Members present: Fisher, Jamison, Mulvey, Thompson, Transue, and Pardie (ex officio).
Members absent: none
Guests: none

[Minutes prepared by Lynn Fisher. Approved Sept. 20, 2013]

1) Revised 2013/2014 SEC meeting schedule.

The revised schedule is posted on the Senate website.

2) Approval of minutes from SEC meeting of April 26, August 23

Minutes from April 26 and August 23 were approved with minor revisions. Fisher noted that though minutes of April 12 had been circulated by email in late April, they were inadvertently left off the August 23 agenda. The April 12 minutes were reviewed and approved with minor revisions.

3) Senate Minutes – August 30

Minutes will be circulated by email to SEC before posting with the Senate agenda.

4) Discussion of Academic Success Center proposal

A draft SEC response to the proposal to reorganize certain support services into a new Center for Academic Success in Academic Affairs was reviewed and discussed. Fisher summarized main points of discussion and members agreed to revise the memo. Fisher will revise and circulate by email for final comment. Main points of discussion included: the overall benefits of the proposal including important added services (testing center) and positions (advising director), the high quality of AST internships and the importance of EXS-L expertise in experiential learning in building and sustaining that high quality, differences in faculty self-governance in a college versus an administrative unit, and the faculty role in academic planning and curriculum development.

5) Senate agenda for Friday, September 13

SEC members reviewed and approved the draft agenda in the meeting packet. SEC needs to identify potential members, possibly including non-Senators in the faculty electorate, and appoint the task force to make recommendations about the definition of faculty electorate.

6) Provost Items

Pardie noted that the census numbers will be in for the fall semester by our next Senate
meeting: indications are that the number of 1st year students and new graduate students are up. She reported that Patti Sims has been working with the other two campuses on sabbatical guidelines over the summer. The other two campuses are revising the sabbatical application review process to omit review by the Research Board. This may raise questions on our campus about the process for sabbatical review, but there will be no changes for the 2013/14 process because this process is set in our Faculty Personnel Policy. The sabbatical report process undergoes periodic internal audit by the University of Illinois. Pardie noted that requirements for reporting on the VPAA’s sabbatical process specify needed signatures/approvals, and UIS has not been using this process. A new form for report submissions has been developed.

The Higher Learning Commission core group has been appointed and needs to hit the ground running; the Provost and some members will be attending an upcoming Assessment Academy. Data-gathering will begin this year. SEC members suggested that a brief presentation on the process to Senate, and a web page offering information on the process and time frame would help to involve the campus in the new assessment pathway.

7) Committee on committees – remaining vacancies

    Jamison has received word of additional vacancies and will contact committee on committees members for suggestions.

8) Coming Issues and Updates. Other new business.

    SEC members briefly discussed the need to identify faculty for the Ombuds position; SEC reviewed necessary qualifications for this role. Meeting adjourned at 12:10 p.m.

**Items from Previous Meetings:** Please review for new information and/or possible removal from agenda. No new information.

September 4, 2009
ODS Syllabus Statement
March 5, 2010
Alternates to the Senate Meetings
April 1, 2011
Establishing Faculty Advisory Committee
USC ST-72 Academic Freedom
November 4, 2011
Visit and Revise the Charge of ROAD Committee
December 2, 2011
Future of AIC
January 2012
Access Illinois Scholarship Initiative
February 2013
Student Code revisions