Spring Registration Information

REGISTRATION: 24 hours/day, 7 Days a Week (except Sundays 6 a.m. - Noon) By web: www.uis.edu/registration

PRIORITY REGISTRATION: Currently Enrolled Students

Generally, only students enrolled at UIS for the Fall 2013 semester may register for spring during the week of spring priority registration. Registration priority is typically given in the order listed below (although exceptions are made for certain groups of students such as those with documented disabili- ties, military service members and veterans). Hours are based on courses completed PRIOR to the Fall 2013 semester. You can view the exact day and time you can register for courses (referred to as your time ticket) on or after November 1 by logging into Student Self-Service for spring (available at www.uis.edu/registration) – click the “Register Now!” link and follow the directions given. Students who do not register on their designated dates may register AFTER designated dates.

- Degree-seeking graduate standing (degree must be posted)
- Senior standing (90 or more semester hours posted)
- Junior standing (60 or more semester hours posted)
- Freshman or Sophomore standing (less than 60 semester hours posted), Non-Degree, and other currently enrolled students

LATE REGISTRATION:

After the following dates, instructor approval is required to register for all courses, late fees apply, and courses can only be added by contacting Registration.

- Full-Term and First-Half Course: After Jan 27, 2014
- Last-Half Course: After Mar 30, 2014

Spring Calendar Information

CLASSES AND BREAKS:

- CAMPUS CLOSED, Martin Luther King Jr. Observance: Jan 20, 2014
- Spring Term begins: Jan 21, 2014
- First-half courses end/midpoint of semester: Mar 15, 2014
- CAMPUS OPEN-no classes, Spring Break: Mar 17-21, 2014
- Last-half courses begin: Mar 24, 2014
- Spring Term ends: May 17, 2014

GRADUATION/COMMENCEMENT:

- Last day to submit spring graduation application: Feb 21, 2014
- Commencement ceremony (for Summer and Fall 2013 and Spring 2014 candidates): May 17, 2014

LAST DAY TO:

- Drop without financial obligation:
  - First-half course: Partial withdrawal: Jan 27, 2014; Complete withdrawal: Jan 20, 2014

- Withdraw, change grade option, or change to audit for:
  - First-half course: Feb 28, 2014
  - Full-term course: Apr 18, 2014
  - Last-half course: May 2, 2014

OTHER DEADLINES:

- Spring financial aid disbursement: Jan 17, 2014
- Recommended deadline to submit online insurance waiver to opt out of University’s plan: Jan 25, 2014
- Immunization compliance deadline: Feb 3, 2014
- Parking (valid hang tags) must be displayed by: 12 am Feb 4, 2014
- Student-to-Student Grant waiver deadline: Feb 21, 2014
- Deadline to submit online insurance waiver to opt out of University’s plan: Feb 28, 2014
- Spring 2014 mid-term grades due to the Office of Records and Registration electronically by Noon: Mar 19, 2014
- Last day to change curriculum (program/major, minor, certificate) for spring semester: Apr 18, 2014
- Spring 2014 final grades due to the Office of Records and Registration electronically by Noon: May 21, 2014

Spring Tuition Information

AMOUNTS: Information pertaining to tuition/fee amounts can be found at www.uis.edu/registration/ (“Tuition” link).

PAYMENT: Information pertaining to payment can be found at www.uis.edu/registration/ (“Tuition” link). Payments can be made online at https://apps.uillinois.edu/selfservice.

WITHDRAWALS AND REFUNDS: The amount owed depends on the official date of the last drop/withdrawal. See Drop/Withdrawal Policy for information on Complete Withdrawals (dropping all hours for the semester) and Partial Withdrawals (dropping some but not all hours for the semester).