

## UIS FY10 Holiday Schedule:

Friday, July 3, 2009 <sup>1</sup>	Independence Day
Monday, September 7, 2009	Labor Day
Thursday, November 26, 2009	Thanksgiving Day
Friday, November 27, 2009	Day after Thanksgiving (designated holiday)
Thursday, December 24, 2009	Gift ½ Day a.m. <sup>2</sup>
Thursday, December 24, 2009	Excused ½ Day p.m. <sup>3</sup>
Friday, December 25, 2009	Christmas Day
Monday, December 28, 2009	Reduced Services Day <sup>4</sup>
Tuesday, December 29, 2009	Reduced Services Day <sup>4</sup>
Wednesday, December 30, 2009	Reduced Services Day <sup>4</sup>
Thursday, December 31, 2009	New Year's Eve (designated holiday)
Friday, January 1, 2010	New Year's Day
Monday, January 18, 2010	Martin Luther King, Jr. Day (designated holiday)
Monday, May 31, 2010	Memorial Day
Plus Two Floating Holidays <sup>5</sup>	

<sup>1</sup> Please refer to Policy and Rules, Policy 8.2 for rules/regulations on observing University holidays that fall on a scheduled day off.

<sup>2</sup>One-half of this day is a gift from the President and Chancellor.

<sup>3</sup>Per Policy and Rules (Rule 11.13), if Christmas falls on Tuesday through Friday, employees are given ½ excused day on December 24. Employees who are required to work any part of this day will be compensated in accordance with Policy and Rules, Rule 11.13 – Excused Absence with Pay/Gift Day <https://nessie.uihr.uillinois.edu/pdf/policy/rules/pr11r13.pdf>

<sup>4</sup> A “**Reduced Services Day**” is one during which the university is open but services are reduced. With approval from their supervisor, employees may use an accrued vacation or floating holiday; however employees considered essential to the operation of the university must come to work.

<sup>5</sup>The holiday schedule provides for two floating holidays that can be used any time from July 1, 2009 through June 30, 2010; however the scheduling of these holidays is subject to supervisory approval.