Off Campus & Travel with Commuter Outreach Coordinator

Student Activities Committee Mission
The mission of SAC is to provide programs that are socially and academically beneficial to the UIS student body.

Your Role as a Student Activities Committee Member:

- Plan a minimum of 1 off campus event per semester
- Attend 1 meeting per month with Commuter Student Organization
- Prepare budgets for review
- Develop committees to aid in the fulfillment of the coordinator’s responsibilities
- Evaluate all programs
- Attend at least one event sponsored by every coordinator and a majority of SAC events
- Sit at least two office hours per week, checking messages weekly in the SAC office
- Attend and participate in all mandatory events (Homecoming, Springfest, Involvement Expo, Recruitment Night, and fundraisers)
- Attend weekly SAC meetings
- Attend regular meetings with the SAC Advisor
- Attend both fall and spring SAC retreats, as well as the annual fall Student Affairs Leadership Retreat
- Promote SAC and its events
- Work as a team with the rest of SAC
- Work to incorporate the perspectives of all members of our UIS community in event selection and execution
- Be an active member of Student Life, participating in Student Life events and initiatives