



UIS APPLICATION FOR STUDENT HOUSING

Housing Office | University of Illinois at Springfield | One University Plaza, MS HBC 1 | Springfield, Illinois 62703-5407
Phone: (217) 206-6190 | Fax: (217) 206-7821 | www.uis.edu/housing

(Please print or type)

NAME _____ GENDER Female Male
Last First Middle

ADDRESS _____
Street City State/Province/County Zip

BIRTH DATE _____ TELEPHONE (_____) _____ EMAIL _____

SOCIAL SECURITY NUMBER* _____ UIN (if known) _____

*Social Security Disclosure: We re requesting your Social Security Number pursuant to Public Law 93-579 for the university's system of student records as well as for compliance with federal and state reporting requirements. A Social Security Number is not required to apply for housing. However, by providing your SSN you ensure the accuracy of university related transactions and speed up the processing of your application and any future inquiries by eliminating time spent investigating information not associated with you. The University has a strong commitment to ensuring the privacy and confidentiality of student records and will not disclose your Social Security Number without your consent for any purpose except as allowed by law.

UIS Status (at time of occupancy): Freshman Freshman (Honors) Sophomore Junior Senior Graduate
 Other (Specify) _____

I am not affiliated with UIS, I am a(n): LLCC Student Intern UIS Faculty or Staff Other (Specify) _____

I will need housing for: myself (single student) my family **—————>** Check all that apply: Fall 20____ Spring 20____ Summer 20____ Summer **only** 20____

I will require ADA accommodations or equipment for the mobility and/or hearing-impaired: No Yes Specify accommodation(s) requested: _____

IN AN EMERGENCY CONTACT

NAME _____ RELATIONSHIP _____

ADDRESS _____
Street City State/Province/Country Zip

TELEPHONE Day (_____) _____ Evening (_____) _____ Cell (_____) _____

EMAIL _____

SINGLE STUDENT HOUSING

A deposit of \$200 must accompany this application in order to reserve a space in one of your preferred choices below. For current rates, please see www.uis.edu/housing.

Please indicate your assignment preferences below by making a "1" by your first choice, "2" by your second choice and "3" by your third choice, etc. **Do not make mark by an accommodation you would not be willing to accept!**

RESIDENCE HALL HOUSING: _____ Lincoln Residence Hall / shared bedroom & bathroom in 4-person suite (All accepted Honors Program participants primarily)
(freshmen/sophomores) _____ Founders Hall / shared bedroom & bathroom in 4-person suite
_____ Founders Hall / private bedroom/shared bathroom

APARTMENT HOUSING: _____ 4 bedroom Flat / 4 person / private bedroom _____ 2 bedroom Flat / 4 person / shared bedroom
(upper division, graduate students) _____ 4 bedroom Townhouse / 4 person / private bedroom _____ renovated Townhouse/ 4-5 person/ private bedroom
_____ renovated Townhouse/ 4-5 person/shared bedroom

THEME HOUSING (offered as demand exists; separate communities for residence hall wings/floors and apartment housing buildings).

Lincoln Residence Hall: _____ Healthy Lifestyles _____ Volunteer / Service Learning _____ Quiet / Study
Founders Residence Hall: _____ Business Leadership Connection _____ Active Lifestyles _____ Multicultural Living _____ Quiet / Study
Apartment Housing: _____ Graduate/Faculty _____ Volunteer / Service Learning _____ Global Village
_____ Healthy Lifestyles _____ Major Specific: _____

DINING PLAN REQUEST

Residence Hall residents must purchase a meal plan each semester; Apartment residents may purchase a meal plan.

For more information and to sign up for dining plans contact the I-CARD Office at (217) 206-7718, or via e-mail at: uisidcenter@uis.edu



SINGLE STUDENT HOUSING *continued*

ROOMMATE ASSIGNMENT QUESTIONS

Your candid and honest responses to the following questions will aid Housing staff in assigning roommates. While we cannot match roommates' interests in all cases, strong consideration is given to the preferences indicated. While we encourage discussion between you and your parent(s), **YOU** should complete this section yourself.

- UIS Housing is a designated smoke-free environment. By Illinois State Law, all smoking must be conducted exterior to the building, at least 15 feet from entrances, exits, windows, air intakes, etc.
I smoke tobacco products. No Yes I would have difficulty if a roommate smoked. No Yes
- I am generally a.) a quite & reserved person; b.) outgoing & talkative; c.) somewhere in between.
- I normally keep my living space a.) very neat & orderly; b.) casual & cluttered; c.) casual but neat.
- I normally clean my living space a.) daily; b.) weekly; c.) bi-weekly.
- I like to entertain friends in my living space a.) often; b.) occasionally; c.) rarely.
- My possessions are a.) for my use only; b.) for roommate's use with permission; c.) for roommate's use anytime.
- For study I like a.) absolute quiet; b.) moderate quiet; c.) I don't need quiet.
- For studying, I will need a.) 1-10 hours; b.) 11-20 hours; c.) over 20 hours.
- The time I generally go to bed on school nights is: _____; on weekends: _____.
- My major is or will be: _____
- Please list below a few of your hobbies / interests / leisure activities you enjoy (e.g. sports, music, reading, etc.)

- Please describe below any additional special physical needs, medical conditions or prescriptions, or other pertinent information which you would like to disclose and make Housing staff aware of in order to better serve you: _____

- Name(s) of preferred roommate(s) – **each request must be mutually expressed in writing:** _____

FAMILY HOUSING

A deposit of \$300 must accompany this application. Official copies of your marriage certificate or domestic partnership agreement, and each child's birth certificate/proof of guardianship must also accompany your application if your spouse/partner/children will be occupying your apartment. Note that because of the size of the units, no more than 2 adults and 1 child may occupy 1 bedroom units; no more than 2 adults and 2 children or 1 adult and 3 children may occupy 2 bedroom units. Family Housing option is only provided in 1 or 2 bedroom units.

Please indicate your apartment preferences below by placing a "1" by your first choice, a "2" by your second choice, etc. Do not place a mark by an accommodation you would be unwilling to accept. Please check website for current rates for the academic year.

____ One-Bedroom Furnished ____ One-Bedroom Unfurnished ____ Two-Bedroom Unfurnished

List below the spouse/domestic partner and /or dependents (under age 18) who will actually live with you on a daily, full-time basis.

Name _____ Relationship _____ Birth date _____
Name _____ Relationship _____ Birth date _____
Name _____ Relationship _____ Birth date _____

Credit Card Authorization for Deposit

I authorize UIS Housing to charge my credit card for the non-refundable processing fee and appropriate deposit:

Deposit Amount: \$ 200 / Residence Hall or Single Apartment Housing
 \$ 300 / Family Housing Apts.

Card Type: MasterCard Visa Discover CVN# _____
(3-digit code on back of card)

Card #: _____ Exp. Date: _____

Cardholder's Signature: _____

Print Name on Card: _____

Criminal History Disclosure

The Department of Housing and Residential Life at the University of Illinois at Springfield is committed to maintaining a safe environment for all members of the campus community. As such, the campus requires applicants who are currently charged with a crime or who have been convicted of a crime (other than a routine traffic offense or juvenile proceeding) to disclose this information as a mandatory step in the housing application process. A previous conviction or current indictment does not automatically bar residency at UIS, but does require review prior to granting housing. Complete information pertaining to criminal history should be disclosed and reported to the Director of Housing and sent via certified mail at the time of application for housing to the Director's attention: Office of Housing & Residential Life; One University Plaza, MS HBC 1; University of Illinois at Springfield; Springfield, IL 62703-5407. Applicants are responsible for verifying receipt by UIS and for maintaining a copy of the receipt of submission. Applicants hereby grant permission to UIS for complete access to criminal records, if any are disclosed. All potential residents listed on this application will be subsequently compared against the statewide registered sex offender database. For further information on this requirement, call (217) 206-6190.

Contract Acceptance

By signing this form, I certify that all information submitted on this application is true and accurate. I also understand that signing this application contractually obligates me to reside in any offered on-campus housing unit for an entire academic year and/or summer term, or remaining applicable portion thereof. I further agree to read thoroughly, familiarize myself with, and acknowledge that I am bound by the Housing Terms and Conditions, the Guide to Residential Life, and the current edition of the UIS Student Handbook. I understand that financial implications will arise for early termination or cancellation according to web-based, printed or other published deadlines, formats, or established criteria.

Applicant's Signature _____

Date _____

Signature of Parent/Guardian* _____

*(ONLY required if applicant is under 18 years of age at time of application)

Date _____