

Certification and Assessment Office
Brookens, Room 323
One University Plaza, MS BRK 330
Springfield, IL 62703-5407

Request for Subsequent Certificates

Illinois teachers who want to earn additional/subsequent certificates in ***Elementary Education or Secondary English, Mathematics, Social Studies*** (designations in history, political science, or sociology/anthropology) **or Science** (designations in Biology or Chemistry) at the University of Illinois at Springfield must

- 1 Complete and submit for review by the unit's Certification Officer this form.
- 2 Copies of all transcripts and teaching certificates must be attached to the form.

Following review of the transcripts, the certification officer will provide the candidate with a focused plan of study that takes into account previous academic work and experience. Generally, the academic work and experience must have been completed in the last seven years. The plan you receive may require

- Coursework to meet general education deficiencies
- 24-32 hours of coursework in the candidate's certification area
- Completion of all teacher education program requirements (including state-mandated certification exams) Note: Any required methods courses require 30-40 hours of field experience. Required field experiences will not be waived.
- A supervised internship

Candidates who choose to pursue the additional/subsequent certificate must

1. Apply and be accepted into the university
2. Apply and be accepted into the teacher education program
3. Submit official transcripts to the university

Questions regarding these requirements should be addressed to Dr. Allan Cook, Certification and Assessment Officer (206-7007) or acook1@uis.edu.

Mail or fax Pages 2-4 of this document along with supporting documentation to

*Certification and Assessment Office
Brookens 323
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Springfield, IL 62703-5407*

Fax # 217-206-7005

APPLICATION FOR SUBSEQUENT CERTIFICATE

SS#	*	UIN#	
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Last Name Address		First Name		Middle Initial	
Phone		Email			

DOB (YYYYMMDD)		Gender	M	F
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Current Certification	Elementary Secondary_____ Other_____
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Area for Subsequent Certification (Please circle one)	Elementary English Mathematics Social Science (designation)_____ Science (designation)_____
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My degree is from _____ and was issued in (month/year)_____.

Degree _____ Major _____

Are you currently teaching? Yes No

How long? _____

Additional Information:

General Education

Communications (9 hours)	Course Name	Date Taken	Grade
Composition (6 Hours)			
Speech (3 Hours)			
Fine Arts, Philosophy and/or Humanities (9 hours)			
Sciences and Math (6 hours of math and 6-8 hoys of science)			
Math			
Math			
Physical Science (Physics, Chemistry, Astronomy, etc.)			
Biological Science (Biology, Zoology, Botany, Environmental Science, etc.)			
Which of the above courses had a laboratory requirement?			
Social Sciences (12 hours)			
Multicultural and/or Global Perspectives Course			

