awards for service contributions
- earning awards for distinguished service activity
- public affairs service efforts, activities, and programs which educate in public affairs
- maintaining a professional portfolio of accomplishments in service