



University of Illinois at Springfield
Institutional Committee for the Care and Use of Animals (ICCUA)
Protocol for Activities Involving Animals

A. Protocol Information

Project/Course Title: _____

Type of Application: New Protocol Three-year renewal of ICCUA protocol # _____
 Significant Modification to approved ICCUA protocol # _____

Protocol Type: Research Instruction Other: _____

Project Dates (not to exceed 3 years): From _____ to _____

B. Principal Investigator/Course Instructor Information

PI or Instructor Name & Title: _____ Department: _____

Phone: _____ Email: _____ Mail Stop: _____

Co-I Name and Title: _____ Dept/Other institution: _____

Phone: _____ Email: _____

Faculty Advisor Name and Title: _____ Department: _____

(if applicable, students submitting forms must identify their faculty advisor)

Funding Source (please specify agency name for outside funding):

Department Federal Government _____

State Government _____

Other: please specify _____

C. Indicate whether or not the following are applicable to this protocol:

Animals in USDA Pain or Distress Classification D or E:

See http://www.aphis.usda.gov/animal_welfare/downloads/policy/policy11.pdf

Yes

No

Surgery (Survival or Non-survival):

Yes

No

Studies involving wildlife:

Yes

No



Certifications and Assurances:

By signing below, I certify that:

- the information in this protocol is an accurate description of the proposed use of animals
- the project will adhere to all federal and state laws, regulations, and guidelines, as well as all institutional policies and procedures, regarding the care and use of animals
- no activities described in this protocol will begin prior to official approval by the ICCUA
- any proposed changes to this protocol will be submitted in writing to the ICCUA, and such changes will be initiated only upon ICCUA approval
- all personnel authorized to conduct animal procedures under this protocol will be appropriately trained
- I am aware that an annual Continuing Review Statement must be submitted to the ICCUA at least 30 days prior to a regularly scheduled, semi-annual ICCUA meeting

Principal Investigator's Signature

Date: _____

Co - Investigator's Signature

Date: _____

Department Chair's Signature

Date: _____

Dean's Signature

Date: _____

Faculty Advisor signature (Required for all student-led protocols)

Date

Submit this completed form and all attachments to Grants, Contracts and Research Administration, MS PAC 525



Research Protocol – provide responses to all of the following items. If an item is not applicable for your study please state so explicitly.

1. Provide a project description and the project's intended benefits **using terms understandable to a lay person**. If this is a teaching activity, describe the specific educational goals to be met through the use of animals.
2. Identify the species and approximate number of animals to be used.
3. Provide the rationale for using animals, including the appropriateness of the species to be used. The rationale should include a description of non-animal alternatives that have been considered, an explanation of why animals are necessary for the proposed use, and an assurance that the project does not unnecessarily duplicate previous experiments. (If the proposed activity is an observational study of wild animals in a natural setting, please enter "N/A.")
4. Provide rationale for the number of animals to be used and how that number was determined to be appropriate. Whenever possible, the number of animals should be justified statistically.
5. Explain the experimental design and specify all animal procedures. This description should allow the ICCUA to understand the experimental course of an animal from its entry into the experiment to the endpoint of the study.
6. Describe any procedures that may produce pain, distress, or discomfort to the animals, and the steps taken to minimize this discomfort.
7. Provide assurance that pain and discomfort to animals will be limited, and that analgesic, anesthetic and tranquilizing drugs will be used where appropriate. Specifically, identify the number of animals used with respect to the level of pain in the following categories must be identified:
 - a) no pain
 - b) pain alleviated by anesthesia
 - c) pain not alleviated by anesthesia
8. Describe any euthanasia method to be used and the method of carcass disposal.
9. Detail the qualifications of the principal investigator(s) to conduct the procedures and to supervise others regarding the care and use of the animals involved.
10. Describe investigator and staff training and safety precautions.
11. Identify any biohazards or other risks associated with this protocol.