



**The University of Illinois at Springfield
Office of International Student Services**

**F-1 International Student
Curricular Practical Training Request**

(Please print clearly)

Family Name: _____ Given Name: _____

UIN: _____ SEVIS #: _____

Local Street Address: _____

City / State/ Zip Code: _____

Telephone: _____ E-mail: _____

Major: _____ Degree: _____

Please ask your instructor to complete the remainder of this form. Bring it, along with a copy of the letter from the prospective employer, to the Office of International Student Services for approval.

I have met with the above-named student concerning his/her Curricular Practical Training (internship) placement and have reviewed the description of proposed duties as furnished by the company for which the student will work. I confirm that the proposed employment fulfills the requirements for the course _____ being offered during the _____ semester, that the student has registered for this course, and that this course forms an integral component of the major and degree listed. Therefore, I have agreed to supervise the Curricular Practical Training at _____ starting on _____ and ending on _____ for _____ hours per week.

Signed

Date

Print name