

Spring Registration, Calendar & Tuition Information

Spring Registration Information:

REGISTRATION: 24 hours/day, 7 Days a Week (except Sundays 6 a.m. - Noon) **By web:** www.uis.edu/registration

PRIORITY REGISTRATION: Currently Enrolled Students

Only students enrolled at UIS for the Fall 2004 semester may register for Spring during Spring priority registration. Registration priority will be given in the order listed below. Hours are based on courses completed **PRIOR** to the Fall 2004 semester. You can view the exact day and time you can register for courses (referred to as your **time ticket**). This information will be available on or after Nov 1 by logging into Web Registration for Spring (available at www.uis.edu/registration - click on **Spring 2005** link and follow the directions given). Students who do not register on their designated dates may register **AFTER** designated dates.

- Degree-seeking graduate standing (degree must be posted)
- Senior standing (90 or more semester hours posted)
- Junior standing (60 or more semester hours posted)
- Capital Scholars (Currently participating in the program), Non-Degree and other currently enrolled students

LATE REGISTRATION:

After the following dates, instructor approval is required to register for all courses and late fees apply.

Full-Semester Course and First-Half Course	After Jan 16
Last-Half Course	After Mar 13

Spring Calendar Information:

CLASSES AND BREAKS:

Spring Term begins	Jan 10
CAMPUS CLOSED , Martin Luther King Jr. Observance	Jan 17
First-half courses end/midpoint of semester	Mar 5
Last-half courses begin	Mar 7
CAMPUS OPEN-no classes , Spring Break	Mar 14-18
Spring Term ends	May 7

GRADUATION:

Last day to file Spring graduation contract	Mar 7
Commencement ceremonies (for summer and fall 2004 and spring 2005 candidates)	May 7

LAST DAY TO:

Drop without financial obligation:	
Full-term course	Partial withdrawal: Jan 24; complete withdrawal: Jan 9
First-half course	Partial withdrawal: Jan 16; complete withdrawal: Jan 9
Last-half course	Partial withdrawal: Mar 13; complete withdrawal: Mar 6
Withdraw, change grade option, or change to audit for:	
Full-term course	Apr 8
First-half course	Feb 18
Last-half course	Apr 15

OTHER DEADLINES:

Spring financial aid disbursement	Jan 2
Student-to-student grant waiver dates	Jan 10-21
Insurance enrollment deadline	Feb 11
Last day to submit insurance petition for exemption	Feb 11
Immunization compliance deadline	Jan 24
Last day to display parking decal	Jan 28
Spring 2005 grades due to the Office of Admissions and Records electronically by noon	May 11

Fall Tuition Information:

AMOUNTS: Information pertaining to tuition/fee amounts can be found at www.uis.edu/registration ([Tuition/Payment link](#))

PAYMENT: Information pertaining to payment can be found at www.uis.edu/registration ([Tuition/Payment link](#)). Payments can be made online at www.uis.edu/studentaccounts

PAYMENT DUE DATES:

First installment OR full payment due	(tentative) Feb 22
Second installment due	(tentative) Mar 22
Third installment due	(tentative) Apr 22

WITHDRAWALS AND REFUNDS: The amount owed depends on the official date of the last drop-withdrawal.

See **Drop/Withdrawal Policy** for information on Complete Withdrawals (dropping all hours for the semester) and Partial Withdrawals (dropping some but not all hours for the semester)