University of Illinois at Springfield
Office of Records and Registration
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SYNOPSIS OF POLICIES GOVERNING THE ACADEMIC CALENDAR AT UIS:
The following policies and guidelines have been approved by the UIS Campus Senate and are used by the Registrar when drafting the official academic calendar. All are effective beginning with the 2016-17 Calendar and beyond, unless otherwise noted.

1. Per Faculty Personnel Policy (Article 9, Section 2) and based upon the Explanation of Service Basis, Standard Period of Service, and Period of Payments Guidelines (related to University of Illinois Notification of Appointments for Faculty and Academic Professional employees):
    a. "Each Academic Year shall consist of two (2) sixteen-week (16-week) semesters of instruction, with a week preceding each semester for student advising, registration, Department and College meetings and other preparatory activities…"
    b. Faculty contracts, "…shall extend for nine (9) consecutive months." Thus, the beginning of the fall semester and the end of the spring semester shall occur between the nine-month contract dates of August 16 and May 15.

2. Per Campus Senate direction:
    a. Beginning with the 2011-12 Calendar and beyond, the final grading deadline for each term is to allow for a minimum of three days after the end of final exam week (e.g., if exams end on Saturday, the final grading deadline cannot occur before 5:00 p.m. on the following Tuesday).
    b. There will be two breaks in the fall semester: a one-day break during the first-half of the term and a two-day Thanksgiving break during the second-half of the term.
    c. In addition to the two sixteen-week fall and spring semesters, there will also be an eight-week summer semester.
    d. Classes will not be held on days that are recognized as holidays, such as Martin Luther King, Jr. Day, Labor Day, Memorial Day, and Independence Day.
    e. A "finals week" will occur at the end of each sixteen-week semester during which final examinations will be given.