UIS Department of Residence Life
2015-2016 Room Selection Information
(Previously referred to as Contract Renewal)

Do you want to live on Campus in Fall 2015?

**Applications/Contracts Available:**
February 2, 2015 at 4pm

**Deadline for Specialty (Living Learning Communities, Graduate, Family and Themed) Housing:**
February 20, 2015

**Priority Deadline (for all Non-Specialty):**
March 6, 2015

**SelectRoom Access Times:**
March 25-27, 2015

**How do I Apply?**

- Your application/contract are submitted online via the Residence Life website. Students who will be Second Year/Sophomore students in Fall 2015 (current 1st Year students) should complete the Second Year Returner Application/Contract. All other returning students (Juniors and above) for Fall 2015 (current 2nd Year and above students) should complete the Returner Application/Contract.

- The due date for submission of the application/contract for Specialty (Living Learning Communities, Graduate, Family and Themed) Housing is **February 20, 2015**.

- The due date for submission of the application/contract for all non-Specialty Housing is **March 6, 2015**. Applications/contracts submitted after this date do not receive priority.

- If you wish to have a Special Housing accommodation because of a disability or religious reason, you must e-mail our office at housing@uis.edu by **February 20, 2015** for consideration. Submission of a special housing request is not a guarantee; preferences are accommodated on a first-come, first-served basis.
What is Specialty Housing?

- Specialty Housing is designated housing for Living Learning Communities, Themed Housing, Graduate Student Housing, Family Housing, and special accommodations for health purposes.
- Students have a variety of Specialty Housing to choose from to accommodate preferences or needs. There is NO Homesteading Option (remaining assigned to your exact same space next year). Those options and the tentative building locations include:
  - Gender Neutral Housing
  - Sporting the Outdoors – Trillium
  - Graduate and Nontraditional Housing - Bluebell and Sunflower Courts
  - International House – Bluebell Court
  - Family Housing – Sunflower Court
  - Students Transitioning for Academic Retention and Success (STARS) – Founders’ Residence Hall*
  - Necessary Steps Program – Founders’ Residence Hall*
  - Leadership 4 Life – Lincoln Residence Hall*
  - Returning Capital Scholars Honors Program – Lincoln Residence Hall*

*Second Year/Sophomore returning students may be reassigned to the SYRI Communities (within Pennyroyal and Marigold Courts) by invitation ONLY throughout the summer semester!

How do I sign up for Living Learning Communities or Specialty Housing?

- Students who want to live in Living/Learning Communities and other Specialty Housing (Family Housing, themed communities, Gender neutral, etc.) are required to complete the application/contract by February 20, 2015. Please choose your preferred living learning community or specialty housing selection on your housing application/contract.
- Residence Life Student Staff (RAs, DAs, etc.) must also complete an application/contract by February 20, 2015.

How do my friends and I sign up as a Group?

- You must submit the UIN numbers (all nine digits) for each of the students you want to sign up with. Only mutual requests will be considered as a group. If the request is mutual, it will say “Confirmed” after the UIN number.
- Groups must sign up for the same room/apartment, as availability permits. Members will not be allowed to choose separate rooms unless there are no longer any spaces together on campus.
- If you are invited for reassignment to the Second Year Residential Imitative (SYRI) throughout the summer, each member of your group must have at least a 3.0 cumulative grade point average, no major policy violations, evidence of good citizenship as of the end of spring semester, and no member of your group can be on disciplinary probation (apartment restriction). Only Second Year students can reside in SYRI designated Courts.

**If you or any member of your group selects a space for which you are not eligible, you will be reassigned after March 27, 2015.

Do I need a Meal Plan?

- Second Year Residential Initiative (SYRI) residents must purchase one of the 3 full residential meal plans listed below, regardless of housing assignment location - for each semester of the academic year (fall and spring)*:
  - Silver plan
  - Gold plan
  - Signature plan

Updated January 28, 2015
*Failure to select a meal plan will cause a meal plan default selection of the Silver plan.

- Residents of campus apartments and townhouses who are not SYRI residents may purchase any residential meal plan offered by UIS.

**How do I pick a Room?**

- You will be able to choose your assignment online during your designated SelectRoom access time. You will be able to pick from any available space (non-Specialty housing students ONLY).
- Students approved for Specialty Housing **will not** choose assignments during the SelectRoom process (assigned based on stakeholders approval).
- Instructions regarding the SelectRoom process will be posted to our website at a later date.
- **The selection made by you (or any of your group members) applies to your entire group.** If you or any member of your group selects a space for which you are not eligible (due to GPA or apartment restriction), you will be reassigned after **March 27, 2015**.

**How is my SelectRoom access time determined?**

- If you are a Junior or Senior, your access time will be determined based on an automated lottery, completed by our Housing Management System – for those students without Specialty Housing assignments. Lottery results will be posted after 5pm on **March 20, 2015**.
- If you are a Second Year/Sophomore, your access time will be determined based on a separate lottery. Lottery results will be posted after 5pm on **March 20, 2015**.
- The room selection process will be administrated online for Fall 2015. Online SelectRoom access for Juniors and Seniors will occur **March 25-26, 2015**. Online SelectRoom access for Second Year/Sophomores will occur **March 26-27, 2015**.
- You will have access beginning at your designated time and continuing until the end of the SelectRoom process for your class: **March 27, 2015** for Second Year/Sophomores, and **March 26, 2015** for Juniors, and Seniors. You may select your space at any point during your designated access period.

**What if I want Summer Housing?**

- Summer Housing rate will be $175.00 per week for non-family housing and $235 per week for family housing.
- All non-family housing will be located in **Larkspur Court**.
- A separate summer housing application will be available in early April.
- There is no on campus summer storage option available. Please visit our website for suggested storage options.

**What if I want to Cancel my Application/Contract?**

- If you submit an online application/contract for Fall 2015 and change your mind before **March 6, 2015**, you can email housing@uis.edu to let us know that you wish to cancel your application/contract. Once you do this, you are no longer bound to the contract - unless you are a residency required student (Second Year/Sophomore student).
- If you submit an online application/contract for Fall 2015 and change your mind after you have completed the SelectRoom process, you must meet the criteria for cancellation according to the electronically signed terms and conditions of the Housing Contract. Also, the cancellation criteria is listed on the Cancellation Request Form.
What if I don’t Apply by March 6, 2015?

- After **March 6, 2015**, you can still apply online for housing. You will need to contact the Department of Residence Life to have your application student group modified, to permit accurate application submission.
- All late applicants will be considered on a first-come, first-served basis after the online SelectRoom access ends on **March 27, 2015**.

**Important Reminders:**

- Your housing contract is for the entire 2015-2016 Academic Year. If you know that you will be studying abroad or completing an internship in the fall semester, you can choose not to sign up for housing until you return.
- If you plan to graduate in December 2015 or to study abroad in Spring 2016, these are approved reasons for contract cancellation, and you may cancel the Spring portion of your housing contract near the end of the Fall 2015 semester. You will receive information from your Resident Director, as the fall semester ends/closes. The deadline to cancel the Spring portion of your housing contract is **November 15, 2015**.

Every reasonable consideration will be given to your preference for housing accommodations, room, and roommate(s). However, your contract is for residence at University of Illinois Springfield and not for a particular accommodation, room or roommate.

**Fall 2015 Room Selection Information Sessions:**

- Thursday, January 29, 11:00-12:00pm - FRH Lobby
- Friday, January 30, 11:00-12:00pm - LRH Lobby
- Wednesday, February 11, 3:00-4:00pm - HCOM
- Monday, February 16, 2:00pm-3:00pm - HCOM

All questions should be directed to the Department of Residence Life at 217-206-6190 or housing@uis.edu