**University of Illinois Springfield**

**Student Government Association**

**Meeting Minutes**

Student Union – Ballroom #225

Sunday, January 27, 2019

1. Meeting called to order by Internal VP Cunningham at 6:00pm.
2. Roll Call
	1. Present: Secretary Loera, Treasurer Qazi, Senator Reuss, Senator Cabantog, Senator Kanai, Senator Hunt, Senator O’Daniel, Senator Rayl, Internal VP Cunningham, Senator Watts, Senator Ogunbameru, External VP Rude, Senator Meints, Senator Ayankojo
	2. Absent: Trustee Humphrey, President Dawoud, Senator Sharma, Senator Meta, Parliamentarian Coultas, Senator D’Elia
3. Approval of the Agenda
	1. A motion was entertained by Internal VP Cunningham to approve the agenda of January 27th. So moved by External VP Rude, seconded by Senator Kanai.
	Unanimous Aye
4. Approval of the Minutes
	1. A motion was entertained by Internal VP Cunningham to approve the minutes of December 2nd. So moved by External VP Rude, seconded by Senator Reuss.

Unanimous Aye

1. Audience Participation
	1. None.
2. Administrative report
3. Advisor Cynthia Thompson
	1. Commends SGA for being out and visible.
		1. Saw many SGA members at Welcome Back Week events including the Commuter Student Social, International Student Services welcome back party, the Student Union anniversary celebrations and the MLK Day Service projects.
	2. The SGA framed photos look great above SGA offices.
		1. Highly encourages the remaining SGA members who have not had their picture taken to do so.
	3. SGA Election Timeline
		1. The timeline has a two week earlier deadline.
			1. Earlier elections can provide more time to train students.
			2. It will be important to communicate this new deadline to students to avoid confusion.
		2. The Board of Trustees are always eager to see the new student trustee as they are often waiting for our SGA elections to conclude.
		3. deadline for SGA applications will be the Friday once students return from Spring Break.
		4. Timeline will be more in line with UIC and U of I’s SGA election.
4. Officer Reports
5. President Dawoud
	1. No report.
6. Trustee Humphrey
	1. No report.
7. Internal Vice-President Cunningham
	1. Will be meeting Kaelan Smith with Senator Kanai this coming Tuesday.
		1. The downtown Springfield discount program
			1. separate from the I-Card discount program
			2. Former Representative Sara Wojcicki Jimenez worked with Kaelan on implementing this program.
			3. Kaelan is attempting to reboot the program with the new Representative Murphy.
		2. Senator Reuss will also attending this meeting at 5:30pm near the Starbucks area in the Student Union.
	2. SGA Portraits have been put up.
		1. Projected was headed by the Internal Affairs Committee.
8. External Vice-President Rude
	1. Assisted with the Illinois House Inaugural that was held on campus.
	2. The SGA executive board continues to work with administration to ensure there is a consistent line of communication.
	3. Lobby Day is approaching.
		1. Downtown in the capitol building.
		2. Each of the Student Advocacy Coalition student organizations on each of the U of I campuses go through the Office of Governmental Relations.
		3. Invites SGA members to participate and represent UIS at Lobby Day.
9. Treasurer Qazi
	1. A new chair has been elected for SOFA.
		1. Hoping for a more stable committee this semester.
	2. Still looking for new members for SOFA.
		1. They have received some applications.
		2. SOFA application is available on UIS Connections website.
10. Secretary Loera
	1. Worked the SGA table at the Info/Student Organization Fair with Senator Reuss, Senator Cabantog, and Internal VP Cunningham on January 16th.
		1. There were several students interested in SGA and asking about the upcoming elections.
	2. Sustainability Committee Meeting
		1. Working on plans for several sustainability events spread out across the semester.
			1. Orion is planned to be a part of some educational programming for recycling practices.
11. Parliamentarian Coultas
	1. No report.
12. Senator Reports
	1. Senator Reuss
		1. Worked SGA table at the Info Fair.
			1. Thinks SGA should bump up visibility on campus this semester for students who might have questions.
			2. A lot of freshman were inquiring about SGA and what certain roles entailed.
			3. Visibility or tabling would help for anyone who has questions in regards to the SGA applications and positions on SGA. It would an effective way of preparing students for elections.
	2. Senator O’Daniel
		1. No report.
	3. Senator Hunt
		1. Has been collaborating with Treasurer Qazi on the extension of library hours.
			1. Currently waiting on the survey to be published after revisions.
		2. In the weeks to come, Senator Hunt will be reaching out to students in search of a new potential project to work towards.
	4. Senator Kanai
		1. Looking forward to the meeting with Kaelan Smith regarding the downtown discounts.
			1. Kaelan Smith has attempted to work with SGA for a couple months.
			2. Looking forward to working with Mike Murphy. Senator Kanai has worked previously with him.
		2. Was approached by a student who wanted to do a musical festival type day
			1. Senator Kanai directed said student to appropriate contacts for organizing such an event.
			2. Will assist this student if they continue to make efforts towards hosting this type of event.
	5. Senator Cabantog
		1. Appointed as the student on the search committee for the Director of Marketing.
			1. The application for the position was closed on January 18th.
			2. Several qualified individuals have already applied. The search is still ongoing for candidates.
		2. Brought to attention- some vending machines not working.
			1. Emailed I-Card Services. They responded that in between semesters, they changed vendors.
			2. I-Card swipes are not programmed and it will not be fixed until the end of semester.
		3. Students have expressed concerns:
			1. Shop24 not working.
			2. The vending machines inside dorms do not accept I-Card.
			3. The Food Studio is closing earlier.
				1. Secretary Loera informed that the Shop24 will be replaced by new vending machines with roofing.

Will address change of hours for Food Studio in the Student Affairs Committee update.

* 1. Senator Watts
		1. Working on exposure.
			1. It is difficult to get information from online students without seeing them.
			2. Senator Watts has been working with marketing coordinators to help reach out to online students.
				1. Newsletters, more additions to the facebook page, and information posted on websites for contact.
				2. Informing online students that they have representation.
	2. Senator Rayl
		1. No report.
	3. Senator Ogunbameru
		1. Working with the Government Relations Office.
			1. Several meetings are planned on lobby days with some senators and representatives to meet regarding higher education.
		2. Working with some new student organizations to set up organizations on campus that will benefit students.
			1. They have started a process and they hope to see progress very soon.
	4. Senator Ayankojo
		1. Emailed one of her professor concerning the Public Affairs & Administration department. Currently waiting on a response but will contact other lecturers.
		2. Will try to collaborate and bring other students from different departments to be involved with Public Affairs.
1. Committee Reports
2. Executive Board Committee
	1. Two applications for Peoria Campus Senator position.
		1. Position has not been filled in recent years.
		2. Will set precedent for future Peoria students that the position is open to be filled.
		3. At the last Campus Senate meeting, Provost Papini mentioned attempts to revitalize the Peoria Campus.
	2. Starbucks will unofficially begin to serve coffee on weekends at 7:30am. Still officially opens at 8am.
	3. Internal VP Cunningham proposes idea of having items for sale through the Student Union.
3. Internal Affairs Committee
	1. Refer to Executive Board Committee’s report.
4. External Relations and Marketing Committee
	1. External VP Rude will be setting up a meeting within this week or beginning of next week.
	2. Will send out an email to members.
5. Student Affairs Committee
	1. Meeting with Geoffrey Evans and Randy Williams from Catering Services
		1. SGA reps included Secretary Loera, President Dawoud, External VP Rude, and Cynthia Thompson.
		2. Geoffrey Evans concluded that having the Food Studio open that last hour was not profitable for business.
			1. Decided to adjust the hours to closing at 11pm.
		3. Starbucks unofficial weekday hours starting at 7:30am.
			1. Geoffrey Evans said depending on how many sales there are before 8am, he will make that start time official.
		4. Communication
			1. Geoffrey did post on campus announcements and put flyers outside of the food studio in an attempt to inform students of the adjusted Food Studio hours.
			2. Collaborated on potential ways of reaching students regarding changes within Food Service.
				1. Food Service department visibility on social media.
				2. Use of the campus wide email distribution list.
		5. Food portions.
			1. An idea that Geoffrey will attempt to pursue.
			2. This Involves adjusting menu items to have smaller food portions.
		6. Making transactions available to students through I-Card Services.
			1. Senator Cabantog shared that he had contacted I-Card Services and they had responded that the system they use does not allow for the transactions to be accessible online.
		7. More international food options at World Flavors.
		8. building engagement between Food Services and students.
		9. Idea of a food pantry in the Student Union.
			1. Would have to go through Ann Comerford, Director of the Union.
			2. It would involve a process of determining what items will sell and can be easily purchased.
		10. Food Service Survey
			1. Will provide Geoffrey Evans a clearer idea of what the student body wants.
				1. Potential vegetarian options.
				2. What students would like to be sold in a food pantry.
				3. What kind of hours students would like to see for Starbucks/Food Studio.
			2. Secretary Loera will be contacting the Survey Research Office for help developing it.
			3. SGA will be able to allocate funds to prizes to incentivize participation.
			4. Student Affairs Committee will spearhead this project but the rest of SGA will be able to be involved.
		11. Senator Ogunbameru asked who oversees all the vending machines.
			1. Advisor Thompson responded that it is Dr. Van Lee Vieregge, the Director of Auxiliary Services oversees the facility aspects of Food Service.
			2. The company that operated Shop24’s went bankrupt and have discontinued servicing them.
				1. Secretary Loera recommended putting signage so that students are aware that it will replaced.
6. Academic and Administrative Affairs Committee
	1. Treasure Qazi will be setting up a Doodle Poll to determine everyone’s availability and hopefully have a meeting within the next few weeks.
7. Old Business
	1. None.
8. New Business
	1. Approve Spring 2019 SGA Election Dates
		1. Deadline for the SGA election filing forms will be March 22nd.
		2. Mandatory meeting will be March 25th, Monday at 4:30pm.
		3. March 31st will be the last standard SGA meeting.
		4. The SGA transition meeting will be April 28th.
		5. The April 14th SGA meeting will be cancelled due to potential schedule conflicts with the end of Springfest, Easter, and the Model U.N. trip.
		6. Elections will take place on April 3rd and 4th.
			1. Four weeks in between the last standard SGA meeting and the transition meeting will be a period for current SGA members to train their successors.
		7. Senator Cabantog questioned if SGA will host a debate among SGA candidates.
			1. Advisor Thompson responded that Ben Paoletti will be the elections chair. He is making plans to host a candidate forum.
			2. Issue of deciding on an official date or relying on the candidate’s availability.
		8. A motion was entertained by Internal VP Cunningham to approve the Spring 2019 SGA Election Dates. So moved by Secretary Loera, seconded by Senator Hunt.

Unanimous Aye

* + - 1. Advisor Thompson encouraged SGA members to assist in promoting the elections and helping get the word out to receive more candidates.
1. Adjourn
	1. Internal VP Cunningham entertained a motion to adjourn. So moved by Senator Hunt, seconded by Senator O’Daniel.

Unanimous Aye

Meeting adjourned 6:34pm.