**UIS GRADUATE COUNCIL**  
**ACTION MINUTES**  
**October 10, 2011**

<table>
<thead>
<tr>
<th>Time/Location:</th>
<th>1:33 PM – 3:00 PM / PAC 3I</th>
<th>Approved:</th>
<th>October 24, 2011</th>
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</thead>
<tbody>
<tr>
<td>Called by:</td>
<td>Sharron LaFollette, Chair</td>
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<td>Attending:</td>
<td>Hua Chen, Cecilia Cornell, Brian Clevenger, Ranjan Karri, Holly Thompson, James Hall, and Agnes Ousley (temp staff)</td>
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<td>Absent:</td>
<td>Elizabeth Kosmetatou</td>
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**Approval of Minutes from the meeting of September 12, 2011**

Chen made a motion to approve the minutes; Karri seconded. The minutes were approved with changes.

**Center for Teaching and Learning Program Review (Final Report)**

From October 5th thru October 10th, Council members continued discussions on Blackboard regarding revisions to the Campus Senate letter for the CTL Program Review. Revisions were finalized at the meeting. On October 11th, the Council’s report was forwarded to the Senate Executive Committee.

**EDL Program Review**

Designated leads posted a draft of discussion questions and topics for the EDL Program Review on Blackboard for members’ review and comment. Discussions continued at the meeting. Members provided guidance for rewrite. By October 14th, designated leads will post on Blackboard a list of bullets requiring institutional review for EDL Chair Scott Day.

Revisions to the discussion topics/questions for the letter to EDL Chair will be posted on Blackboard for Council’s review and comment, and discussed at the next meeting.

**Definition of Credit Hours**

Discussions continued on the definition of “credit hours”. It was the consensus of Council that rather than a formal definition of “credit hour”, the focus should be on institutional practice. Chen will write a paragraph summarizing his findings and post on Blackboard for Council’s review.

**Next Graduate Council meeting: Monday, October 24th**

**Proposed Agenda:**
- DPA Closure Policy
- EDL Program Review
- Written Policy for second Master’s same degree

**Meeting adjourned at 3:00 pm**

Chen moved to adjourn; Karri seconded. The motion was unanimous.