



appropriate for the first-year college student. (CAP courses are open only to Capital Scholars.)

- 200-299 Open to any student who has completed the 100-level prerequisites, if any. (CAP courses are open only to Capital Scholars.)
- 300-399 Generally intended for juniors and seniors, but others may register if they have completed 200-level prerequisites, if any.
- 400-499 Advanced undergraduate, as well as master's students.
- 500-599 Master's and doctoral students.
- 600-699 Doctoral students

Courses ending in 99 are tutorials. When a course number ends in 91 to 98, the course is experimental and not yet included in the regular curriculum. Courses with numbers ending in 0 (for example, ENG 480) are generally topics courses in which the subject matter changes in successive semesters. You may repeat these courses but may not receive credit for the same topic more than once.

UNDERGRADUATE ASSESSMENT REQUIREMENT

All incoming undergraduate students are required to

participate in an entry- and exit-level assessment process during their first and last semesters of attendance. Capital Scholars participate in assessment designed by the Capital Scholars Program.

Baccalaureate Skills Assessment The assessment process for you as a transfer student at UIS is designed to ease your transition to baccalaureate education and to evaluate your learning while at UIS. As an incoming undergraduate and again as an exiting senior, you will be assessed on your mastery of skills in reading, writing, quantitative reasoning, critical thinking, and UIS requirements. The intent of entry assessment is to provide you with information about your learning skills to help you and your adviser plan a program that will achieve your academic goals. You are encouraged to begin the assessment process before your first semester at UIS; however, you must sign up for a testing session by the midpoint of your first semester. If you fail to do so, you will not be allowed to enroll for the next semester, and you will be charged a \$25 late fee.

Exit assessment provides you and the institution with a measurement of your academic growth as a result of your course work at UIS. You must take the

exit assessment test before the midpoint of your last semester.

Assessment in the Major In addition to the general assessment described above, your academic program will assess your ability to meet program objectives. These objectives are determined by each program and will differ, as will the means of assessment. You are required to participate in program assessment. Contact your academic adviser for more information.

ACADEMIC ADVISING

Transfer Students For most programs you can receive initial academic advising from an admissions counselor or from faculty in your chosen academic program. During your first semester, you will be formally assigned a faculty adviser from your program. Faculty advisers work with you to see that you are making satisfactory progress toward your degree as well as toward your personal and career goals. You can change advisers at any time by completing a Selection of Faculty Adviser form with your newly selected adviser.

In recognition of the maturity of upper-division and graduate students, UIS entrusts you with substantial initiative in the academic advising process. You

should arrange appointments with your adviser before each registration, particularly your first, and should maintain contact with him or her throughout your academic studies. It is especially important for you to meet with your faculty adviser before your final term of study to ensure that you have met all graduation requirements.

Capital Scholars If you are interested in the Capital Scholars Program, you should contact the program office as soon as possible to discuss details. The program has both limited enrollment and requirements for admission that exceed general UIS requirements. Capital Scholars are assigned an initial adviser in their first semester.

GENERAL REQUIREMENTS: BACHELOR'S DEGREE

To earn a bachelor's degree from the University of Illinois at Springfield, you must fulfill the following requirements:

- Earn a minimum of 120 credit hours, with 48 of those hours earned at the upper-division level.
- Earn a minimum of 30 semester hours credit in residence at UIS.
- Satisfy general education requirements through

completion of the Capital Scholars curriculum, completion of the Illinois Articulation Initiative General Education requirements, or completion of UIS minimum general education requirements. (See page 33.)

- Satisfy UIS requirements of at least 12 semester hours from among public affairs colloquia, liberal studies colloquia, and applied study term.
- Complete an entrance assessment before the midpoint of your first semester and an exit assessment before the midpoint of your last semester.
- Receive certification of adequacy in communication skills from the program conferring your bachelor's degree.
- Complete course work with a cumulative UIS grade-point average of at least 2.00.
- Fulfill all requirements in a major.
- Complete the graduation contract.
- Pay a graduation fee of \$20 (subject to change).

CAMPUS RESIDENCY REQUIREMENT (minimum UIS hours)

To receive a bachelor's degree from the University of Illinois at Springfield when you are transferring with upper-division credit, you must earn a minimum of 30 semester hours at UIS. Twelve of these hours must satisfy campus requirements in the areas of public affairs

colloquia, liberal studies colloquia, and applied study. You must also fulfill all specific requirements of your chosen degree program.

CATALOG REQUIREMENTS

You may choose to meet the academic program requirements of the catalog in force at the time of your admission to the campus as a degree candidate or of any catalog in force during a period after your admission, not to exceed seven years for bachelor's candidates. If you are unable to complete graduation requirements within seven years, you may, at the discretion of your academic program, be held responsible for requirements of the catalog in force during your graduation year.

UIS REQUIREMENT

UIS requires you to complete an upper-division general education requirement that supports the campus' long-standing commitment to liberal arts learning and public affairs. To meet this requirement, you must complete a minimum of 12 hours in the areas of 1) liberal studies colloquia, 2) public affairs colloquia, and/or 3) applied study – whether you enter UIS as a Capital Scholar or as a transfer student. Since one in-