Additions are bolded, underlined and italicized

First Reading
Campus Senate Meeting
October 21, 2011

UNIVERSITY OF ILLINOIS AT SPRINGFIELD
CAMPUS SENATE AY 2011/2012
RESOLUTION 41-18

Clarification of Personnel Committee Election Procedures

WHEREAS, Article 2, Section 3(A)(2) of the UIS Faculty Personnel Policies provides Colleges with discretion in determining the election procedures for College Level Personnel Committee membership via College by-laws; and

WHEREAS, Article 3, Section (B)(1)(a) dictates specific procedures for the election of College Level Personnel Committee Members, which may be inconsistent with College by-laws and does not reflect current practice at UIS; and

WHEREAS, it is appropriate for each College to have the ability to determine its own election procedures for the College Level Personnel Committee;

THEREFORE, BE IT RESOLVED that the Campus Senate of the University of Illinois at Springfield approves the following changes to Article 2, Section 3(B)(1)(a) of the UIS Faculty Personnel Policies.

ARTICLE 2

UNIFORM PERSONNEL COMMITTEE OPERATING AND ELECTION PROCEDURES

Section 3. Election Procedures

A. Committee Composition
2. College Personnel Committees:

The College Level Personnel Committee (CLPC) shall be elected in accordance with the by-laws of the College and may include one (1) student according to the College by-laws who shall be elected for a one (1) year term by and from students serving on Department Committees within the College.

B. Election and Nomination Procedures

1. College Level Personnel Committees:

   a. Faculty members

      Those faculty members who intend to apply for consideration for promotion in rank, tenure or reappointment are not eligible to serve on a CLPC.

      In the absence of College by-laws addressing the election of College Level Personnel Committees, the following procedures shall apply.

      The appropriate Dean will inquire in writing of each faculty member, her/his willingness to serve on the CLPC. Also at this time, the appropriate Dean shall inquire of each faculty member, her/his willingness to serve on the Tenure Review Committee, the Campus Promotions Committee, and the Campus Sabbatical and Awards Committee. Once the established deadline for submission of names is reached, the Dean shall screen the names of those willing to serve on one of the three campus level committees to ensure that all limitations for committee service are met. (For example, election to the TRC is only possible for tenured faculty members).

      In addition, for faculty members whose names are submitted as nominations for possible service, the Dean shall check with each person...
nominated to ensure that she/he is willing to serve. This screening will be observed by a Senator elected from that College designated by the Chair of the Campus Senate. The names of those identified as willing to serve on one of the Campus level committees will be forwarded to the VCAA.

The names of those willing to serve on the CLPC will be positioned on a ballot in alphabetical order. The ballot will be mailed within the College with return envelopes which ensure that the vote can be authenticated and the voter’s name kept anonymous. This balloting will be conducted by the Dean and observed by the designated Senator.

The ballots will be opened and counted by the Dean with the designated Senator present to observe the counting. The Dean shall take the five (5) persons receiving the highest number of votes, while meeting the provision limitations of no more than one (1) person from a given Department or equivalent unit, as those elected to the CLPC. All ties in voting will be resolved by chance where the winner is selected by a drawing in the presence of the designated faculty member and where the individuals tied in votes have been notified and may attend the drawing, if they so desire.