Under authority vested by the Board of Regents, the President of Sangamon State University, Springfield, has general jurisdiction over matters relating to parking and traffic, including the establishment of vehicle registration/parking fees, the authorization of signs regulating traffic and parking, designation of parking areas, and the institution of regulations implementing these policies. Therefore, the following Motor Vehicle Policies are declared to be in effect March 1, 1971, at Sangamon State University:

Article I General

A. Since Sangamon State University property is under the ownership and control of the Board of Regents, University roads shall not be deemed public highways or public roads.

B. Permission to bring motor vehicles on University property is conditional upon compliance with applicable Federal, State, and local laws, these regulatory policies, regulations adopted pursuant to these regulatory policies, and directives of duly authorized Public Safety Officers. Persons failing in this compliance shall be deemed trespassers.

C. Permission to bring motor vehicles on University property is subject to the condition that the University is not responsible for the care or protection of any motor vehicle or its contents at any time.

D. Sanctions for violation of regulations include, but are not limited to, monetary assessments not to exceed a cumulated total of $50.00; withdrawal of permission to bring motor vehicles on University property; withdrawal of parking privileges, removal of trespassing vehicles at the several expense of the driver, registrant, and owner; recommendation of internal disciplinary action to the University Hearing Board; or
any combination of the above.

E. Alleged violators shall be entitled to at least one appeal with the hearing on appeal of a formality commensurate with the gravity of the offense.

F. Vehicle registration/parking fees of $5.00 per quarter for students and $7.00 per quarter for staff are assessed to defray the cost of constructing future parking facilities.

The assessment and collection of daily parking charges is hereby authorized. The rates of such fees shall be 25¢.

Persons having complaints or suggestions regarding these regulations or their enforcement may direct such complaint or suggestion to the University Public Safety Committee, Sangamon State University, Springfield. Any person may request a hearing before the Committee to lodge a complaint or make a suggestion. The Committee may take appropriate action within its jurisdiction, or may refer such complaint or suggestion involving personnel to one of the following administrative offices for investigation and such remedial action or recommendation as appropriate:

- Faculty/Administrative Personnel - Appropriate Division Heads
- Civil Service Personnel - Personnel Office
- Students - Dean of Students' Office
- Public Safety Personnel - Vice President for Business Affairs' Office

Article II Traffic

A. Traffic Regulations

   1. The maximum speed limit is 20 miles per hour unless posted by sign for lesser speed. In marked and posted pedestrian crossing areas, the pedestrian has the right-of-way and the maximum speed limit in such areas is 15 miles per hour.
2. All traffic accidents involving property damage or personal injury shall be reported as soon as possible, but not later than ten days to the Public Safety Office by owners or operators of the vehicles involved.

B. Traffic Assessments

1. It is the intent of these regulations that citations issued for violations be processed within the University and that the use of the Municipal Court be kept at a minimum.

2. Moving violations involving damage to property or injury to persons or violations which clearly and flagrantly violate State laws may result in Municipal Court summons or citations. Penalties for such violations will be determined by the Municipal Court.

3. Moving traffic violations, other than those resulting in Municipal Court summons or citations, indicated above will result in citations directing the recipient to pay the University Bursar within three working days. The assessment of such University citation for moving violations will be $5.00. Moving violations include failure to yield to pedestrians. Failure to pay a citation which has not been appealed will subject the citation recipient to further sanctions by the University Public Safety Committee.

Article III Parking

A. Parking Regulations

1. Parking on all property of Sangamon State University for students, faculty, and staff is permitted only for properly registered vehicles.

2. Parking in loading zones is not permitted except for cargo loading or unloading which may be accomplished on a short-time-limit basis.
Access will be controlled.

3. Construction forces not a part of the University staff will be permitted to park within or near the confines of the construction sites.

4. Parking in areas other than designated parking lots and parking areas is forbidden.

5. The current designated use of parking lots and areas is hereby adopted.

B. Parking Assessments

1. Citations directing the violator to pay a parking assessment must be settled by paying $1.00 within three (3) working days. If notice of appeal is not filed in regard to assessments for parking violations and the parking assessment is not paid within three (3) working days, the assessment shall be increased to two dollars ($2.00) and the citation recipient shall be subject to further sanctions by the University Public Safety Committee.

2. Hazardous or blocking parking violations shall subject the vehicle to tow. The driver, registrant, and owner of the vehicle will be severally liable for payment for such towing and storage.

3. Vehicles of repetitious violators shall be subject to tow after warning. Three unpaid tickets shall be considered repetitious.

4. Parking in areas other than designated parking lots and parking areas shall subject the vehicle to tow.

C. Parking Registration

1. Registration of vehicles parked on the University property by students, faculty, and staff is mandatory under Board of Regents' regulations.

2. There is no charge for vehicle registration.
3. Citations resulting from parking of vehicles not properly registered will result in assessment of $1.00, payable to the University Bursar within three (3) working days. Failure to pay a citation, which has not been appealed, will subject the citation recipient to further sanctions by the University Public Safety Committee.

D. Appeals

1. The University Public Safety Committee shall create an Appeals Sub-Committee which shall hold meetings on a regular semi-monthly basis, when appeals are on file.

2. Citations directing the recipient to pay assessments to the Bursar may be appealed to the Appeals Sub-Committee of the University Public Safety Committee. A written notice of appeal stating the reasons for the appeal and the appellant's address shall be filed with the Appeals Sub-Committee within ten (10) days from issuance of the citation. Notice of appeal shall be addressed to the Appeals Sub-Committee of the University Public Safety Committee, Sangamon State University, Springfield, Illinois.

3. The Appeals Sub-Committee shall notify the appellant of the time and place of the hearing on appeal. The notice shall be mailed by first class mail, at least seven (7) days prior to the date set for hearing.

4. If the appeal is denied, the assessment shall be paid to the Bursar within three (3) working days. Failure to pay the Bursar within three (3) working days will subject the citation recipient to further sanctions by the University Public Safety Committee.

5. Citations or summons directing the alleged violator to the Municipal Court may be appealed in accordance with State law.
E. Visitor Parking

1. All visitors coming to Sangamon State University Campus, at the invitation of Staff, Students, Faculty or employees of contracted services must have parking arrangements made for them through the Office of Public Safety prior to their arrival.

2. When the arrival of a visitor is unexpected, the Office of Public Safety should be notified immediately and appropriate arrangements made.

3. Visitors parking area is located North of the Administration Building (Bldg. "B") and West of the Student Services Building (Bldg. "E").

4. Dated parking permits may be obtained from the Office of Public Safety.