Chair welcomed E. Putnam, the newest student member to UGC, and gave a brief outline of the function of the council.

AGENDA

- Villegas moved to approve minutes from October 12, 2012 meeting, Kline second. The minutes were approved unanimously.

- Kline recused himself as UGC held a vote to approve the Liberty Studies Minor proposal. The proposal was approved unanimously. Chair will write a memo and a resolution to forward to Senate. Input and Feedback from members is encouraged.

- Schuman report – UGC continued the discussion of the Schuman report. The discussion centered on several points raised by the report about the honors program. First, the curriculum hasn’t changed significantly in twelve years and was identified by Schuman as needing revision. This program was instituted as a two year program and there will need to be some adjustments to transition into a full four year program. A second entry point into the program was also suggested by Schuman. Members discussed the link between a second entry point and the transition of honors into a four year program, as well as issues of transfer credit and housing for transfer students. For the Director of the honors program, chair suggested it should be a faculty position with a stipend. There needs to be clear definition of duties and a fair and equitable way to evaluate the Director. Council was in agreement that an academic professional associate director should handle the management of staff, while the Director would be the public face of the program, encouraging faculty involvement and advocating for the program in general.

- Next meeting is scheduled for November 9, but may be postponed until after Thanksgiving break depending on topics for UGC consideration. Chair will begin working on a response to the Schuman report and will circulate among members for comment.

- Kline moved to adjourn; Cavanagh second; unanimous. Meeting adjourned 2:59 p.m.