

Please Post
NOTICE TO EMPLOYEES
(Academic, Nonacademic, and Student)

In case of injury, *however slight*, while you are engaged in University work, report at once to your supervisor.

This procedure will safeguard your interests under the Illinois Workers' Compensation law. Failure to so report may affect your right to compensation for time lost or reimbursement for expenses incurred.

This is a requirement of the State of Illinois Workers' Compensation Act.

You may seek treatment with **your regular physician**
(*Students should seek treatment in Campus Health Services*)

OR

If you need immediate emergency care, seek treatment at

St. John's Hospital
800 East Carpenter St.
Springfield IL 62769
217/544-6464

NOTICE: *The University of Illinois at Springfield has qualified and is operating as a self-insured employer. To file a Workers' Compensation claim, your point of contact is:*

ROBERT LAEL,
WORKERS' COMPENSATION COORDINATOR
OFFICE OF HUMAN RESOURCES, HRB-30
UNIVERSITY OF ILLINOIS AT SPRINGFIELD
ONE UNIVERSITY PLAZA
SPRINGFIELD IL 62703-5407
217-206-7142

Douglas B. Caldwell, Claims Manager, UIUC/UIS
(*Office of Claims Management, Suite 103, 100 Trade Centre, Champaign IL 61820, 333-1080*)
is in charge of making compensation payments to Springfield employees.