UIS Green Projects Application

Full Project Proposal- **Step 2**

To complete your Full Project Proposal, **download this word document and type all answers** to the questions below. Save your completed word document along with any supporting documentation (excel spreadsheet of budgeted itemized items, letters of support, and so on) as new files. Supporting files in Word (.docx) format should be attached to the end of this application in order to create only one Word document. Supporting files in all other formats (pdf, excel, PP) may be submitted as separate documents.

Once completed and saved to your device, return to the Green Projects website at <http://www.uis.edu/greenprojects/get-involved/>

Click the hyperlink titled, *“****Submit your completed UIS Green Project Proposal****”*

This can be found under **Step 2** of the “Submit a Green Project Proposal” section.

You will be redirected to an external WebQ. Upload your completed application along with any supporting documentation by the deadline found in the “**Timeline**” section of the Green Projects website.

**NOTE: Please do not submit this application unless you have been formally invited to do so by the UIS Green Fee Committee.**

If you have any questions regarding the application or submission process, please contact us at greenprojects@uis.edu.

**Project Name:**

**Contact Information:**

Project Team

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| --- | --- | --- | --- |
| *Name* | *UIS Student/Faculty/Staff & Department (or Office)* | *UIS Email* | *Phone #* |
| Madeline McGuire | UIS Student, ENS | mmcgu6@uis.edu | 815-900-6808 |
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**Project Information:**

*Provide a brief description of the project, its goals, and the desired outcomes:*

This project is similar to the Go Green Go Home project that was started a few years back but paused during the pandemic, and I think that this would be a good time to restart that project. The overall goal of this project would encourage students to reduce their waste and consumption. Students would learn how to reduce their waste at the end of the semester by donating their unwanted belongings. This would allow for products that still have a lot of use left in them to be diverted from landfills. The other goal of reducing consumption can be achieved by allowing for the objects that were donated to be used again instead of buying new products.

*How will this project improve sustainability at UIS?*

This project will improve sustainability at UIS by giving a second life to things that would otherwise be thrown away and reduce the amount of garbage that is ending up in the landfills at the end of the semester. UIS students fill up large dumpsters at the end of the year with things they don’t want, need, or don’t have room to bring home. These items consist of furniture, clothing, linens, towels, etc. Instead of throwing these things in the dumpster, they would have the opportunity to be reused.

*Please indicate how this project will involve or impact students. What role will students play in the project?*

This project would involve students because it would rely on the donations of their items. This project would also have a large impact on students, as it would educate them about the idea of reducing their waste and consumption, and how many items can have the opportunity to be reused.

*Where will the project be located? Do you need special permissions to enact the project at this site? If so, please explain and attach a letter of support to your application. If you are not sure, let us know! We can help.*

This project would be located in Lincoln Residence Hall, Founders Residence Hall, HCOM and the Student Union. This would provide many different locations to drop items off. I don’t believe that this project would need special permission.

*Other than the project team, who will hold stake in the project? Please list other individuals, groups, or departments indirectly or directly affected by this project. This includes any funding entities (immediate, future, ongoing, etc.) and any entities that will be benefiting from this project. Communication with affected departments is encouraged ahead of time. List the names of who you spoke with and their comments.*

Residence Life would be affected by this project as the donation collection bins would be placed in their buildings. I also think that the Student Union would be affected by this if there were to be a donation collection bin in the Student Union.

*Have you applied for funding from the Student Green Fee previously? If so, for what project?*

No, I haven’t applied for funding from the Student Green Fee previously.

**Scope, Schedule, and Budget verification**

*Do you have a plan for project implementation? Describe the key steps of the project.*

The first step for project implementation would be to acquire the donation bins. Then we would have to find a spot to place each of them to ensure that they would be noticed and receive donations. Advertisement and promotion for the project would begin around early April so student know about the program, its goals, and how they can donate. A good time to place the bins would be sometime in late April, so students have enough time to locate and donate bins their items before finals week and the end of the semester. The collection bins would be monitored daily, and donations would be removed and donated to organizations as needed.

*List all budget items for which funding will be required. Include the cost for each item requested. Please be as detailed as possible, to the best of your ability. If you know where you would like to purchase materials from, please list the contact information of the retailer(s) below, along with the URL addresses to each item you will be requiring. If you need suggestions for how and where to purchase materials, please contact the Student Sustainability Projects Coordinators by email.*

[*https://www.recyclingbin.com/Collection/Large-Donation-Bins-Textile-Clothing-Recycling-Bins-48/Megabin-Donation-Bin*](https://www.recyclingbin.com/Collection/Large-Donation-Bins-Textile-Clothing-Recycling-Bins-48/Megabin-Donation-Bin)

These 50-gallon donation bins would be a good fit, along with the steel floor, and wheel set.

Materials summary:

5 donation bins ($149.95 each): $749. 75

5 4 Wheel set with steel floor ($35 each): $175.00

5 Tilt and push wheel set ($29.95 each): $149.75

Total: $1074.50

*Will this project require ongoing funding? Do you have a plan for supporting the project in order to cover replacement, operation, or renewal costs?*

This project shouldn’t require ongoing funding. A one-time purchase of donations bins should be sufficient, as they are low maintenance and durable.

*Every project must be publicized! Where would you like to see information about this project reported?*

I would like to see this publicized on the UIS website, as many students check it throughout the semester. I think that another great place to show information about this project would be in the UIS Student Union at the Student Leadership Center. Finally, there could be advertising in the Residence Halls where donation boxes would be located.