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| UIS Green Fee Committee AY 22-23  | September 19, 20229:00 a.m.Zoom |

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| Meeting called by: | Sarah Porcayo | Type of meeting: | Regular biweekly meeting |
| Facilitator: | Sarah Porcayo | Note taker: | Steven Simpson-Black |

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| Attendees: | Sarah Porcayo, Steven Simpson-Black, Emily Jones, Salome Wortman, Dr. Megan Styles, Chuck Coderko |

Minutes

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| Agenda item: | Approval of the Agenda | Presenter: | Sarah Porcayo |

Discussion:

No discussion or amendments to agenda as presented

Conclusions:

Agenda approved

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| Agenda item: | Approval of the Minutes from April 8, 2022 | Presenter: | Sarah Porcayo |

Discussion:

Minutes from last year’s meeting were presented.

Conclusions:

Motion made by Sarah and seconded by Dr. Styles to approve minutes. Minutes approved as submitted.

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| Agenda item: | Introductions | Presenter: | Sarah Porcayo |

Discussion:

Green Fee Committee members present from previous year introduced themselves. No other action.

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| Agenda item: | Project Proposal Process | Presenter: | Sarah Porcayo |

Discussion:

Dr. Styles presented the committee with a link to the updated Green Fee Committee website, which included important dates about the LOI and Full Proposal deadlines for Green Fee Projects. <https://www.uis.edu/green-projects/get-involved>

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| 2022-23 Funding Cycle  | Deadline |
| Letters of Intent Due | November 6, 2022 at 10pm |
| Green Fee Committee Review/Feedback | November 14-18, 2022 |
| Green Fee Committee and Sustainability Projects Coordinators help authors develop their ideas | 11/14/2022 through 2/5/2023 |
| Full Project Proposals Due  | February 5, 2023 at 10pm |
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| Agenda item: | T-Shirts | Presenter: | Sarah Porcayo |

Discussion:

Dr. Styles noted the T-Shirt should include the UIS Green Fee logo and URL.

Conclusions:

Steven offered to provide three T-Shirt designs to the committee by 10/31/2022.

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| Agenda item: | Member Applications  | Presenter: | Sarah Porcayo |

Discussion:

Five applications were received for the four positions available. The Sustainability Committee will review the applications at their 9/30 meeting and applicants will be invited to attend their first official Green Fee Committee meeting on 10/3/2022.

Announcements

Steven announced Bike Your Park Day ride from Boone’s (Edwards at College) to Washington Park on Saturday, September 24 at 2 p.m. Steven also announced a litter cleanup opportunity along Eleventh Street on Saturday, September 24 from 9 a.m. to noon, meeting at the Auto Service Parking Area at Walmart on Lejune Drive. Dr. Styles and Sarah invited Steven to email details for distribution.

Adjournment: Motion by Steven and second by Dr. Styles. Adjourned at 9:20 a.m.